

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 7 APRIL 2014 AT 7.30PM**

Present: Cllrs Faulkner (Chairman), David, Fellows, Fleming, Hale, Harris, O'Neill, Reid and Robinson -Giannasi

In attendance: Mrs Weir (Clerk), Mrs Jeffs (Deputy Clerk)

Also present: District Cllr Crookes; 4 members of the public

PUBLIC SESSION

Members of CPRE addressed the council regarding TAG Farnborough's bid to increase the amount of air space that they control. Currently they have a very small, limited, amount of controlled airspace, just enough to accommodate landings and take-offs. TAG believe that more controlled airspace would offer advantages to its Business Aviation customers in terms of convenience and safety. CPRE are concerned that the proposal is for some 1000cu.m of airspace volume, compared with the 600cu.m that Gatwick has.

They advised OPC that the consultation conducted by TAG is the only opportunity to comment on the proposal, scheduled to close on 2 May 2014.

FULL COUNCIL

01/14 APOLOGIES FOR ABSENCE

Cllr Sheppeck; District Cllr Gorys

02/14 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

03/14 APPROVAL OF THE FOLLOWING MINUTES

Monday 17 March

Full Council 146/13 - 159/13

The minutes were accepted as an accurate record.

Amenity 59/13 - 63/13

The minutes were accepted as an accurate record.

Traffic and Transport 63/13 - 69/13

The minutes were accepted as an accurate record.

Planning and Development 159/13 -170/13

The minutes were accepted as an accurate record.

Staffing 07/13 - 12/13

The minutes were accepted as an accurate record.

04/14 CHAIRMAN'S ANNOUNCEMENTS

The chairman reminded Cllrs about the meeting between OPC and members of the senior RAF management team on Tuesday 16 April.

The chairman also reminded Cllrs about the annual parish assembly being held on 23 April at 7.30pm at Mayhill School. This would be discussed further under item 06/14.

05/14 CLERK’S REPORT

The clerk advised Cllrs that the newsletter was now with the printers and should be ready for posting out to residents towards the end of the week. She wished to thank all Cllrs for their articles and help, especially Cllrs Fellows and Fleming who assisted greatly with the final editing.

The clerk asked Cllrs for ideas for the council’s article in the next parish news. Any suggestions should be with the clerk by Wednesday morning.

06/14 FINAL RUNNING ORDER FOR THE ANNUAL PARISH ASSEMBLY

Mayhill School hall has been booked from 6.30pm to set up. Cllrs were asked to arrive early if they could to assist. The meeting is due to start at 7.30pm with talks by RAF Group Captain Maddison and Dr Hugh Freeman. These will be followed by questions from the residents. Cllrs Crookes and Gorys have confirmed their attendance as has PCSO Liz Wallace and PC Paul Franks. It was suggested that the office contact County Cllr Glen as he has yet to respond.

The office will circulate any submitted questions from residents to Cllrs, but due to the Easter weekend these could arrive very close to the meeting.

07/14 CONSIDERATION OF PRODUCING A NEIGHBOURHOOD PLAN

It was resolved to write to Hart DC and inform them that it is OPC’s intention to commence work on a Neighbourhood Plan, covering the whole of the parish.

This would be announced at the APA as suitable residents would be required to assist as it is not the intention for Cllrs and office staff to complete the plan. A new page would be set up on the website giving details about the plan and a new email address neighbourhoodplan@odiham.org.uk, will also be set up. At future meetings the progress will be discussed under the agenda for the planning and development committee.

08/14 CONSIDERATION OF THE PROPOSAL FROM HOOK & ODIHAM LIONS FOR A DEFIBRILLATOR LOCATION IN ODIHAM

Details on the proposed installation of a defibrillator from Hook & Odiham Lions had been circulated. Two members were also present at the meeting to answer any questions. The Lions would like to donate the defibrillator, with OPC suggesting a suitable location with power, providing the board that it is installed on and insuring it.

It was agreed for the community committee to look into the suggested locations which were; outside the new Co-op, on the side wall of the George or near the health centre and discuss it further at the next meeting.

There being no further business the meeting closed at 8.20pm.

Signed.....

Date.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
AMENITY AREAS COMMITTEE
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 7 APRIL 2014 COMMENCING AT 8.20PM**

Present: Cllrs Robinson-Giannasi (Chairman), David, Faulkner, Fleming, O'Neill and Reid

In attendance: Mrs Weir (Clerk), Mrs Jeffs (Deputy Clerk)

Also present: Cllrs Hale, Harris and Fellows; District Cllr Crookes

01/14 APOLOGIES FOR ABSENCE

None

02/14 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

03/14 CONSIDERATION OF THE DETAILED QUOTES FOR WORKS ON THE CHAPELS AND RESOLUTION TO APPOINT A CONTRACTOR

It was resolved to accept the detailed quote from Skilz subject to their understanding that the current council was unable to commit to decisions of a future council and subject to the full councils approval of releasing up to £4500 from reserves for the work.

04/14 DISCUSSION REGARDING THE BOWLS CLUB LEASE THAT EXPIRES IN AUGUST

It was agreed that the council would be happy to renew a lease with the bowls club for another 25 years. Clarity regarding the ownership of the pavilion would be needed as this was built after the original lease was signed. It was suggested that the bowls club should be obligated to keep the building in good condition and repair and insured. The use of the access track was also discussed. It should be made clear that it is for access only, and that cars should not be parked on the track or the Beacon field without OPCs permission. The note on the bottom of the plans regarding the boundary would need to be removed as this was altered due to the installation of the new tennis court.

Item (h) of the lease states that the bowls club shall promptly forward copies of the club AGM minutes, which would appear hasn't happened recently. Before the rent is discussed, the legal costs to renew the lease will need to be looked into.

05/14 RESOLUTION TO ALLOW NW FOOTBALL CLUB TO USE THE RECREATION GROUND FOR TRAINING AND MATCHES FOR MINI SOCCER

It was resolved to allow NW football club to use the recreation ground for training and matches for mini soccer, subject to the conditions already discussed.

There being no further business the meeting closed at 8.40pm.

Signed.....

Date.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
COMMUNITY COMMITTEE
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 7 APRIL 2014 COMMENCING AT 8.40PM**

Present: Cllrs Fellows (Chairman), Faulkner, Hale, Harris, Reid and Robinson-Giannasi

In attendance: Mrs Weir (Clerk), Mrs Jeffs (Deputy Clerk)

Also present: Cllrs David, Fleming and O'Neill; District Cllr Crookes

01/14 APOLOGIES FOR ABSENCE

Cllr Sheppeck

02/14 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

Cllr Harris declared an interest in item 03/14.

03/14 DISCUSSION REGARDING THE REQUEST FROM INODIHAM FOR FUNDING FOR THE BANDS AND BLUES EVENT IN THE BURY

It was resolved to pay up to a maximum of £2000 against submitted invoices and a requirement for them to produce full accounts after the event, by the end of August.

04/14 RESOLUTION TO MAKE A DONATION TO THE PRINTING OF THE ODIHAM DIRECTORY 2014

It was resolved to contribute £75.20 towards the printing of the Odiham Directory 2014.

There being no further business the meeting closed at 9.15pm.

Signed.....

Date.....

**MINUTES OF THE ODIHAM PARISH COUNCIL
TRAFFIC AND TRANSPORT COMMITTEE
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 7 APRIL 2014 COMMENCING AT 9.15PM**

Present: Cllrs Harris (Chairman), David, Faulkner, Fleming, O'Neill and Robinson-Giannasi

In attendance: Mrs Weir (Clerk), Mrs Jeffs (Deputy Clerk)

Also present: Cllrs Fellows and Hale; District Cllr Crookes

01/14 APOLOGIES FOR ABSENCE

None

02/14 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

**03/14 APPROVAL OF OPC'S RESPONSE TO HAMPSHIRE COUNTY COUNCIL REGARDING
THE LETTER RECEIVED ON THE NEWLY INSTALLED STREET LIGHTS**

This item was deferred until the next meeting giving Cllrs a chance to review the outstanding items that would be circulated by email. It was noted that there was now a new contact at Hampshire County Council who was authorised to make changes.

**04/14 APPROVAL OF OPC'S RESPONSE TO HAMPSHIRE COUNTY COUNCIL REGARDING
THE SUBSIDISED BUS AND COMMUNITY TRANSPORT SERVICES**

It was agreed to send the circulated questionnaire back to Hampshire County Council's on behalf of OPC.

There being no further business the meeting closed at 9.20pm.

Signed.....

Date.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
PLANNING AND DEVELOPMENT COMMITTEE
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 7 APRIL 2014 COMMENCING AT 9.20PM**

Present: Cllrs Fleming (Chairman), Faulkner, Fellows, Hale, O'Neill and Robinson-Giannasi

In attendance: Mrs Weir (Clerk), Mrs Jeffs (Deputy Clerk)

Also present: Cllr David; District Cllr Crookes

01/14 APOLOGIES FOR ABSENCE

None

02/14 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

Cllr Fleming declared a non-pecuniary interest in item 05/14 Archery Field and the pre-app (North Warnborough) to be noted in item 07/14.

Cllr Hale declared a pecuniary interest in item 05/14 Hatchwood Place and item 09/14 Hatchwood Farm.

03/14 CHAIRMANS ANNOUNCEMENTS

Cllrs Fleming and O'Neill would be attending the presentation on Fracking in Hampshire by CPRE. The cost of attending could be reimbursed out of the training budget if required.

04/14 PREVIOUS PLANNING APPLICATIONS

Case: 13/02630/FUL

Address: Exmoor Gate Linden Avenue Odiham Hook RG29 1AW

Description: Demolition of an existing dwelling and erection of a terrace of 3 houses with car parking and amended access.

Decision: Refuse permission

OPC Decision: Odiham Parish Council objects to the plan on the following grounds:

1) Three houses on a site that fails to provide even the minimum number of parking spaces as suggested by Hart's parking guidelines (8 actual versus 9 recommended) will exacerbate a growing problem with traffic movements and parking on Colt Hill.

Colt Hill is a narrow cul-de-sac used by many residents for on-street parking due to the shortage of off-street parking. It is used by an increasing amount of tourist and recreational traffic going to The Waterwitch pub, the canal marina and the car park at The Wharf. This car park is already popular with walkers, families and anglers and is set to get busier with the construction of a club house for Basingstoke and Deane Canoe Club, the Basingstoke Canal Society's recent launch of a new boat to increase the number of public boat trips, and the increasing actual and planned population of the parish for whom The Wharf is a favourite destination for family recreation.

The traffic and parking problems associated with the pub and the canal are not always apparent, particularly during the working day Monday ' Friday, but they are often very apparent in the evenings and at weekends, particularly during the spring and the summer.

It is questionable how used in practice even the 8 planned parking spaces will be, given the layout proposed, adjacent as the spaces are to bin stores, and the visually cramped nature of the parking which will inevitably make some drivers opt for the ease of on-street parking. It should be noted as well the scope for the two-

bedroomed house to be easily converted into three bedrooms as the amended plan simply removed one partition wall to reduce the number of bedrooms to 2.

We are therefore very much in agreement with the concerns as to traffic and parking raised in individual objections by affected residents, such as the use of Linden Avenue for overspill parking from Colt Hill, its use as a passing space by vehicles heading up to the high street, and obstructions and hazards created by parked vehicles whether parked considerably or otherwise.

2) The proposed plan exploits the building line of Chepstow Cottage, the house opposite but which fronts Colt Hill, to extend beyond the line of the previously approved dwelling and so move nearer to Colt Hill. This exacerbates the discordant visual effect of Chepstow Cottage facing one way and the proposed houses facing another, introducing asymmetry to the entrance to Linden Avenue.

3) The discordant visual effect of the proposed orientation noted in 2) makes more apparent that the overall plan to build a row of three terraced houses is out of keeping with the style and layout of existing properties and represents over-development.

We would in relation to this point draw attention to the wording used in the Design/Siting/Scale section of the delegated report in respect of the previous application regarding this site (which Odiham Parish Council did not object to) 11/01641/FUL :

'The proposal is considered to respect the existing building line, the 'L' shape footprint and its incorporation of only pitched roof forms (part double pitch) articulates the appearance and reduces the visual bulk of the building. The incorporation of typical details such as chimneys, casement windows and a hipped roof also respect the character of the area opposite the site, whilst the character of Linden Avenue is respected with the use of red/brown roof tiles and the 'L' shape footprint. This is in line with the design guidance outlined in the (Hart Urban Characterisation) Study. The retention of the gaps between the buildings is also characteristic of the street scene and overall the proposal is considered acceptable in terms of its impact on the character and appearance of the adjoining Conservation Area.'

It is not easy to see how the present application reflects the points noted with approval by Hart's case officer on that occasion, for example as regards the proposed unbroken expanse of parking suggestive of an office block, the lack of variation in roof levels, and a lack of respect for the adjoining conservation area shown by the building's north-western profile.

Case: 13/02698/HMC
Address: 2 Finchleigh Place West Street Odiham Hook Hampshire RG29 1NT
Description: Two storey extension to rear of property (following demolition of existing two-storey extension)
Decision: Grant permission
OPC Decision: Odiham parish council raises no objection to this planning application.

Case: 13/02662/FUL
Address: 1 Bridge Road North Warnborough Hook RG29 1EW
Description: Erection of a detached chalet style bungalow
Decision: Refuse permission
OPC Decision: Odiham parish council wishes to object to this planning application. OPC is concerned about the overcrowding on the site, especially the close proximity to the new build of 1 Alexandra Terrace which does not appear on the plans presented.

Case: 13/02666/HMC
Address: 5 Reyntiens View Odiham Hook Hampshire RG29 1AF
Description: Conversion of part of integral garage to form utility room.
Decision: Grant permission
OPC Decision: Odiham parish council wishes to object to this planning application on the basis that there will not be adequate provision of parking for the property once the conversion is complete.

05/14 CURRENT PLANNING APPLICATIONS

Case: 14/00586/LBC & 14/00585/FUL
Address: Hatchwood Place Farnham Road Odiham Hook RG29 1AB
Description: Addition of two extract ventilation flues and two air handling units to the recessed flat roof of the C20/21 extension. Other minor variations including raising the northerly ridge of the roof and omitting a dummy door and two vents.
Decision: Odiham parish council does not wish to object to this planning application as OPC is presuming that the Environmental Health Agency will ensure that the correct monitoring and control of the exhaust fumes will be implemented.

Case: 14/00331/HMC
Address: Highfield The Firs Odiham Hook Hampshire RG29 1PP
Description: Proposed new wooden gate with brick pillars to replace existing in same position.
Decision: Odiham parish council does not wish to object to this planning application.

Case: 14/00568/PREAPP
Address: Street Record Archery Fields Odiham Hook Hampshire
Description: Pre-application advice request for development of 40 dwellings
Decision: Odiham parish council's view is that this discussion is premature. The applicant states that the original intention was to promote the site through the Local Plan process. OPC sees no reason why this should not still be the mechanism, since the new Local Plan will start to emerge during the course of this year.

Case: 14/00617/LBC
Address: 22 High Street Odiham Hook RG29 1LG
Description: Conversion of premises from mixed use to residential including removal of shop front and installation of sash windows, minor external and internal alterations. Amendments to approved application 12/02340/LBC.
Decision: Odiham parish council wishes to object to this planning application as the proposed design does not have a door fronting the street, which is one of the characteristics of all the other houses in the High Street, as highlighted by the applicant in the Design and Access Statement, page 6. Please note that at No 3 High Street (the old forge) a door remains to maintain the character, though it is not used as a door. OPC believes that the character of the High Street would be better maintained by the reintroduction of a "front door" which does not have to be used as such, or even usable. OPC asks that this view be put to the Conservation Officer for her views, as well as to the applicant.

Case: 14/00410/LDCEX
Address: Stapeley Manor Long Lane Odiham Hook Hampshire RG29 1JE
Description: The area of land, outlined in red on the maps attached to this application, is land used by the farm for the storage of farm machinery, farm building materials and farm equipment. The land has been used for the storage of farm equipment for at least the last 80 years, as the land is not suitable for agriculture. We would like a lawful development certificate for the land to be used as farm storage.
Decision: Odiham parish council has no evidence to offer.

Case: 14/00703/FUL
Address: 1 Bridge Road North Warnborough Hook RG29 1EW
Description: Erection of a detached bungalow
Decision: Odiham parish council has no objection to this planning application and appreciates the changes made since the last application.

06/14 TREE APPLICATIONS

None

07/14 PLANNING CORRESPONDENCE

It was agreed to write to Hart DC about the concerns Cllrs have with the planning section of the new website, copying the letter to Cllr Crookes.

It was noted that the tree officer had stopped work at 11 Farnham Road, due to the contractors pouring concrete into incorrectly dug foundations without protecting the tree roots.

The chairman is going to ask for guidance at the HDAPTC regarding Hart DC's policy on pre-app advice given to developers. This is especially in connection with regard to consulting the parish council and residents. It would appear that the request for parish council's comments is currently not consistent. OPC has been informed by the applicant that they have requested pre-app advice from Hart DC for the construction of 2 houses along Hook Road, North Warnborough.

It is understood that there is now a section on Harts website where all pre-app can be viewed.

An email had been received and circulated from Landspeed regarding affordable housing. The response would be agreed at the next meeting.

TREE DECISIONS

Case: 14/00282/CA
Address: 4 Burlingham Grange North Warnborough Hook Hampshire RG29 1FB
Description: NOTIFICATION OF PROPOSED WORKS TO TREES IN A CONSERVATION AREA Removal of two Eucalyptus trees from garden. Both trees are leaning at a marked angle and both have experienced root heave. One tree is leaning towards the house and the other tree towards the adjoining road. It is likely that both trees have been damaged by recent storms. On the plan attached:- T1 is a healthy Eucalyptus T2 is the tree leaning towards the house T3 is the tree leaning towards the road
Decision: No objection
OPC Comment: OPC did not comment.

Case: 13/02687/TPO
Address: Hatchwood Rise Farnham Road Odiham Hook Hampshire RG29 1AB
Description: APPLICATION FOR WORKS TO TREES SUBJECT TO A TREE PRESERVATION ORDER Please see attached photos and description
Decision: Grant permission
OPC Comment: OPC did not comment.

Enforcements Opened

None

Enforcements Closed

None

08/14 UPDATE FROM THE PARISH FLOOD FORUM

At the meeting of the parish flood forum for the parishes of Odiham, Crondall and Dogmersfield the following emerged:-

Thames is going to replace all 3 pumps at the North Warnborough pumping station. This is partly due to this being "a high profile pumping station" and partly due to the fact that at any one time 2 pumps have been working continuously for the past few months, which is unusual. They are renewing pumps, pipe works and the control panel. They say they have renewed the locks but will also be working on the perimeter fence, the gates, the guttering, tidying up generally.

They have also charged their agents Savilles with securing a new access through the Chilli Pad for all purposes - there has so far been an "amiable" discussion and there is another meeting on April 8th. Meanwhile Cllr Crookes is meeting the Chilli Pad applicant (current planning application) tomorrow to press the need for access.

HCC reports that it has spent 20k in the last year on clearing ditches in the middle of the roundabout at Mill Corner and ditches nearby. It does appear that the gully cleaning in the central reservation MAY have been subject to a misunderstanding about where was being reported early in January, and HCC have agreed to come and walk it over soon.

There is a further action on Hart and Hampshire to agree how the drainage currently works at Mill Corner, and to consider what further can be done. Hart is now aware that the sale of the large field seems to have fallen through and they have agreed to go back to the original landowner about installing the culvert. In a letter to the parish council the land owner volunteered that he was co-operating with Hart to help alleviate flooding at Mill Corner. Now could be the moment to demonstrate that.

Lastly Thames is still working on an overall analysis, assessment and recommendations for the whole catchment to the Hartley Wintney Treatment Works. This work is called the Drainage Area Plan (DAP). As part of this they are still studying where and why so much surface water gets into the system, and they agreed particularly to check whether some of it is due to the manholes at Mill Corner being covered with flood water.

09/14 UPDATE ON THE HATCHWOOD FARM DEVELOPMENT

Hart DC posted the draft minutes from the major sites committee meeting on the website, which residents that attended the meeting are not happy with. Hart DC have advised that the developer should act on the approved minutes and not the draft ones.

The permission for the site access was agreed in the outline planning permission, which would also have included the removal of the trees.

10/14 REPORT ON HART COUNCIL CABINET MEMBER FOR PLANNING RESPONSE TO OPC QUESTION ON THE LOCAL PLAN

In order for the committee to write a sensible letter to James Arbuthnot MP, Cllr Fleming asked the following question in Hart DC's council meeting. The response will be going in their minutes.

It has been suggested that the government should be asked to support a proposal for an extension to be given to the end of 2014 for local planning authorities to get their new local plans in accordance with the NPPF and to identify a 5 year land supply. In the meantime saved local plan policies should be used. Could you confirm that the end of 2014 will give Hart enough time to do this, or will it take longer, and if you agree, will Hart agree to make such a move?

Councillor Parker responded:

The emerging Local Plan will acquire useful weight in planning matters when it reaches publication as a submission draft. It has by that time gone through a number of consultations on various elements, and thus is close to its final form. Officers estimate that it will reach this stage about the end of March 2015. Thus in the context of the question, if protection from other sources lasts until the end of municipal year 2014-15, that will serve us well. I have however asked officers to find ways, perhaps by completing tasks in parallel, of bringing it forward.

I will be happy to support a call to reinstate interim measures to enable councils to give protection whilst councils get plans in place plans in place.

Councillor Fleming asked a supplementary question:

Will you, when you write to the government include in your request the retention of current settlement boundaries and at the same time vigorously defend Hart against Nick Boles charge of being a slowcoach council – as quoted in Monday’s Daily Telegraph – and make your letter available to the public?

Councillor Parker responded:

I have on a number of occasions given my views to Mr Boles on the planning policy framework and its adequacy. Any letter I write to him will be in the public domain and I will emphasise the importance of settlement boundaries to the people of Hart.

There being no further business the meeting closed at 10pm.

Signed.....

Date.....