

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL  
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON  
MONDAY 13 JANUARY 2014 AT 7.30PM**

Present: Cllrs Faulkner (Chairman), Daws, Fellows, Hale, Harris, O'Neill, Robinson-Giannasi and Sheppeck

In attendance: Mrs Weir (Clerk), Mrs Jeffs (Deputy Clerk)

Also present: District Cllr Gorys; 5 members of the public

**PUBLIC SESSION**

None

**FULL COUNCIL**

**112/13 APOLOGIES FOR ABSENCE**

Cllrs Fleming and Reid; District Cllr Crookes

**113/13 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA**

None

**114/13 APPROVAL OF THE FOLLOWING MINUTES**

Monday 16 December

Full Council 103/13 - 111/13  
The minutes were accepted as an accurate record.

Community 48/13 - 50/13  
The minutes were accepted as an accurate record.

Amenity 41/13 - 45/13  
The minutes were accepted as an accurate record.

Traffic and Transport 45/13 - 49/13  
The minutes were accepted as an accurate record.

Planning and Development 121/13 -131/13  
The minutes were accepted as an accurate record.

**115/13 CHAIRMAN'S ANNOUNCEMENTS**

The chairman welcomed and introduced Cllr Jon Hale. Cllr Hale was the successful candidate from the co-option that took place on 16 December. The chairman wished to thank all the other candidates for their time and interest in the council. The high standard of candidates had made the voting very difficult.

The chairman informed Cllrs that InOdiham were holding their open day on Sunday 19 January between 11am and 3pm in the Cross Barn. He urged all Cllrs to attend and support this event if they could. It was agreed that the success of InOdiham is very important to the council.

**116/13 CLERK'S REPORT**

The clerk circulated information from HALC on training courses available during 2014. Cllrs wishing to attend any of the courses should contact the clerk to arrange the booking.

**117/13 APPROVAL OF THE SHEDULE OF PAYMENTS FOR DECEMBER**

**It was resolved** to approve the schedule of payments of account for December which was signed by the chairman.

**118/13 TO FINALISE THE BUDGET FOR 2014/15**

**It was resolved** to approve and accept the proposed budget for 2014/15 that had been circulated prior to the meeting. The chairman requested that committees spend the allocated money in the coming year wherever possible.

**119/13 CONSIDERATION OF THE PRECEPT FOR 2014/15**

**It was resolved** to request a precept payment of £125,124.73 from Hart DC, who have already advised that the grant payment this year will be reduced from £6690 to £4415.27. This slight increase of the precept will allow OPC to have the same payment of £129,540 that it had last year. Unallocated reserves will be used to make up the shortfall in precept payment against the budget requests from the committees.

Based on a band D property, it is believed that there will be a slight increase from £59.03 to £59.83 for the year.

**120/13 ARRANGEMENTS FOR THE ANNUAL PARISH ASSEMBLY TO BE HELD IN APRIL**

It was agreed to look at the availability of Mayhill School, North Warnborough Village Hall and RMS School on Wednesday 23 April, commencing at 7pm for the annual parish assembly. It was agreed to invite the new Station Commander to address the assembly and one other speaker, possibly the North East Hampshire Care Commissioner. It was suggested to send invites to InOdiham, the chair of Governors at RMS and the Odiham Consolidated Charities.

**There being no further business the meeting closed at 8.00pm.**

**Signed.....**

**Date.....**

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL  
COMMUNITY COMMITTEE  
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON  
MONDAY 13 JANUARY 2014 COMMENCING AT 8PM**

Present: Cllrs Fellows (Chairman), Faulkner, Harris and Robinson-Giannasi

In attendance: Mrs Weir (Clerk), Mrs Jeffs (Deputy Clerk)

Also present: Cllrs Daws, Hale, O'Neill and Sheppeck; District Cllr Gorys; 7 members of the public

**51/13 APOLOGIES FOR ABSENCE**

Cllr Reid

**52/13 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA**

None

**53/13 CONSIDERATION OF GRANT APPLICATIONS**

**It was resolved** to issue grants as follows:-

£500 to OdSoc towards producing a copy of the Tithe map dated 1840.

£1000 to Holy Ridiculous towards lighting and audio/visual equipment once a quote for the equipment had been produced.

£25 to the Neighbourhood watch request for overlays.

**It was resolved** to assist the Village Agents out of the unspent allocated funds for 2012/13.

**There being no further business the meeting closed at 8.15pm.**

**Signed**.....

**Date**.....

**MINUTES OF THE ODIHAM PARISH COUNCIL  
TRAFFIC AND TRANSPORT COMMITTEE  
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON  
MONDAY 13 JANUARY 2014 COMMENCING AT 8.15PM**

Present: Cllrs Harris (Chairman), Daws, Faulkner, O'Neill and Robinson-Giannasi

In attendance: Mrs Weir (Clerk), Mrs Jeffs (Deputy Clerk)

Also present: Cllrs Fellows, Hale and Shepcock; District Cllr Gorys; 7 members of the public

**50/13 APOLOGIES FOR ABSENCE**

Cllr Fleming

**51/13 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA**

None

**52/13 REPORT ON THE NEWLY INSTALLED LIGHTS**

A number of issues with the newly installed lights were discussed. At the presentation given by Hampshire Highways on 22-07-13, OPC was informed that the new lights would be 1m taller than the current ones. In some roads the lights are excessively taller, shine into bedroom windows and disturb residents. Tree canopies have had to be cut to accommodate the taller lights and concern has been expressed that surveys were carried out via Google and not at street level. Some of the lights have been changed on the main road as they were too bright for motorists but it appears they are seemed as acceptable on smaller roads.

Cllr O'Neill agreed to compile a list of the problems, which could then be sent to Hampshire Highways. OPC would then like to request a meeting with them, to give them a chance to explain what has happened and then hopefully an acceptable solution will be reached to rectify the problems.

**53/13 REVIEW OF THE LIST OF FOOTPATHS CURRENTLY MAINTAINED BY HAMPSHIRE COUNTY COUNCIL**

Cllr Harris would review and circulate this list to enable the requested response to Hampshire Council by 25 January. He would also work with Cllr O'Neill to review the condition of all the footpaths in the parish and compile a report on them to discuss at a future meeting.

**There being no further business the meeting closed at 8.25pm.**

**Signed.....**

**Date.....**

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL  
PLANNING AND DEVELOPMENT COMMITTEE  
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON  
MONDAY 13 JANUARY 2014 COMMENCING AT 8.25PM**

Present: Cllrs Faulkner (Chairman), Fellows, O'Neill and Robinson-Giannasi

In attendance: Mrs Weir (Clerk), Mrs Jeffs (Deputy Clerk)

Also present: Cllr Hale; District Cllr Gorys; 7 members of the public

**132/13 APOLOGIES FOR ABSENCE**

Cllr Fleming

**133/13 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA**

Cllr Fellows declared a non-pecuniary interest in item 136/13 - 2 Finchleigh Place, West Street

**134/13 CHAIRMAN'S ANNOUNCEMENTS**

None

**135/13 PREVIOUS PLANNING APPLICATIONS**

Case: 13/02576/EIAE  
Address: Close Meadow Alton Road Odiham Hook Hampshire  
Description: Request for screening opinion  
Decision: Not available  
OPC Comment: Odiham parish council does not wish to participate at this stage. Our decision not to comment on the screening opinion does not alter our response already submitted, namely that we cannot conceive of any development which would not harm the Conservation Area.

Case: 13/02390/LBC  
Address: 11 Castle Bridge Cottages Hook Road North Warnborough Hook Hampshire RG29 1EU  
Description: Enlargement of existing loft hatch. Removal of built-in wardrobe. Enlargement of existing cupboard over the stairs. Move bathroom door from en-suite to make a family bathroom. External addition of a waste downpipe from toilet.  
Decision: Grant listed building consent  
OPC Comment: Odiham parish council has no objection to this planning application.

Case: 13/02320/LDCEX  
Address: Darwins House Hillside Odiham Hook RG29 1HX  
Description: Application for a Lawful Development Certificate for an existing occupation of dwelling house in breach of condition 2 of outline planning permission HWR6634: 5 November 1969.  
Decision: Grant certificate  
OPC Comment: Odiham parish council has no evidence to offer.

Case: 13/02190/FUL  
Address: Wychwood Carp Farm Farnham Road Odiham Hook RG29 1HS  
Description: Demolition of existing dwelling and buildings associated with the former business and erection of replacement dwelling  
Decision: Grant permission  
OPC Comment: Odiham parish council raises no objection to this planning application.

## 136/13 CURRENT PLANNING APPLICATIONS

### The following comments made prior to this meeting were ratified:

Case: 13/02619/HMC  
Address: Steep House Farnham Road Odiham Hook Hampshire RG29 1AB  
Description: Erection of a two storey extension to the north elevation and a single storey side extension to east elevation.  
Decision: Odiham parish council raises no objection to this planning application.

Case: 13/02478/FUL  
Address: RAF Station Alton Road Odiham Hook Hampshire RG29 1QT  
Description: Proposed single storey extension to the existing changing room facilities.  
Decision: Odiham parish council raises no objection to this planning application.

Case: 13/02493/HMC  
Address: Marycourt 43 High Street Odiham Hook Hampshire RG 1LF  
Description: Erection of a timber garden building in the garden. Erection of a new rear boundary wall to match existing walls.  
Decision: Odiham parish council raises no objection to this planning application.

Case: 13/02632/LBC and 13/02631/HMC  
Address: 11 Farnham Road Odiham Hook Hampshire RG29 1AA  
Description: Erection of a single storey rear extension, side porch and internal works.  
Decision: This house is visually important as marking the start of the Conservation Area and setting the tone for the High Street. The retention of an existing hedge and the proposed erection of a new fence from west to east to create a garden area are not sufficient to screen a design that is not quite as good as it should be, given the site's prominence in the streetscape.

OPC appreciates the reduced size of this extension. But given the importance of the cottage at the entrance to the Conservation Area and of the effect of the proposed extension on this listed cottage, OPC still objects to this application. This is on the basis of the curiously disproportional effect of the straight gable on the northern end of the extension; the very modern arrangement of the small windows either side of the french windows in the east elevation; and lastly the loss of the characterful asymmetry of the windows on the southern, front elevation.

Case: 13/02616/HMC  
Address: Fallowfield Dunleys Hill Odiham Hook Hampshire RG29 1DU  
Description: Erection of two storey side extension following demolition of the existing side extension.  
Decision: Odiham parish council raises no objection to this planning application.

### Planning applications to be considered:

*The applicant and 1 objector spoke for 3 minutes each on the below planning application.*

Case: 13/02614/OUT  
Address: Land To West Of Adams Farm The Street North Warnborough Hook  
Description: outline application for the construction of one 5 bedroom detached house and detached garage on a site at the south-west end of 'The Street', North Warnborough, Hampshire with all matters reserved at this stage  
Decision: Odiham parish council wishes to object to this planning application. The proposed development clearly breaches the settlement boundary. This site was not regarded as suitable for development by parish residents during the recent survey, carried out in January 2013 by OPC, of opinion on current SHLAA sites.

The size and height of the proposed building are disproportionate to its surroundings and will impact on neighbours and sightlines into and out of the

Whitewater valley. It will also change the current “soft” entrance to the conservation area.

*Cllr John Hale advised he is a neighbour of Hatchwood Place*

Case: 13/02085/MAJOR  
Address: Land Adjacent To Hatchwood Place Farnham Road Odiham Hook Hampshire  
Description: Residential development of 89 dwellings and associated highway works, landscaping and public open space.  
Decision: Odiham Parish Council has studied the available amended plans.

The vast bulk of the changes made do not address our original comments, as re-iterated during our meeting on 18-11-13 with Kevin Miller, technical co-ordinator of Charles Church.

### **Consultation Process**

We remain extremely concerned that the current applicant has not taken into account the outcome of the previous consultation, and the changes that were made to the Outline plans prior to their approval which had responded to that consultation process. This applies particularly with regard to heights and ridgelines along the western and north western boundaries.

OPC therefore believes that the applicant may not have complied with Para 66 of the NPPF which expects “applicants to work closely with those directly affected ...”

### **Drainage**

OPC has a continuing concern about the ability of the existing drainage and sewage network in the parish to cope with any new development. This concern is based on incidents in the recent past. We therefore note with strong approval the request for a Grampian condition from Thames Water as to drainage.

We note that Thames Water’s most recent comments reserve judgement on proposals and that Thames merely recognises that a provisional solution has been identified, with details to be confirmed. OPC has written to Thames Water with the detailed concerns logged on Hart’s web site on 10<sup>th</sup> December. Thames has offered a meeting on 30 January and the parish council has requested a written response before that meeting. Hart members and officers are also invited to that meeting.

We strongly request that any condition be very carefully worded to allow the solution to be varied according to discussions with Thames.

We are concerned to note that the Sewage Impact Study referred to by the applicant and by Thames Water (REF 41519726), is not comprehensive enough to secure a “no-detriment” solution as required by Thames Water.

We ask for confirmation from the traffic officer that the proposed plan make enough space for tankers to be able to access and park to pump out the holding tanks in case of unforeseen events leading to further sewage flooding.

### **Surface water**

We request that Hart pays close attention to the information in the Surface Water Drainage Strategy to ensure that capacities have been assessed realistically – technical assessment is beyond the capability of OPC.

The underpass is naturally prone to flooding as it is located at the bottom of the hill. Attention needs to be paid to keeping it passable at all times as there is the potential for additional rainwater to flow down the (wide) combined cycle/footpath into the underpass.

Having seen flooding problems and the need for ensuing pumping during construction at several sites in the parish, we request a condition to provide a bund to the rear of Tamar and Heronswood **before** construction starts to prevent the exacerbation of surface flooding from the construction works before the drainage strategy is put in place.

## **Housing mix**

The proposed housing mix for market houses does not *as far as we can assess* meet the spread required by the current SHMA.

The proposed housing mix for market houses is for relatively large houses. Although adherence to that mix may have been varied on smaller sites and balanced across the district, on a site which is large relative to Odiham the mix recommended by the SHMA should be more closely adhered to. The provision of only 1 x 2-bed market house is inadequate. The parish council's own work with and feedback from parishioners over a number of years highlights that they want and expect a better balance in the housing mix.

## **Affordable Housing**

1. We note the effort to disperse affordable properties across the site. On a site this size, an even wider distribution of affordable houses should be made across the site. The proposed affordable houses are most certainly not "tenure blind", which was a positive feature in the original application. The difference is exacerbated by the preponderance of large market houses proposed.
2. We wish to see some adjustment made, at least on a small proportion of the affordable housing, which would allow priority to local residents. With the provision of additional smaller affordable units, local residents wishing to downsize would free up family houses.
3. The parish council also regards it as of paramount importance that the shared ownership houses should remain affordable for every owner following the first one.

## **Design**

NPPF para 57 states the need for high quality and inclusive design and para 58 gives further insight into what the NPPF considers important in creating new developments.

Hatchwood is one of the gateway sites into Odiham, in a prominent position on an outward-facing slope. Whether cues were to be taken from the London Road part of the conservation area as stated in the Design and Access Statement, or from more modern developments in the east of the parish, the parish council finds it hard to find most of those cues in the design palette.

For example:

1. There are a number of multiple-gable designs which lack relation to anything in Odiham. Among others, house type 1994 particularly lacks this influence, but is nevertheless sited in prominent positions around the site.
2. The "decorative" mock dormers as found on assorted 3B houses and some 2060 types among others, which are not a feature of Odiham. Both older and more modern developments are quite plain and restrained in design; a number of house types proposed appear somewhat over-designed.
3. The proportions of some of the individual houses or groups do not reflect anything in the parish – in terms of overall height-to-width, and height of the roof alone to height of the building below roof level – type 1132 being one of the most conspicuous examples.
4. In some of these cases, the council considers that the appearance would not be so top-heavy and unbalanced if a little more terracing were used, something that would be very much in keeping with existing local design. This could also be a style to consider for the entrance area, reflecting the entrance to the High Street.
5. The D&A Statement refers to the Village Design Statement's recommendation for relatively small dormers. This appears to have been ignored in many of the house types – 1385 (on plots 75 and 77 as shown on cross section D-D) being one of the most conspicuous examples.



6. The same street scene D-D seems to have no reference to anywhere locally: alternating house types, tight, regular spacing. One possible small amelioration on the spacing of the bungalows abutting Lyndhurst and Tamar could be to introduce two garages together rather than having them alternate with the bungalows.

We do not believe the current proposal meets NPPF requirements for design.

### **Heights and mass**

The D&A recognises the need for sensitivity round the boundaries. Yet the proposal not to follow the falling ridge line of the land adjacent to Waverley Close still effectively steals one of the geographical features of the site. Despite minor amendments, it seems clear that Hart's planning committee, having reference to the outline plan, did not intend a general building **up** to the level proposed. This building up to the proposed level also has the effect of emphasising the increased size and mass of some of the proposed houses.

Similarly the north western boundary with Linden Avenue proposes a combination of closely-packed houses of a height which, on rising ground, would particularly overwhelm Lyndhurst and, given their proximity, be un-neighbourly to the other adjoining properties. The lowering of one single property to 6 metres, out of 3 adjacent to Lyndhurst's boundary is an inadequate response and ignores the feedback from consultation undertaken by the applicant for outline permission, which consultation resulted in all the houses on the north western boundary having a maximum height of 6 metres.

### **Parking**

The Parish Council welcomes the compliance with Hart's Parking Guidance.

We wish to point out however that any shortfall would mean no spaces would be left for those wishing to enjoy the public open space and play area by driving to it from other parts of the parish, as some undoubtedly will, parents of young children and dog-walkers for example. To that end, we would propose that the 10 extra spaces provided over the guidance levels should be designated for open space users and be included in the public open space area.

Meeting the parking guidance relies heavily on garage spaces. We therefore request a removal of permitted development rights so that the garage spaces are retained.

### **Vehicular and pedestrian traffic**

The parish council would prefer the roads in the proposed development adopted. However, regardless of adoption, the safeguarding of public access and the right for non-residents to use all the roads, pavements and hard-landscaped areas should be made explicit in order to assist permeability.

The bus shelters should be the subject of a condition to be in place before the first house is occupied to encourage the use of buses from the outset. The parish council wishes to be consulted on their design and placement.

Odiham Parish Council is very concerned that the plans for the footpaths and associated areas do not properly address the issues and potential that exist in regard to the way the development will link to the rest of the village. In particular:

1. We are concerned that the path that goes north past Galleon Marine to London Road is not deliverable as a right of way. This path should be a key part of the site's permeability and its integration into the rest of the village. Plans for it need careful consideration due to the volume and size of vehicles going to and from the marina and the poor sightlines onto London Road.
2. There is an opportunity in the landscaping and planting plan to allow the public footpath adjacent to Waverley Close to move away from the immediate boundary and meander along through the upper park. This would both enhance the privacy of those whose gardens back on to the footpath and also provide a better surface for a section of the footpath that is prone to becoming muddy in wet weather but which will very likely become heavily-used by residents and non-residents,

particularly school children and parents with buggies. Improvement of the surface of the rest of the public footpath is requested to ensure this path is usable all-year round in all-weathers.

3. The proposed footpath and cycle way into Waverley Close needs to be continuous to be useable. There is no indication of proposed action to achieve this. This again questions the permeability and integration of the site; not having a continuous useable multi-user route must work against previous assumptions on movements in and out of the site to the village.
4. The proposed path from near the natural area of play to the underpass needs not only to be hard for cycle use but also wide enough to be safely used jointly by cyclists and pedestrians. It is likely that the existence of such a path will encourage a significant number of walkers and cyclists to use it for recreational purposes, as well as for getting to school, the shops and to work.

We note that adjacent to plot 52, where bollards constrict vehicular access, there appears to be nowhere to turn; nor is there provision for delivery vehicle parking at the mouth of that particular cul-de-sac.

### **Landscape Plan**

Our concerns remain the paucity and absence of space for screening on the north-west boundary; and how to avoid the 2 small areas adjacent to lot 74 and to Hatchwood Place becoming congregating or lurking areas as they are small and not easily observed. The landscape screening on the north-west boundary should be increased and be made a mandatory part of the advanced planting programme.

We have received agreement from Charles Church to our request that more of the paths will be hoggins, and to the provision of a teenage recreation area, location in the country park to be determined by a separate planning application from OPC.

### **Open Spaces**

The play area and the teenage recreation area should be shown on every plan to make its proposed existence clear to future potential residents.

### **Street lighting**

The parish council is concerned at the extent and height of the lighting proposed in a low-crime risk area on the edge of the countryside. Lighting should be minimised and kept low to protect the amenity of surrounding residents, the approach into Odiham and the wider countryside, as well as the recognised bat routes along the Basingstoke Canal. There is little sign of the sensitivity of design of lighting specified in the Ecological and Landscape Management Plan, para 4.5.2.2 which calls for "minimum levels of lighting required for safety within and adjacent to sensitive areas including the use of directional, hooded and low-level cut-off lighting where appropriate".

### **Construction**

The construction plan states that certain measures will be taken if needed. Who will decide the need and what is the process for ensuring mitigation is implemented? Certain key requirements to protect the amenity of neighbours during construction should be included in the method statement as part of the application process:

1. Temporary screening of nearby properties to prevent dust, reduce noise and intrusion;
2. advance planting of trees or hedges in key areas which require long-term screening under the landscape plan (in these key areas it should be ensured that planting can be carried out in the first season, not simply "when possible");
3. a bund to prevent surface water flooding into neighbouring properties during site construction.

### **Infrastructure**

We recognise that at the time of Outline application 12/01316, Hart District Council considered the concerns expressed both by the parish council and by residents on the local infrastructure deficit which would be exacerbated by the 89 houses in this application. Application 12/01316 provided 248

bedrooms in total, while 13/02085 provides 284 –a 15% increase largely due to the increased houses sizes of the market houses. OPC does not believe that the additional bedroom accommodation will be unoccupied and identifies a material, additional, load on the local infrastructure that would result. This is a sufficiently substantial difference from the infrastructure burden anticipated from the Outline application for OPC to expect that this change be explicitly addressed during consideration of the current application.

Case: 13/02562/FUL  
Address: Stapley Farm Long Lane Odiham Hook RG29 1JE  
Description: The proposed development is three fold: - the extension of the grain store by 180 square metres - the addition of 3 new roller shutter doors and 2 personal doors - the change of use of part of the building to include general storage  
Decision: Odiham parish council raises no objection to this planning application.

Case: 13/02662/FUL  
Address: 1 Bridge Road North Warnborough Hook RG29 1EW  
Description: Erection of a detached chalet style bungalow  
Decision: Odiham parish council wishes to object to this planning application. OPC is concerned about the overcrowding on the site, especially the close proximity to the new build of 1 Alexandra Terrace which does not appear on the plans presented.

Case: 13/02698/HMC  
Address: 2 Finchleigh Place West Street Odiham Hook Hampshire RG29 1NT  
Description: Two storey extension to rear of property (following demolition of existing two-storey extension)  
Decision: Odiham parish council raises no objection to this planning application.

Case: 13/02630/FUL  
Address: Exmoor Gate Linden Avenue Odiham Hook RG29 1AW  
Description: Demolition of an existing dwelling and erection of a terrace of 3 houses with car parking and amended access.  
Decision: Odiham parish council wishes to object to this planning application as the allocated parking does not meet Harts parking requirements. OPC would also like to object to the building line being too close to the road.

Case: 13/02656/HMC  
Address: Hollybank King Street Odiham Hook Hampshire RG29 1NJ  
Description: Replacement timber box sash windows  
Decision: Odiham parish council raises no objection to this planning application.

Case: 13/02666/HMC  
Address: 5 Reyntiens View Odiham Hook Hampshire RG29 1AF  
Description: Conversion of part of integral garage to form utility room.  
Decision: Odiham parish council wishes to object to this planning application on the basis that there will not be adequate provision of parking for the property once the conversion is complete.

#### **Screening opinion:**

Case: 13/02732/EIAE  
Address: Street Record Farnham Road Odiham Hook Hampshire  
Description: Screening opinion to determine the need for an EIA for works at Hook Road, Hook. This request is made in accordance with the screening procedures set out in Regulation 5 of Part II of the Town and Country Planning (Environmental Impact Assessment) Regulations 2011 (the EIA Regulations), and Government Guidance set out in the Department of Communities and Local Government (DCLG) Circular 02/99.  
Decision: Odiham parish council would like to request that a traffic impact study is carried out prior to the commencement of these works.

## 137/13 CURRENT TREE APPLICATIONS

Case: 13/02687/TPO  
Address: Hatchwood Rise Farnham Road Odiham Hook Hampshire RG29 1AB  
Description: APPLICATION FOR WORKS TO TREES SUBJECT TO A TREE PRESERVATION ORDER Please see attached photos and description  
Decision:

## 138/13 PLANNING CORRESPONDENCE

### TREE DECISIONS

Case: 13/02447/CA  
Address: 24 Angel Meadows Odiham Hook Hampshire RG29 1AR  
Description: APPLICATION TO DO WORKS TO TREES IN A CONSERVATION AREA Cherry tree on boundary of 24 Angel Meadows, the tree is in a Conservation Area so applying for a reduction We were looking at 30-50% reduction as the tree is in need of pruning, it is becoming over grown and too big for the space as well as blocking out sunlight when in leaf  
Decision: No objection  
OPC Comment: Odiham parish council did not comment on this planning application.

Case: 13/02441/CA  
Address: 1 Dunleys Hill Odiham Hook RG29 1DP  
Description: NOTIFICATION OF PROPOSED WORKS TO TREES IN A CONSERVATION AREA The 2 Hornbeams on the left hand side of the main entrance by the road are to be reduced and shaped by approx. 2 metres all over The Field Maple and Laburnum in the rough area on the front boundary are to be cut back in line with the wall so as not to overhang The Laburnums are to have their height reduced to the level of the wall The Hornbeam in the rear corner of gardens 8-13 is to be reduced and shaped by approx. 2.5 metres all over The Conifers encroaching on the right hand side of house number 13 are to have their height reduced by approx. 1.5 metres. The side growth is to be trimmed back to tidy The work is to be carried out in the interest of good tree management  
Decision: No objection  
OPC Comment: Odiham parish council did not comment on this planning application.

Case: 13/02365/CA  
Address: 41 High Street Odiham Hook RG29 1LF  
Description: NOTIFICATION OF PROPOSED WORKS TO TREES IN A CONSERVATION AREA T1 The Acer on the left hand side of the rear garden is to be reduced and shaped by approx. 0.5 metre all over T2 The Amalanchier on the left hand side of the garden is to be felled to near ground level and the stump poisoned to suppress re-growth T3 The 2 large Conifers either side of the rear boundary are to have their height reduced by approx. 2.5 metres T4 The large Japanese Maple is to be reduced and shaped by approx. 0.5 metre all over T5 The Magnolia encroaching on the right hand boundary is to have 1 branch removed to crown lift The work is to be undertaken in the interest of good tree management  
OPC Comment: Odiham parish council did not comment on this planning application.

### Enforcements Opened

Case: 14/00001/OPERA  
Address: 11 Farnham Road, Odiham. RG29 1AA  
Complaint: Removal of hedging and replace with 3ft fence

### Enforcements Closed

None

**139/13 AGREEMENT OF OPC’S GUIDELINES FOR DEVELOPERS DOCUMENT**

It was agreed to change the title of this document to “OPC’s guidelines for initial developer consultation within the parish”.

It was agreed to publish this document on the website and send it out to any developers that contact the parish office.

**140/13 DISCUSSION REGARDING OPC’S RESPONCE TO THE LETTER FROM CHARLES CHURCH REGARDING HATCHWOOD**

It was agreed to thank Charles Church for their letter and advise them that OPC is considering the content of it.

**There being no further business the meeting closed at 10.05pm.**

**Signed.....**

**Date.....**