

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL  
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON  
MONDAY 7 NOVEMBER 2011 COMMENCING AT 7.30PM**

Present: Cllrs Faulkner (Chairman), Fleming, Harris, Janaway, MacLachlan, Robinson-Giannasi and Shepcke

In attendance: Mr Leatherdale (Locum Clerk) and Mrs Sullivan (Deputy Clerk)

Also present: District Cllr Gorys; and one member of the press

**PUBLIC SESSION**

None

**FULL COUNCIL**

**161/11 APOLOGIES FOR ABSENCE**

Cllrs Fountain, Jones and O'Neill

**162/11 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA**

Cllr Fleming declared a personal interest in agenda item 166/11: To receive an update on the OCH Stakeholder meeting.

**163/11 APPROVAL OF THE FOLLOWING MINUTES**

Monday 26 September 2011

Events and Community Committee 28/11 – 32/11  
The minutes of the meeting were approved.

Monday 17 October 2011

Full Council 141/11 – 160/11  
The minutes of the meeting were approved.

Amenity Areas Committee 25/11 – 26/11  
The minutes of the meeting were approved.

Planning and Development Committee 84/11 – 88/11  
The minutes of the meeting were approved.

**164/11 CHAIRMAN'S ANNOUNCEMENTS**

Cllrs Faulkner and Fountain and the Clerk have held an exploratory meeting with the residents of Broad Oak regarding the management of Broad Oak Common and there will be further meetings in due course.

Cllrs Faulkner and Harris and the Deputy Clerk have met with a local haulage firm to discuss traffic through The Street and further meetings with other businesses will be arranged to establish the level of heavy goods vehicles using The Street.

The Planning and Development Committee has met with Hart District Council to discuss the 5 year land supply and possible implications on future development within Odiham.

The Planning and Development Committee is meeting with Hyde Housing next Thursday to discuss possible for Affordable Housing and Rural Exception Scheme sites.

Remembrance Sunday is 13 November and Cllr Faulkner would lay a wreath on behalf of Odiham Parish Council. Councillors were invited to attend the War Memorial at 10.15am for the wreath laying followed by a service at All Saints Church.

The Planning and Development Committee Terms of Reference allow the committee to refer significant matters back to Full Council. As part of the draft Local Development Framework Odiham has been asked to take 200 houses and all Councillors are asked to consider the implications and s106 requirements for Odiham. Cllr Fleming will continue to lead on planning matters.

The official opening of Byways would be on Friday 18 November at 1.00pm. All Councillors have been invited to attend and were asked to reply to the Clerk's office as soon as possible.

Cllr Janaway reported that he and Cllr O'Neill had attended the Cross Barn AGM and matters arising would be presented at the next meeting.

### **165/11 CLERK'S REPORT**

The Localism Bill will soon have its final reading. The Bill is intended to push decision making down to District and Parish Councils and the Clerk will circulate a précis once the Bill has been passed.

Work is in progress to transfer Buffons Field and Chapel Pond Drive play areas to Odiham Parish Council. Cllr Fleming asked that any additional land included in the transfer should be reviewed to ensure it would not later cause problems.

The review of the landscape maintenance contract is in progress to ensure continued efficient management. Hedges at The Firs and the Cemetery had recently been cut.

The contract for the third tennis court at Chamberlain Gardens has now been signed. Odiham Tennis Club has made an irrevocable grant to Odiham Parish Council towards the project. The first deposit payment had been made to the contractor and the s106 monies have been requested from Hart District Council.

Quotes for work required to the High Street noticeboard was in progress.

A schedule of work and quotes for the repair to the Parish Room have now been received and approved by the insurance company. A date for the work has not yet been set but due to the necessity of turning off the electricity some Parish Council meetings may be held in other venues. Hampshire County Council has been asked to agree to the use of the upstairs at The Bridewell. Cllr MacLachlan also offered to look at suitable meeting rooms at RAF Odiham.

### **166/11 UPDATE ON THE OCH STAKEHOLDER MEETING**

Odiham Cottage Hospital will not have bed care but will be a centre for Care in the Community. Odiham Parish Council has previously agreed in principle to agree to the use of the Beacon Field to provide parking for the hospital. It is anticipated that it will be a resilient surface large enough for twelve spaces with a good quality access road and some form of lighting,

Planning application requirements are currently being looked into and further conditions and responsibilities must also be addressed before final terms can be agreed.

### **167/11 REQUEST FOR ESTIMATES TO SUPPORT THE PRECEPT FOR 2012/13**

The Precept for 2012/13 must be submitted to Hart District Council by 31 January 2012 and Chairs of Committees were asked to prepare estimates to support the precept for 2012/13.

Only Committee costs and project work needs consideration as ongoing fixed costs will be included on the same basis as previous years.

**168/11 APPROVAL THE PAYMENT OF ACCOUNTS**

**It was** resolved to accept the Payment of Accounts for October 2011.

**There being no further business the meeting was closed at 8.20pm**

**Signed**.....

**Date**.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL  
TRAFFIC AND TRANSPORT COMMITTEE  
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON  
MONDAY 7 NOVEMBER 2011 COMMENCING AT 8.20PM**

Present: Cllrs Harris (Chairman), Faulkner, Fleming, Janaway, MacLachlan and Robinson-Giannasi

In attendance: Mr Leatherdale (Locum Clerk) and Mrs Sullivan (Deputy Clerk)

Also present: Cllr Sheppeck; District Cllr Gorys; and one member of the press

**28/11 APOLOGIES FOR ABSENCE**

Cllr Jones and O'Neill

**29/11 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA**

None

**30/11 UPDATE ON THE PARKING STRATEGY WORKING PARTY**

The Parking Strategy Working Party is continuing to meet and is issuing a questionnaire to users of the High Street requesting information on parking habits.

Some representatives have not been able to attend due to other commitments but there was at least one representative from each stakeholder group therefore the Working Party had decided not to recruit other members.

**There being no further business the meeting was closed at 8.25pm**

**Signed**.....

**Date**.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL  
AMENITY AREAS COMMITTEE  
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON  
MONDAY 7 NOVEMBER 2011 COMMENCING AT 8.25PM**

Present: Cllrs Faulkner (Chairman), Harris, MacLachlan, Robinson-Giannasi and Shepcock

In attendance: Mr Leatherdale (Locum Clerk) and Mrs Sullivan (Deputy Clerk)

Also present: Cllrs Fleming and Janaway; District Cllr Gorys; and one member of the press

*In the absence of Cllr Fountain and in accordance with Standing Order 23 Cllr Faulkner was appointed Chairman*

**27/11 APOLOGIES FOR ABSENCE**

Cllr Fountain

**28/11 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA**

None

**29/11 CONSIDERATION OF THE DRAFT HEADS OF TERMS FOR THE ACQUISITION OF THE FREEHOLD OF THE KING STREET PUBLIC TOILETS FROM HART DISTRICT COUNCIL**

Draft Heads of Terms had been received.

It was agreed that Cllr Faulkner and the Clerk would represent Odiham Parish Council in further negotiations with Hart District Council.

**There being no further business the meeting was closed at 8.35pm**

**Signed**.....

**Date**.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL  
EVENTS AND COMMUNITY COMMITTEE  
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON  
MONDAY 7 NOVEMBER 2011 COMMENCING AT 8.35PM**

Present: Cllrs Faulkner (Chairman), MacLachlan and Robinson-Giannasi

In attendance: Mr Leatherdale (Locum Clerk) and Mrs Sullivan (Deputy Clerk)

Also present: Cllrs Fleming, Harris, Janaway and Sheppeck (to 9.05pm); District Cllr Gorys; and one member of the press

*In the absence of Cllr Jones and in accordance with Standing Order 23 Cllr Faulkner was appointed Chairman*

**33/11 APOLOGIES FOR ABSENCE**

Cllr Jones

**34/11 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA**

None

*The meeting was suspended at 8.40pm*

*The meeting was reconvened at 9.05pm*

**124/11 RESOLUTION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO EXCLUDE THE PUBLIC AND THE PRESS FOR DISCUSSIONS RELATING TO EXTRAVAGANZA WHERE PUBLICITY MIGHT BE PREJUDICIAL TO THE SPECIAL NATURE OF THE BUSINESS**

**It was resolved** to exclude the press and public.

*District Cllr Gorys and the member of the press left the meeting*

**35/11 AN UPDATE ON THE EXTRAVAGANZA**

It was agreed that Cllr Faulkner and Robinson-Giannasi would meet with Cllr Fountain the next day and a decision on the future of the Extravaganza would be made following that meeting.

**36/11 TO RECEIVE AN UPDATE ON THE CHRISTMAS LIGHTS**

It was agreed to contact the previously recommended supplier to obtain tree lighting and to ask Corporate Garden to install the trees.

**37/11 CONSIDERATION OF THE BASIS ON WHICH CHRISTMAS PAYMENTS SHOULD BE MADE TO THE FAMILIES OF RAF ODIHAM PERSONNEL WHO ARE DEPLOYED OVERSEAS AT CHRISTMAS**

It was agreed that Cllr MacLachlan would advise on the number of personnel deployed overseas at Christmas.

It was agreed that Cllr Fleming would purchase Odiham Cottage Hospital Christmas cards to be sent with the contribution as in previous years.

**There being no further business the meeting was closed at 9.35pm**

**Signed.....**

**Date.....**

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL  
STAFFING COMMITTEE  
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON  
MONDAY 7 NOVEMEBER 2011 COMMENCING AT 8.40PM**

Present: Cllrs Faulkner (Chairman), Harris and Robinson-Giannasi

In attendance: Mr Leatherdale (Locum Clerk) and Mrs Sullivan (Deputy Clerk)

Also present: Cllrs Fleming, Janaway, MacLachlan and Sheppeck; District Cllr Gorys; and one member of the press

**06/11 APOLOGIES FOR ABSENCE**

Cllr Jones

**07/11 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA**

None

**08/11 SIX MONTH STAFF REVIEW OF THE DEPUTY CLERK**

The six month staff review of the Deputy Clerk had been carried out and no significant issues had been raised on either side.

**There being no further business the meeting was closed at 8.40pm**

**Signed.....**

**Date.....**

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL  
PLANNING AND DEVELOPMENT COMMITTEE  
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON  
MONDAY 7 NOVEMBER 2011 COMMENCING AT 8.40PM**

Present: Cllrs Fleming (Chairman), Faulkner, Janaway and Robinson-Giannasi

In attendance: Mr Leatherdale (Locum Clerk) and Mrs Sullivan (Deputy Clerk)

Also present: Cllrs Harris, MacLachlan and Sheppeck; District Cllr Gorys; and one member of the press

**89/11 APOLOGIES FOR ABSENCE**

Cllr O'Neill

**90/11 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA**

None

**91/11 REPORT ON THE MEETING WITH HART DISTRICT COUNCIL REGARDING 5 YEAR HOUSING COMPLETIONS**

Cllr Fleming summarised her previously circulated report.

It was agreed to request an amendment to the Planning Committee Terms of Reference at the next meeting.

A summary of the situation is included in the article due out in the next newsletter and Odiham Parish Council's response will be included on the website.

**92/11 PREVIOUS PLANNING APPLICATIONS**

**Case:** 11/01851/LBC  
**Address:** 43 High Street Odiham RG29 1LF  
**Description:** Change of roof finish to outbuildings, internal alterations including new landing balustrade, fireplace and internal window. Alteration to approved floor finishes and heating and addition of damp proofing measures  
**Decision:** Grant Listed Building Consent

**Case:** 11/01816/LBC  
**Address:** 8 Castle Bridge Cottages Hook Road North Warnborough RG29 1EU  
**Description:** Install guttering on front of house  
**Decision:** Grant Listed Building Consent

**Case:** 11/01813/FUL  
**Address:** Lets Face It 58 High Street Odiham  
**Description:** New doors within the existing modern shop front fenestration  
**Decision:** Grant permission

**Case:** 11/01814/LBC  
**Address:** Lets Face It 58 High Street Odiham  
**Description:** New doors within the existing modern shop front fenestration  
**Decision:** Grant Listed Building Consent

**Case:** 11/01787/FUL  
**Address:** Royal Air Force RAF Odiham  
**Description:** Erection of a single storey detached building to provide further gymnasium accommodation  
**Decision:** Grant permission

**Case:** 11/01775/LBC  
**Address:** Monks Cottage 111 High Street Odiham RG29 1LA  
**Description:** Positioning of plaque  
**Decision:** Grant Listed Building Consent

**Case:** 11/01925/HOU  
**Address:** Boundary House Dunleys Hill North Warnborough RG29 1DX  
**Description:** Erection of a detached double garage  
**Decision:** Refuse permission

**Case:** 11/01663/FUL  
**Address:** The Acorns Rye Common Odiham RG29 1HU  
**Description:** Retrospective: creation of a security bund and associated landscaping  
**Decision:** Application withdrawn

**Case:** 11/02044/HOU  
**Address:** Little Rye House Rye Common Odiham RG29 1HU  
**Description:** Raise garage roof  
**Decision:** Grant permission

**Case:** 11/01957/LDCEX  
**Address:** Albion Farm Hook Road North Warnborough  
**Description:** Application for a Certificate of Lawfulness for an existing use of the land for continued equestrian use  
**Decision:** Refuse permission

## 93/11 CURRENT PLANNING APPLICATIONS

**Case:** 11/02143/HOU  
**Location:** Fletching House 18 Archery Fields Odiham Hook Hampshire RG29 1AE  
**Description:** Erection of two storey side extension, garage conversion and a single storey extension to form a store/workshop  
Comment: Odiham Parish Council raises no objection to this planning application.

**Case:** 11/01901/HOU  
**Location:** Nevilles Hillside Odiham Hook Hampshire RG29 1HX  
**Description:** Retention of tree house in rear garden.  
Comment: Odiham Parish Council raises no objection to this planning application.

**Case:** 11/02075/HOU  
**Location:** The Bakery Hook Road North Warnborough Hook Hampshire RG29 1EU  
**Description:** Erection of detached triple garage.  
Comment: Odiham Parish Council raises no objection to this planning application. We would however add that it was very difficult to work out the details due to the lack of information and the plans from the previous application 08/01189 not being on line.

**Case:** 11/02146/FUL  
**Location:** Highfield The Firs Odiham Hook Hampshire RG29 1PP  
**Description:** Erection of new dwelling house following demolition of existing. To remain exact footprint of approved application 08/03235/FUL.  
Comment: Odiham Parish Council raises no objection to this planning application.

**Case:** 11/02325/HOU  
**Location:** 14 Manley James Close Odiham Hook Hampshire RG29 1AP  
**Description:** Erection of a single storey rear extension and new bay window on the front elevation.  
**Comment:** Odiham Parish Council raises no objection to this planning application.

**Case:** 11/02326/HOU  
**Location:** The Cedars 53 High Street Odiham Hook Hampshire RG29 1LF  
**Description:** Erection of new entrance gates.  
**Comment:** Odiham Parish Council raises no objection to the gates. We do however object to the finish of the gates which does not enhance the conservation areas.

## 94/11 PLANNING CORRESPONDENCE

### Tree Applications

None

### Tree Decisions

**Case:** 11/01850/CA  
**Address:** Yew Tree House 3 The Old Orchard Angel Meadows Odiham Hampshire RG29 1AR  
**Description:** NOTIFICATION TO DO WORKS TO TREES IN CONSERVATION AREA 1. Reduce neglected Holly hedge along rear boundary back to original hedge height by reducing six Holly trees. 2. Permission to fell 4 young sycamore trees and treat remaining stumps to prevent re-growth. 3. Permission to fell one young Elm tree adjacent to T1. Fear it will get infected by Elm disease within next few years. 4. Permission to fell one Holly (left of cedar T7 on map) to expose adjacent hornbeam, treat stump 5. Permission to fell Holly (located between Ash T15 and Oak T19) to encourage vigorous re-growth from the stump. 6. Permission to fell one Hornbeam to expose the lower crown area of the mature oak (T19).  
**Decision:** No objection

**Case:** 11/01966/CA  
**Address:** The Cricketers Colt Hill Odiham Hook Hampshire RG29 1AL  
**Description:** PROPOSAL TO CARRY OUT WORK TO TREES IN A CONSERVATION AREA 1. Yew: Clip annual growth from sides and top of yew and reduce height to approx. gutter height. 2. Ash: Remove 2-3 low branches growing over rear garden. Reason: general maintenance.  
**Decision:** No objection

**Case:** 11/02153/TPO  
**Address:** Land To The Rear Of Myrtle Cottage King Street Odiham Hook Hampshire  
**Description:** PROPOSAL TO CARRY OUT WORKS TO PROTECTED TREES 1 Beech Tree: permission to remove as shades garden, the grass and plants underneath struggle to grow. In addition tree is dropping beechnuts in vast quantities which cause havoc with lawnmower and other aspects of garden.  
**Decision:** Refuse Permission

### Enforcements Opened

**Case No:** 11/00287/MP3  
**Address:** Land At London Road London Road Odiham Hook Hampshire RG29 1AJ  
**Complain** Breach of planning condition 15 of planning permission 08/00793/FUL (Times allowed for demolition, development and deliveries)

**Enforcements Closed**

**Date Closed:** 27/10/2011  
**Case:** 11/00258/MP3  
**Address:** Fermoy Farnham Road Odiham Hook Hampshire RG29 1HS  
**Complaint:** Breach of condition 9 of planning permission 09/02316/FUL (When new dwelling occupied existing should not be used and within one month demolished and material cleared).  
**Conclusion:** NFA at this time Site to be Monitored

**There being no further business the meeting closed at 9.05pm**

**Signed.....**

**Date.....**