

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL  
HELD IN THE HALL AT MAYHILL SCHOOL, THE BURY, ODIHAM ON  
MONDAY 5 OCTOBER 2015 COMMENCING AT 7.35PM**

Present: Cllrs Hale (Chair), Bell, David, Faulkner, Fellows, Harris, Stewart, Robinson-Giannasi and Worboys

In attendance: Mrs Weir (Clerk) and Mrs Tilt (Deputy Clerk)

Also present: District Cllrs Crookes, Gorys, Kennett and Morris; 22 members of the public

**FULL COUNCIL**

**167/15 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Fleming. County Cllr Glen also sent his apologies.

**168/15 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA**

Cllr Worboys declared a non-pecuniary interest in item 176/15 - The Deer Park.

**169/15 PUBLIC SESSION**

Russ Haines addressed Cllrs regarding "The future vision for Odiham and North Warnborough". Russ moved to Odiham 4 years ago; a place chosen for many reasons including its well renowned schools, access to the countryside and what he hoped would be a strong sense of community - essentially the perfect place to bring up a family.

Whilst he acknowledged the attractive features of the parish; that progress has been made in some areas with changes to High Street parking and some great community events, he feels there is room for improvement, i.e. a shortage of recreation facilities for teenagers, a lack of designated cycle paths and poorly maintained footpaths.

He advised that initially he was quite wary of the proposal to reinstate deer into the Deer Park. He was also keen to understand why some people were resistant to the idea of allowing even a small amount of development in return for what he could see was a significant enhancement to a neglected area of muddy fields with cattle roaming at random making it inhospitable for his family. He joined SPAG to find out more and to help gain a balanced viewpoint. He has now however become disillusioned with the constant barrage of negative propaganda and an apparent reluctance to even *consider* the advantages of supporting this proposal.

He was also involved in the initial stages of the NH Plan and was encouraged by the discussion that this has generated. He believes that the timing of the meetings generally precludes involvement of a large proportion of our community and arguably the very people we need to consider; i.e. the parents and youth of today.

His aim is to highlight some reasons why the Deer Park proposal is crucial in allowing Odiham to prosper and to encourage the members of the OPC to have a vision for the future.

He believes that change is inevitable and we should embrace it. The revisions to the proposal for the Deer Park is not just an olive branch - it's a whole olive tree! It is known that there are very few facilities for young people and rising levels of obesity/lifestyle illnesses are affecting us all. He believes people need to exercise more. The proposal for the Deer Park is an opportunity to secure a great future – and protect a valued green space from potential future demands on land for housing. It is also an opportunity to gain funding that is unobtainable via HDC/HCC, giving huge potential for use elsewhere in the parish too (Odiham Wharf, Recreation Ground, a replacement for Baker Hall, cycle paths).

The proposal makes the Deer Park inclusive and accessible to the majority. It will connect key areas of the parish, e.g. Odiham Castle, Odiham wharf, the village centre, the Deer Park and provide access to the wider area such as Odiham Common, Newlyn's Farm, and cycle routes to Hook etc. It would also provide safe routes for children/parents to transit around the villages and attract visitors that the High Street need.

Whilst understanding that Cllrs have to consider all aspects and implications of this proposal, he recognised that as elected representatives of the community Cllrs are entrusted to make decisions on behalf of the whole community. He asked Cllrs to look past the views of a small, but very passionate and vocal pressure group and make a decision that is of benefit to all and not just the small minority who have the time and inclination to object. He challenged the council to bring this vision to reality and create a vibrant legacy for current and future generations to be proud of.

Jan Baker informed Cllrs that she felt under pressure and threatened from the group set up to protect the Deer Park, who had even indicated that her business on the High Street would be boycotted if she supported the proposal for the Deer Park. She informed Cllrs that retailers are in a better position now than 5 years ago and suggested that perhaps the changes to the parking had helped with this - ideally retailers would like the free parking increased to 3 hours. The other positive change for them is the loading bay. Although traders are doing better, there is little profit to be made on the High Street.

As someone who was born in Odiham, she loves the parish and the people in it but as an active marathon runner, she would love to be able to exercise in the Deer Park. Residents do support the businesses, her business was recently awarded "art retailer of the year". Talking to other retailers there is mixed feeling about the proposal to change the Deer Park. On trying to encourage other businesses to come to Odiham she is told that there isn't enough footfall to make it financially possible. Jan believes that we need to find a way to help the business thrive and to stop the empty shops.

Jan was thanked for finding the courage to speak.

#### **170/15 RECEIVE AND NOTE THE FOLLOWING MINUTES:**

|                                |       |   |       |
|--------------------------------|-------|---|-------|
| Traffic and Transport 3 August | 25/15 | - | 34/15 |
| Amenity 3 August               | 26/15 | - | 39/15 |
| Community 3 August             | 34/15 | - | 44/15 |
| Planning 10 August             | 67/15 | - | 77/15 |
| Planning 7 September           | 78/15 | - | 89/15 |

The above minutes were received and noted (Appendix 1).

#### **171/15 CHAIRMAN'S ANNOUNCEMENTS**

The Chair advised that Philip James had formally stepped down as Chair of the Neighbourhood Plan Steering Group. Thanks were expressed for all of his efforts and hard work. Thanks were also expressed to Stephen Blandford for his work in bridging the gap and taking on the role as Chair.

#### **172/15 CLERKS REPORT**

The clerk recommended to Cllrs to consider the list of training courses available via HALC that was distributed last week; especially The Knowledge and Core Skills courses. She advised that the council had set a budget of £500 for this financial year and would be happy to pay for the courses. Cllrs were asked to confirm if they wished to attend any course so places could be booked.

The clerk also advised that the deputy clerk had attended a training course recently on "minutes" that was found to be very useful. The office would be implementing any relevant things learnt.

Cllrs were finally advised that there is a magazine from CPRE to read and return to the office.

### **173/15 APPROVAL OF THE SCHEDULE OF PAYMENTS FOR AUGUST AND SIGNING OF THE BANK RECONCILIATION BY THE CHAIR**

**It was resolved** to approve the schedule of payments of account for August and the bank reconciliation which was signed by the chairman (Appendix 2).

### **174/15 RESOLUTION TO APPROVE THE PRE-SUBMISSION NEIGHBOURHOOD PLAN AND AGREEMENT ON ANY REQUIRED NEXT STEPS**

**It was resolved** by the majority vote to approve the circulated pre-submission Neighbourhood Plan for public consultation (Appendix 3 - private and confidential until 14/10/15).

Cllrs were reminded that after this 6 week consultation period, changes can be made to the plan before submitting it to Hart DC.

### **175/15 CONSIDERATION OF THE WORK AND TIME SCALES REQUIRED FOR THE PRE-SUBMISSION PLAN**

The Steering Group have requested that the office send the required postal letters to the consultees on 12 October and the emails on 14 October. The documentation will be live on the website from 14. Comments are to be received back by noon on 30 November.

### **176/15 AGREEMENT ON OPC'S FEEDBACK TO BELL CORNWELL'S PRESENTATION ON 30 SEPTEMBER ON THE REVISED PLANS FOR THE DEER PARK AND AGREEMENT ON ANY UPDATES REQUIRED FOR THE COMMUNITY**

Cllrs went round the table expressing their thoughts on the proposal outlined on 30 September by Bell Cornwell. Some were impressed that the new proposal appeared to include solutions to a number of comments received by the public on the first proposal. Many believed that the area was under-utilised (even on a sunny afternoon) and that the proposed covenants offered crucial future protection from development.

Other Cllrs believed that it was too premature for OPC to make a decision on its opinion and should remain neutral as it had done so when presented with other plans. It was commented that there were still many questions to be asked, different scenarios to be considered and more detail to be looked at. A number of Cllrs believed that the community should be consulted further as it wasn't a black and white situation and that OPC should engage with the developer.

Concern was expressed about OPC's ability to remain neutral when it had just resolved to approve the pre-submission Neighbourhood Plan, which includes this piece of land as a Local Green Space. Concern was also expressed about the negative input from the local group, on what could be viewed as an exciting opportunity for the community.

The chair suggested that OPC dealt with this in two parts. The first part to see if OPC supported the vision, the second part to agree on a process for the next stage.

It was agreed by the majority vote, that OPC find the opportunity and vision to restore the land as the Deer Park as put forward to us on 30 September a very special circumstance that will bring hugely improved recreational use of the land and provide the legal safe guards to protect it for our community and visitors to Odiham to enjoy forever.

Regarding the next steps; it was agreed by the majority vote, that OPC endorse the vision to be progressed to a planning proposal, where we expect its detail to be subjected to the rigours of Hart's planning process, where the community can express their opinion as individuals and where OPC expects to be engaged and consulted by Hart on behalf of the community and review the detail once submitted as consultees.

It is expected that a planning application will be submitted to Hart DC at the end of October.

**177/15 RECEIVE A PRESENTATION ON REGENERATION TOPICS WITHIN THE PARISH FROM A HART DC CABINET MEMBER**

Cllr Morris, the cabinet member at Hart DC for towns and villages regeneration addressed the council. He advised that his role is to look at projects that could improve and enhance the villages and towns in the area. After a brief visit to the village, he suggested that the council may like to consider requesting some work to be done to the area in Palace Gate that is beginning to look a little scruffy, just after the wall that has been re-done, i.e. some better shrubs or some type of carving of a deer's head or the council may like to consider some improvements to the verge edge on the left hand side after the roundabout, where the kebab van parks on the entrance to the village. OPC could suggest something that would enhance the experience of people to this area that would make it look more presentable.

Sponsorship of the roundabouts could be looked into to make them look more attractive. The idea is that the council comes up with a list of ideas / visions for Cllr Morris to look into and see what would be delivered. Suggestions could include King Street toilets and the Ford.

**178/15 RECEIVE THE NOTES FROM THE MULTI-AGENCY FLOODING MEETING HELD ON 28 SEPTEMBER 2015**

The notes from the multi-agency flooding meeting held on 28 September had not yet been received so this item was deferred.

Cllr Crooks reminded Cllrs that the next meeting of the parish flood forum is on 19 October at 2pm, at Hart DC's offices. Cllr Worboys hopefully will be available to attend to represent OPC.

**179/15 AGREEMENT ON OPC'S RESPONSE TO THE CONSULTATION ON THE REPRESENTATION OF HART PARISHES ON THE BASINGSTOKE CANAL JOINT MANAGEMENT COMMITTEE**

At its meeting in June, the Basingstoke Canal Joint Management Committee resolved to review its current membership. This was due to a vacancy amongst the committee's current special group members and also as a result of a request from Fleet Town Council wishing to become a full voting member of the committee (Appendix 4).

Currently Hart District Association of Town and Parish Councils (HDATPC) collectively represents OPC, Fleet, Church Crookham, Crookham Village, Winchfield and Dogmersfield, sitting as one of the 8 special interest group representatives.

It was agreed that OPC was very happy for HDATPC to continue to represent us on this management committee.

**180/15 RESOLUTION TO APPROVE THE UPDATED CONTRACT FOR THE DEPUTY CLERK**

**It was resolved** to approve the circulated draft contract for the deputy clerk (Appendix 5).

**181/15 REVIEW OF THE FREEDOM OF INFORMATION REQUEST ON CONFIDENTIAL DOCUMENTS, CORRESPONDENCE BETWEEN THE NH PLAN STEERING GROUP AND OPC AND LEGAL EVIDENCE THAT NEW POLICIES CANNOT BE ADDED TO THE PLAN AFTER APPROVAL OF THE PRE-SUB DRAFT**

A response to this request had been circulated prior to the meeting (Appendix 6). Cllrs were happy with the response that would be sent to the resident before the deadline of 6 October.

**182/15 REVIEW OF THE FREEDOM OF INFORMATION REQUEST ON ALL CORRESPONDENCE BETWEEN OPC AND ANY OTHER ORGANISATIONS, INDIVIDUAL OR CLLRS ABOUT THE MINUTES OF THE MEETING HELD ON 1 JUNE 2015**

The requested documents had been prepared for Cllrs to view if they required, prior to forwarding to the resident by the deadline of 12 October.

**183/15 REVIEW OF THE REQUEST FROM A RESIDENT DATED 15 SEPTEMBER TO RECEIVE A COPY OF THE LATEST EXCHANGES BETWEEN OPC / CLLRS AND THE OWNER OF THE DEER PARK AND / OR ITS AGENT BELL CORNWELL**

The emails received from Bell Cornwell had been added to the website. Any exchanges from OPC will be forwarded to the resident by the deadline of 13 October.

**184/15 CONSIDERATION OF ADVICE RECEIVED FROM HALC REGARDING STANDING ORDER NO 12 (E) - DRAFT MINUTES AND A RESOLUTION TO CONFIRM THE INTERPRETATION OF THIS**

HALC have sent through advice on standing order no 12 (e) which was read out to the meeting along with standing order 12 (e) (Appendix 7). On the clerk’s recommendation, **it was resolved** to destroy all draft minutes after a resolution which confirmed the accuracy of them had been made at the following meeting.

**185/15 RESOLUTION TO ACCEPT QUOTATION NUMBER 2 FOR THE CONSTRUCTION OF ALLOTMENTS AT THE HOOK ROAD SITE PRIOR TO THE RELEASE OF S106 CONTRIBUTIONS FROM HART DC**

**It was resolved** to accept quotation number 2 for the sum of £35,255 + plus the shed at £1,974.10 for the construction of allotments at the Hook Road site prior to the release of s106 contributions from Hart DC.

**186/15 REVIEW OF THE FREEDOM OF INFORMATION REQUEST TO RECEIVE THE DATE THAT CLLRS FIRST READ THE COMMENTS ON THE NH PLAN**

Cllrs were advised that the clerk can’t answer this request as she was not aware if Cllrs read the comments online. The steering group first gave details of the results at the meeting on 1 June which can be found in the minutes. This will be relayed to the resident by 23 October.

**187/15 REVIEW OF THE FREEDOM OF INFORMATION REQUEST TO RECEIVE THE CLERKS HANDWRITTEN NOTES FROM THE MEETING ON 1 JUNE 2015**

The requested handwritten notes will be sent to the resident prior to the deadline of 26 October.

**There being no further business the meeting closed at 9.15pm.**

Signed.....

Date.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL  
COMMUNITY COMMITTEE  
HELD IN THE HALL AT MAYHILL SCHOOL, THE BURY, ODIHAM ON  
MONDAY 5 OCTOBER 2015 COMMENCING AT 9.15PM**

Present: Cllrs Hale (Chair), David, Faulkner, Harris and Robinson-Giannasi

In attendance: Mrs Weir (Clerk) and Mrs Tilt (Deputy Clerk)

Also present: Cllrs Bell, Fellows, Stewart and Worboys; District Cllr Crookes; 2 members of the public

**57/15 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

None

**58/15 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA**

None

**59/15 APPROVAL OF THE FOLLOWING MINUTES**

7 September

45/15 - 56/15

The above minutes were accepted as an accurate record.

**60/15 RECEIVE AN UPDATE ON THE AUTUMN NEWSLETTER**

The clerk reported that the newsletter is almost complete and it is her aim to have it with the printers by 9 October, to allow them time to print it and arrange the distribution to residents by 21 October. A completed version will be circulated to all Cllrs for proof reading on Wednesday.

It was agreed to remove the item on the kitchen garden and replace it with the one regarding footpaths. After the discussion in full council regarding the Deer Park, paragraph 2a and 2b would be inserted from Appendix 8.

**61/15 RECEIVE A PROGRESS REPORT ON THE FAMILY FIREWORK'S EVENING**

The fireworks evening is progressing well.

**62/15 RECEIVE A REPORT FROM THE ODIHAM SOCIETY ON THE MAGNA CARTA**

A report on the Magna Carta celebrations from the Odiham Society had been circulated prior to the meeting (Appendix 9).

**63/15 RECEIVE A REPORT ON THE MEETING HELD WITH INODIHAM AND THE ODIHAM SOCIETY REGARDING THE FORMATION OF AN ODIHAM TOURISM FORUM**

It has been suggested that 2 representatives from each organisation meet to discuss this initiative further. Cllrs Hale and Harris would represent OPC. Proposed topics to discuss include: the lack of representation of Odiham in hotels and libraries, how to encourage more visitors, celebrations including the battle of Britain and St Georges Day. The idea for this forum started as a way to save the High Street.

**64/15 AGREEMENT ON THE NEXT INFORMATION TO BE ADDED TO THE FACEBOOK PAGE**

It was agreed that the circulated proposal for the next information to be added to OPC’s Facebook page (Appendix 10) would be agreed via email.

**65/15 RESOLUTION TO AGREE TO PURCHASE THE CHRISTMAS TREES FOR THE HIGH STREET**

**It was resolved** to purchase 19 x 4ft trees and 1 x 18ft tree for the High Street at the cost of £625 including VAT and delivery.

**66/15 RESOLUTION TO AGREE TO RELEASE THE BUDGETED AMOUNT OF £2000 TO INODIHAM FOR THE CHRISTMAS EXTRAVAGANZA**

**It was resolved** to release the budgeted amount of £2000 to InOdiham for the Christmas Extravaganza. Their draft budget and final expenditure would be requested. It was believed that the event which is taking place on 28 November, is on the same day as Robert May’s School Christmas Fete.

**There being no further business the meeting closed at 9.30pm.**

**Signed.....**

**Date.....**

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL  
TRAFFIC AND TRANSPORT COMMITTEE  
HELD IN THE HALL AT MAYHILL SCHOOL, THE BURY, ODIHAM ON  
MONDAY 5 OCTOBER 2015 COMMENCING AT 9.30PM**

Present: Cllrs Harris (Chair), Bell, Faulkner, Fellows, Hale, Robinson-Giannasi and Stewart

In attendance: Mrs Weir (Clerk) and Mrs Tilt (Deputy Clerk)

Also present: Cllrs David and Worboys; District Cllr Crookes; 2 members of the public

**43/15 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

None

**44/15 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA**

None

**45/15 APPROVAL OF THE FOLLOWING MINUTES**

7 September

35/15 - 42/15

The above minutes were accepted as an accurate record.

**46/15 RECEIVE AN UPDATE ON THE SID AND THE ANALYSIS ON THE DATA PRODUCED FROM OUTSIDE OF THE MILL HOUSE**

The committee were advised that the SID has not yet been installed outside the Mill House. It is now ready to be installed and the risk assessment has been completed.

**47/25 AGREEMENT ON OPC'S COMMENTS FOR THE NEXT MEETING WITH HART DC AND THE CONSULTANT REGARDING PARKING**

The committee was informed that the temporary license for the changes expires on 24 October. This would bring the trial to an end.

Cllr Hale wished to thank Cllr Harris for his input over the years on these new parking initiatives. Cllr Crookes advised that some of the unused posts on the pavements had now been removed.

**48/15 DISCUSSION ON THE APPOINTMENT OF A FOOTPATHS OFFICER AND AGREEMENT TO APPOINT A CLLR TO CARRY OUT THIS ROLE**

It was agreed that Cllr Harris would look at the role in more detail with the Clerk and that this would be considered at a future meeting. The possibility that the role be carried out by a member of the public would also be considered.

**49/15 CONSIDERATION OF THE OPTIONS FOR THE UNSATISFACTORY STATE OF FOOTPATH 31 WHICH RUNS FROM THE ALTON ROAD TO THE CHURCHYARD**

The committee were updated that HCC had advised that this footpath can only be cut once a year as per the cutting list and can't be increased due to financial constraints. HCC have advised that it is the responsibility of the home owners backing onto footpaths to maintain the grass that abuts the other side of the wall to their property, which is not being done. It could come to the point where HCC can't cut their part of the path due to the overgrowth from the gardens. HCC will be contacting the owner

of the lime trees that need to be cut back and properly maintained.

It was agreed that OPC would chase HCC to ensure that the agreed contact has been made.

**50/15 AGREEMENT ON THE ORDER OF LOCATIONS FOR THE SPEED INDICATOR DEVICE**

It was agreed that the SID would be installed outside the Mill House and then on Dunleys Hill, just down from the petrol station. Cllr Worboys would confirm the number of the lamp post in Dunleys Hill that he believes the SID should be attached to for monitoring. Cllr Harris informed the committee that monitoring at each location takes about 6-8 weeks; - installation of the SID, monitoring the traffic each way and then analysis the data.

**There being no further business the meeting closed at 9.40pm.**

**Signed.....**

**Date.....**

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL  
AMENITY AREAS COMMITTEE  
HELD IN THE HALL AT MAYHILL SCHOOL, THE BURY, ODIHAM ON  
MONDAY 5 OCTOBER 2015 COMMENCING AT 9.40PM**

Present: Cllrs Robinson-Giannasi (Chair), Bell, David, Faulkner, Hale and Worboys

In attendance: Mrs Weir (Clerk) and Mrs Tilt (Deputy Clerk)

Also present: Cllrs Fellows and Harris; District Cllr Crookes; 1 member of the public

**50/15 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

None

**51/15 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA**

None

**52/15 APPROVAL OF THE FOLLOWING MINUTES**

7 September 40/15 - 49/15  
The above minutes were accepted as an accurate record.

**53/15 RECEIVE A REPORT FROM THE MEETING HELD WITH CONTRACTOR NO 2 REGARDING THEIR QUOTATION FOR THE CREATION OF ALLOTMENTS AT THE HOOK ROAD SITE**

Cllrs were advised that a meeting took place on 21 September with Cllrs Robinson-Giannasi and Worboys and contractor number 2. They both found the meeting very helpful; - the contractor going through the quote in detail. The contractor advised that he would not be able to start the works until March / April 2016, weather permitting the works would take 3 weeks. He would however complete the tree and hedge works before the nesting season.

**54/15 RECEIVE AN UPDATE ON THE LEASE FOR CHAPEL COTTAGE**

The agent has yet to produce a new lease for approval, so this item was deferred.

**55/15 CONSIDERATION ON THE S278 AGREEMENT FROM HAMPSHIRE COUNTY COUNCIL FOR THE RE-SURFACING WORKS TO THE ACCESS TRACK / FOOTPATH 33B**

Despite chasing HCC, the new S278 agreement has not been received, so this item was deferred.

**There being no further business the meeting closed at 9.45pm.**

Signed.....

Date.....