

**MINUTES OF THE ANNUAL PARISH MEETING OF ODIHAM PARISH COUNCIL
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 19 MAY 2014 AT 7.30PM**

Present: Cllrs Hale (Chairman), David, Fellows, Harris, Reid and Robinson-Giannasi

In attendance: Mrs Weir (Clerk) and Mrs Jeffs (Deputy Clerk)

PUBLIC SESSION

None

FULL COUNCIL

19/14 APOLOGIES FOR ABSENCE

Cllrs Faulkner, Fleming, O'Neill and Sheppeck; District Cllr Crookes and Gorys.

20/14 ELECTION OF THE CHAIRMAN OF THE COUNCIL AND RECEIPT OF THE DECLARATION OF ACCEPTANCE OF OFFICE

Thanks were expressed for all of Cllr Faulkner's hard work over the last year in the role as Chairman.

Cllr Hale was elected chairman and his signed Declaration of Acceptance of Office was received by the Clerk.

21/13 ELECTION OF THE VICE-CHAIRMAN OF THE COUNCIL

Cllr Robinson-Giannasi was elected as vice-chairman.

22/13 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

23/13 APPOINTMENTS TO THE RESPECTIVE COMMITTEES

It was resolved to appoint Cllrs to the committees as follows:

- Amenity Areas: Cllrs David, Hale, Reid and Robinson-Giannasi
- Community: Cllrs David, Hale, Harris, Reid and Robinson-Giannasi
- Traffic and Transport: Cllrs Fellows, Hale, Harris, and Robinson-Giannasi
- Staffing: Cllrs Hale, Harris, Reid and Robinson-Giannasi
- Planning and Development: Cllrs Fellows, Fleming, Hale and Robinson-Giannasi

24/13 APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

It was agreed to appoint Cllrs to outside bodies as follows:

- Odiham Society: - it was agreed to defer this appointment
- Basingstoke Canal Liaison Group: It was agreed that Cllr Fellows would contact the group to find out more about the involvement required by OPC.
- Odiham Common Steering Group: Cllr Robinson-Giannasi
- Neighbourhood Watch: Cllr Robinson-Giannasi agreed to be appointed if required.

25/13 APPROVAL OF THE FOLLOWING MINUTES

Monday 29 April

Full Council 09/14 - 18/14
The minutes were accepted as an accurate record.

Planning and Development 11/14 - 24/14
The minutes were accepted as an accurate record.

Amenity 06/14 - 08/14
The approval of these minutes was deferred until the next meeting.

Community 05/14 - 10/14
The minutes were accepted as an accurate record.

Traffic and Transport 05/14 - 10/14
The approval of these minutes was deferred until the next meeting.

26/14 CHAIRMAN'S ANNOUNCEMENTS

None

27/14 CLERK'S REPORT

The clerk advised Cllrs that she would be circulating revised draft standing orders later this week. They are based on both the National Association of Local Councils (NALC) model standing orders and OPC's current ones. The approval of them will be an agenda item for the next full council meeting.

28/13 APPOINTMENT OF BANK SIGNATORIES

It was resolved that Cllrs Faulkner, Fleming, and Robinson-Giannasi would continue as bank signatories and that Cllr Hale would replace Cllr Harris.

29/14 APPROVAL OF THE SCHEDULE OF PAYMENTS FOR APRIL

It was resolved to approve the schedule of payments of account for April which was signed by the chairman.

30/14 REVIEW OF THE BUDGET V'S ACTUAL FOR THE YEAR ENDED MARCH 2014 AND DISCUSSION REGARDING THE RESERVES

It was agreed to commence work on a 3 year plan for OPC at the next meeting. The Chairs of each committee would need to consider the expenditure and any projects for the next 3 years, which would also enable the allocating of some of the reserves. This would be reviewed at the next meeting.

31/14 CONSIDERATION OF THE DEMANDS FROM HART DC REGARDING THE RATES FOR KING STREET TOILETS

It was resolved to pay the outstanding rates demands of £3431.18 going back to 2011/12 for the King Street toilets from reserves.

32/14 REVIEW OF THE FORMAT AND FREQUENCY OF OPC'S MEETING

Alternative arrangements for OPC's council and committee meetings were discussed and it was

agreed by those Cllrs present that there was now a need to hold a separate planning meeting. The proposal to be considered at the next meeting is to continue holding the planning meeting every 3 weeks on a Monday, but to move the full council and other committees to the first Monday of the month. On the few occasions that the meetings fall on the same Monday, both meetings will be held consecutively.

There being no further business the meeting closed at 8.40pm.

Signed.....

Date.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
AMENITY AREAS COMMITTEE
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 19 MAY 2014 COMMENCING AT 8.40PM**

Present: Cllrs Robinson-Giannasi (Chairman), David, Hale and Reid

In attendance: Mrs Weir (Clerk) and Mrs Jeffs (Deputy Clerk)

Also present: Cllrs Fellows and Harris

09/14 APPOINTMENT OF A CHAIRMAN

It was resolved to appoint Cllr Robinson-Giannasi.

10/14 APOLOGIES FOR ABSENCE

None

11/14 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

12/14 REVIEW OF THE LIST OF FUTURE PARISH PROJECTS THAT REQUIRE S106 FUNDING

It was agreed that the chairman would review the list that had been circulated, with email input from all Cllrs on the committee.

13/14 AGREEMENT OF THE USE OF THE RECREATION FIELD FOR PARKING BY LEAPFROGS FOR A FUNDRAISING EVENT ON EITHER 7 OR 14 JUNE

It was agreed to allow Leapfrogs to park on the recreation ground near the entrance gate for this event, weather permitting.

It was also agreed that any future parking requests on OPC land would be decided by the clerk and the chairman of the committee.

There being no further business the meeting closed at 9pm.

Signed.....

Date.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
COMMUNITY COMMITTEE
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 19 MAY 2014 COMMENCING AT 9PM**

Present: Cllrs Reid, (Chairman), Hale, Harris and Robinson-Giannasi

In attendance: Mrs Weir (Clerk) and Mrs Jeffs (Deputy Clerk)

Also present: Cllrs David and Fellows

11/14 APOINTMENT OF A CHAIRMAN

It was resolved to appoint Cllr Reid.

There being no further business the meeting closed at 9.01pm.

Signed.....

Date.....

**MINUTES OF THE ODIHAM PARISH COUNCIL
TRAFFIC AND TRANSPORT COMMITTEE
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 19 MAY 2014 COMMENCING AT 9.01PM**

Present: Cllr Harris (Chairman), Fellows, Hale and Robinson-Giannasi

In attendance: Mrs Weir (Clerk) and Mrs Jeffs (Deputy Clerk)

Also present: None

11/14 APPOINTMENT OF CHAIRMAN

It was resolved to appoint Cllr Harris.

12/14 APOLOGIES FOR ABSENCE

None

13/14 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

**14/14 CONSIDERATION OF HART DC'S MOVE TO PLACE NEW PARKING SIGNAGE
(INCLUDING DISABLED BAYS) AT THE REAR OF THE PAYMENT**

There is a meeting tomorrow between OPC and Hart DC to review the parking situation. It is thought that the signage has been moved to the back of the footpath due to Health & Safety reasons. The outcome of this meeting will be reported back to OPC.

15/14 UPDATE ON THE PROGRESS OF THE POSSIBLE UPGRADING OF FOOTPATH 7

This item was deferred.

There being no further business the meeting closed at 9.06pm.

Signed.....

Date.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
PLANNING AND DEVELOPMENT COMMITTEE
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 19 MAY 2014 COMMENCING AT 9.06PM**

Present: Cllrs Fellows (Chairman), Hale and Robinson-Giannasi

In attendance: Mrs Weir (Clerk) and Mrs Jeffs (Deputy Clerk)

Also present: Cllr David; Cllr Faulkner from 9.33pm

25/14 APOINTMENT OF CHAIRMAN

It was resolved to appoint Cllr Fleming.

26/14 APPOINTMENT OF A VICE-CHAIRMAN

It was resolved to appoint Cllr Fellows.

27/14 APOLOGIES FOR ABSENCE

Cllr Fleming.

28/14 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

Cllr Robinson-Giannasi declared a non-pecuniary interest in item 31/14 – 6 Coronation Close.

Cllr Hale declared a non-pecuniary interest in item 31/14 – Exmoor Gate.

29/14 CHAIRMANS ANNOUNCEMENTS

The chairman advised that the second architect's reports on Hatchwood Farm had been put on Hart DC's website earlier today. In summary, the report says that the designs bare little resemblance to the design rationale provided with the submission. E.g. very little, if any of the scheme offers any reference to Georgian architecture, nor does it acknowledge the Georgian character of Odiham. It also states that there is a missed opportunity for more of the development to overlook the open space. OPC has been informed that Hart DC will discuss the report at the next planning meeting.

The clerk was asked to contact Hart DC and ask for an update on the requested changes to their new website.

30/14 PREVIOUS PLANNING APPLICATIONS

Case: 14/00585/FUL

Address: Hatchwood Place Farnham Road Odiham Hook RG29 1AB

Description: Addition of two extract ventilation flues and two air handling units to the recessed flat roof of the C20/21 extension. Minor variations from the approved drawings.

Decision: Grant permission

OPC Comment: Odiham parish council does not wish to object to this planning application as OPC is presuming that the Environmental Health Agency will ensure that the correct monitoring and control of the exhaust fumes will be implemented.

Case: 14/00586/LBC

Address: Hatchwood Place Farnham Road Odiham Hook RG29 1AB

Description: Addition of two extract ventilation flues and two air handling units to the recessed flat roof of the C20/21 extension. Other minor variations including raising the northerly ridge of the roof and omitting a dummy door and two vents.

Decision: Grant permission

OPC Comment: No comments have been made on this application.

Case: 14/00485/FUL

Address: Lodge Farm Hook Road North Warnborough Hook Hampshire

Description: Construction of a domestic garage and change of use of the land to residential curtilage

Decision: Refuse permission

OPC Comment: Odiham parish council raises no objection to this planning application.

Case: 14/00436/HMC

Address: Pond House Rye Common Odiham Hook RG29 1HT

Description: Erection of a boundary fence and garden fence

Decision: Grant permission

OPC Decision: Odiham parish council raises no objection to the above planning application.

Case: 14/00331/HMC

Address: Highfield The Firs Odiham Hook Hampshire RG29 1PP

Description: Proposed new wooden gate with brick pillars to replace existing in same position.

Decision: Grant permission

OPC Comment: Odiham parish council does not wish to object to this planning application.

31/14 CURRENT PLANNING APPLICATIONS

Case: 14/00937/LBC & 14/00936/FUL

Address: Parsons Barn 23 High Street Odiham Hook Hampshire

Description: Conversion and extension of C18 barn to provide a three bedroom dwelling including the part replacement of the first floor, new openings and repair to timber frame. Amendment to 11/02712/FUL and 11/02713/LBC

Decision: Odiham parish council raises no objection to this planning application, but would request that the neighbours comments regarding the installation of glass behind the ventilation timber slatted grill to the east elevation of the barn are considered.

Case: 14/00972/HMC

Address: 10 Burlingham Grange North Warnborough Hook RG29 1FB

Description: Erection of single storey rear extension

Decision: Odiham parish council raises no objection to this planning application.

Case: 14/01015/HMC

Address: 6 Coronation Close Odiham Hook Hampshire RG29 1AD

Description: Erection of a two storey side to rear extension to form annexe accommodation. Replacement single storey porch to front.

Decision: Odiham parish council raises no objection to this planning application.

Case: 14/00977/FUL

Address: 56 High Street Odiham Hook Hampshire RG29 1HW

Description: Instalment of one new condenser unit, two air conditioning units and one internal condenser pack. The new equipment to be situated at the rear of the building.

Decision: Odiham parish council raises no objection to this planning application.

REQUEST FOR ELA SCREENING OPINION

Case: 14/01016/EIAE

Address: Land off Hook road North Warnborough Hook Hampshire

Description: Request for EIA screening opinion

Decision: Odiham parish council does not wish to comment at this stage.

APPEAL UNDER SECTION 78

Case: 13/02640/FUL
Address: Exmoor Gate Linden Avenue Odiham Hook RG29 1AW
Description: Demolition of an existing dwelling and erection of a terrace of 3 houses with a car parking and amended access.
Decision: It was agreed that the draft response circulated prior to the meeting would be updated and then reviewed again via email. Any representations must be received by 5 June.

Case: 13/02614/OUT
Address: Land to west of Adam's farm The Street North Warnborough Hook Hampshire
Description: Construction of one 5 bedroom detached house and detached garage
Decision: It was agreed to submit our previous objection, by 13 June.

ENFORCEMENT APPEAL

Case: 13/00152/OPERAT
Address: Stapley Farm Long Lane Odiham Hook Hampshire RG29 1JE
Description: Change of use of the land to the storage of containers, motorised vehicles, building materials and builder's equipment.
Decision: Odiham parish council has no evidence to offer.

PRE- APP ADVICE REQUESTED FROM HART DC

Case: 14/00457/PREAPP
Address: 6 High Street Odiham Hook Hampshire RG29 1LG
Description: Pre-application advice request for replacement garages
Status: Answered.

Case: 14/01100/PREAPP
Address: Hawthorn House Tunnel Lane North Warnborough Hook Hampshire RG29 1JT
Description: Pre-application advice for the erection of a new dwelling on land at Hawthorn House
Status: Pending consideration.

32/14 CURRENT TREE APPLICATIONS

Case: 14/00921/CA
Address: 7 Angel Meadows Odiham Hook Hampshire RG29 1AR
Description: NOTIFICATION OF PROPOSED WORKS TO TREES IN A CONSERVATION AREA: 2 ash trees numbered 1 and 2 on plan, on rear boundary at 7 Angel Meadows next to public footpath. Proposal to reduce the height of the trees to roof height estimated at 10-12 metres therefore reducing the height of the trees by approximately 4 metres as suggested by Hampshire Woodlands Limited. This will allow more light into our property and manage the trees size as they are increasingly large and close to the property. (I.e. a canopy reduction). False acacia (numbered 3) on plan. To prune the trees reducing the canopy by 2 metres and thinning the crown by 20%. This will leave a canopy spread of approx 4m. Cherry (no 4) on plan. To prune the tree reducing the canopy by 2 metres and thinning the crown by 20% leaving a canopy spread of approx 4 metres.
Decision: Odiham parish council did not comment.

Case: 14/01104/EXP
Address: Colt Hill House Colt Hill Odiham Hook Hampshire RG29 1AL
Description: NOTIFICATION OF EXEMPT WORKS TO TREES on Saturday a squall came by which caused 2 of the 4 trunks to crash down through my fence into the pub car park next door. The remaining 2 trunks not only look unbalanced but are also

unstable. There is also a considerable amount of rot and signs of fungal activity in the broken root. The remaining trunks to be taken down.

Decision: Odiham parish council did not comment.

Case: 14/01008/CA

Address: Fallowfield Dunleys Hill Odiham Hook RG29 1DU

Description: T1 - Willow Tree to be removed from small conservation area land at back of original garden. The tree is too big for the small area of land and blocks the light to the neighbour's conservatory. we have already planted 3 other trees in the conservation area and would be happy to add another fruit tree if required - which is more in-keeping with the current usage of the area.

Decision: Odiham parish council did not comment.

33/14 PLANNING CORRESPONDENCE

TREE DECISIONS

Case: 14/00743/CA

Address: 1 Albert Cottages Colt Hill Odiham Hook Hampshire RG29 1AN

Description: NOTIFICATION OF PROPOSED WORKS TO TREES IN A CONSERVATION AREA Ash (Tree 1) - fell because of excessive shading and low amenity value. Tree is now shading over 50% of our garden, overshadowing nearby trees, and causing problems with lawn/grass growth in the area. Neighbours have complained that it is also preventing sun light to their gardens and asked us to make this application. We have been advised by an arborist that the tree is too fast-growing as a species to be maintained in a garden of our size, and he has recommended replacement with a small slower-growing variety that can be maintained at a more contained size. We are open to recommendations on an alternative tree to use as a replacement.

Decision: No objection

OPC Comment: Odiham parish council did not comment.

Case: 14/00726/CA

Address: Brent House Cottage The Street North Warnborough Hook Hampshire RG29 1BE

Description: NOTIFICATION OF PROPOSED WORKS TO TREES IN A CONSERVATION AREA These are the exact works of Mr Warwick Hawes. Large Ash tree on boundary between Brent House Cottage and Cypress Cottage. To lift canopy by removing 2 lower branches on neighbours (Cypress Cottage) side are over hanging kitchen and thin lower branches over drive. Take 3 lowest side branches off next to highest branch to balance tree.

Decision: No objection

OPC Comment: Odiham parish council did not comment.

Case: 14/00528/TPO

Address: Hatchwood Rise Farnham Road Odiham Hook Hampshire RG29 1AB

Description: APPLICATION TO DO WORKS TO TREES SUBJECT TO A TREE PRESERVATION ORDER Trees numbered 60499, 60497, 60496 and 60495 (which, with others, are the subject of permission ref 10/01236/TPO dates 13 July 2010, now lapsed) works for which permission is sought comprises crown thinning by 10-15%, as permitted by permission ref 10/01236/TPO. Ivy growing on the trees would also be removed

Decision: Grant permission

OPC Comment: Odiham parish council did not comment.

Enforcements Opened

Case: 14/00095/OPERA

Address: 14 St David's Close Odiham Hook Hampshire RG29 1PD

Complaint: Extension of boundary fence and erection of shed on amenity land.

Complainant: Public

Status: PCO
Officer: Sharon Whittaker

Case: 14/00112/XPLAN
Address: Parsons Barn 23 High Street Odiham Hook Hampshire
Complaint: Not carrying out works according to plan
Complainant: Public
Status: PCO
Officer: Sharon Whittaker

Case: 14/00107/COU
Address: The Mount The Green North Warnborough Hook Hampshire RG29 1HF
Complaint: Erection of a shed on agricultural land
Complainant: Parish
Status: PCO
Officer: Sharon Whittaker

Enforcements Closed

Case: 14/00043/OPERAT
Address: 17 Hereford Close Odiham Hook Hampshire RG29 1PF
Complaint: New access to rear of property
Conclusion: Not a breach of planning control
Officer: Mrs Sylvia O'Connor
Date Closed: 30/04/2014

Case: 14/00014/ADVERT
Address: Land opposite Mill Corner North Warnborough Hook Hampshire
Complaint: Advertisements for Lodge Farm Activities.
Conclusion: Breach Ceased
Officer: Mrs Sylvia O'Connor
Date Closed: 30/04/2014

34/14 CONSIDERATION IF OPC SHOULD MAKE ANY STATEMENTS REGARDING THE LAND KNOWN TO BE AT THE PRE-APP STAGE WITH HART DC

It was agreed that OPC should make relevant statements regarding land known to be at the pre-app stage with Hart DC.

35/14 UPDATE ON THE NEIGHBOURHOOD PLAN

So far the number of volunteers that have come forward to assist with the Plan is disappointing. There is a leaflet being distributed to every house asking for residents to help, with a closing date of 31 May.

36/14 CONSIDERATION OF OPC'S RESPONSE TO THE PUBLIC CONSULTATION ON LAND EAST OF KING STREET

It was agreed that it was too early for OPC to comment on the proposal displayed at the public consultation on land east of King Street.

There being no further business the meeting closed at 9.40pm.

Signed.....

Date.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
STAFFING COMMITTEE
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 19 MAY 2014 COMMENCING AT 9.40PM**

Present: Cllrs Hale, Harris and Robinson-Giannasi

In attendance: Mrs Weir (Clerk) and Mrs Jeffs (Deputy Clerk)

Also present: Cllrs David and Fellows

13/14 APOINTMENT OF A CHAIRMAN

This item was deferred.

There being no further business the meeting closed at 9.40pm.