

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 7 JULY AT 7.30PM**

Present: Cllrs Hale (Chairman), David, Fellows, Fleming, Harris, Reid, Robinson-Giannasi and Sheppeck

In attendance: Mrs Weir (Clerk)

Also present: District Cllr Gorys; 4 members of the public

PUBLIC SESSION

A resident addressed the council regarding the issuing of permits for residents in the High Street. She asked that all residents living on the High Street be treated equally, i.e. allowing them all to apply for the parking permits.

FULL COUNCIL

50/14 APOLOGIES FOR ABSENCE

Cllrs Faulkner and O'Neill

51/14 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

52/14 APPROVAL OF THE FOLLOWING MINUTES

Monday 9 June

Full Council 33/14 - 43/14

The minutes were accepted as an accurate record.

Community 12/14 - 15/15

The minutes were accepted as an accurate record.

Traffic and Transport 16/14 - 20/14

The minutes were accepted as an accurate record.

Planning and Development 37/14 - 44/14

The minutes were accepted as an accurate record.

Staffing 13/14 - 17/14

The minutes were accepted as an accurate record.

Monday 30 June

Full Council 44/14 - 49/14

The minutes were accepted as an accurate record.

53/14 CHAIRMAN'S ANNOUNCEMENTS

The chairman informed the council that the website had already had over 2000 hits since the counter was added just over a month ago. Discussions on the website would form an agenda item for the community committee at the next meeting.

54/14 CLERK'S REPORT

The clerk informed Cllrs that the annual return for the year ended 31 March 2014 has been returned to BDO and that OPC's actual audit date would be 28 July.

The clerk advised that Odiham and Greywell Cricket Club is celebrating its 250th Anniversary this year and as part of the celebrations they are hosting an England legends match on Thursday 31 July. It has been agreed that they can use the recreation ground for additional parking.

Cllrs were advised that the Parish room insurance claim is progressing slowly.

The clerk advised that although the office is now open 5 days a week, it would be closed on the days that the clerks work alone when annual leave is booked.

Finally, the clerk advised that there were magazines available from Open Spaces and the Basingstoke Canal News if Cllrs wished to read them and then return them to the office.

55/14 APPROVAL OF THE SCHEDULE OF PAYMENTS FOR MAY AND JUNE

It was resolved to approve the schedule of payments of account for May and June which were signed by the chairman. (Appendix 1)

56/14 RESOLUTION TO ADOPT THE REVISED STANDING ORDERS

It was resolved to adopt the revised standing orders.

57/14 DISCUSSION REGARDING THE NEIGHBOURHOOD PLAN

Cllrs were advised that the Neighbourhood Plan group had been successful in obtaining a grant of £7000 from the government, which has to be spent by the end of December 2014.

The next meeting for the group is on 30 July, when it is the intention to formalise the group and appoint members to the various positions.

58/14 RESOLUTION TO ADOPT THE REVISED FINANCIAL REGULATIONS

It was resolved to adopt the revised financial regulations.

59/14 REVIEW OF THE FREEDOM OF INFORMATION REQUEST REGARDING THE NEW PARKING INITIATIVES

A request has been received under the Freedom of Information Act to see various documents regarding the new parking initiatives. The deadline for OPC to respond to this request is 14 July. The resident had also addressed a number of other questions to the chairman that are not covered by the Act. The chairman's proposed response would be circulated to all prior to sending it out.

60/14 REVIEW OF THE FREEDOM OF INFORMATION REQUEST REGARDING HATCHWOOD

A very specific request has been received under the Freedom of Information Act to see various correspondence since 1 April regarding Hatchwood. The information has been reviewed and is ready to return by the deadline of 16 July. It was agreed as a matter of courtesy to inform all named parties about the request.

61/14 RESOLUTION TO HOST THE COURSE “THE COUNCIL AS AN EMPLOYER” BY HALC

It was resolved to host the course “The council as an employer” by HALC at a cost of £250 + VAT. The date and time would need to be arranged. Depending on the number of attendees from OPC, the course could be made available to other councils at a small cost. (Appendix 2)

62/14 REVIEW OF THE INTERNAL AUDITORS REPORT FOR THE YEAR ENDED 31 MARCH 2014

The internal auditors report for the year ended 31 March 2014 had been circulated to all. It was agreed to action all four of the recommendations and for the clerk to complete and return the form confirming this. (Appendix 3)

There being no further business the meeting closed at 8pm.

Signed.....

Date.....

**MINUTES OF THE ODIHAM PARISH COUNCIL
TRAFFIC AND TRANSPORT COMMITTEE
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 7 JULY 2014 COMMENCING AT 8PM**

Present: Cllrs Harris (Chairman), Fellows, Fleming, Hale and Robinson-Giannasi

In attendance: Mrs Weir (Clerk)

Also present: Cllrs David, Reid and Sheppeck; District Cllr Gorys; 4 members of the public

21/14 APOLOGIES FOR ABSENCE

Cllrs Faulkner and O'Neill

22/14 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

23/14 RESOLUTION TO AGREE THE AMENDED PARKING PROPOSAL FOR THE HIGH STREET

It was resolved to remove the permit area from the new parking proposal. This would now mean that from Let's Face It downwards and Marycourt House on the opposite side of the road downwards the parking would return to its original state, i.e. available for anyone to park in. This decision would be relayed to Hart DC immediately.

Thanks were expressed to Cllr Harris for his hard work to bring this scheme together over the past years.

24/14 RESOLUTION TO APPROVE THE REVISED TERMS OF REFERENCE FOR THIS COMMITTEE

It was resolved to approve the revised terms of reference for this committee which were signed by the chairman. (Appendix 4)

25/14 RESOLUTION TO DISBAND THE PARKING STRATEGY WORKING PARTY

The working party achievements include; the reduction of charges in the car parks, the parking proposals to extend the 2hr parking area in the High Street and the introduction of no return to the 2hr parking area. Special thanks were noted to Penny Brookes and Chris Hogburn who were key members of the working party.

It was resolved to disband the parking strategy working party now that OPC had accepted its parking proposal.

There being no further business the meeting closed at 8.15pm.

Signed.....

Date.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
AMENITY AREAS COMMITTEE
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 7 JULY 2014 COMMENCING AT 8.15PM**

Present: Cllrs Robinson-Giannasi (Chairman), David, Fleming, Hale and Reid

In attendance: Mrs Weir (Clerk)

Also present: Cllrs Fellows, Harris and Sheppeck; District Cllr Gorys

14/14 APOLOGIES FOR ABSENCE

Cllr O'Neill

15/14 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

16/14 RESOLUTION TO APPROVE THE REVISED TERMS OF REFERENCE FOR THIS COMMITTEE

It was resolved to approve the revised terms of reference for this committee which were signed by the chairman. (Appendix 5)

17/14 DISCUSSION REGARDING THE RENEWAL OF THE BOWLS CLUB LEASE

A report (Appendix 6) was circulated to all members prior to the meeting. It was agreed that OPC would not be increasing the rent but that the legal costs for renewing the lease would have to be met by the bowls club. The ownership of the pavilion should the bowls club cease to continue is still an outstanding issue that the clerk would need to clarify.

There being no further business the meeting closed at 8.30pm.

Signed.....

Date.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
COMMUNITY COMMITTEE
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 7 JULY 2014 COMMENCING AT 8.30PM**

Present: Cllrs Reid, (Chairman), David, Hale, Harris, Robinson-Giannasi and Sheppeck

In attendance: Mrs Weir (Clerk)

Also present: Cllrs Fleming and Fellows; District Cllr Gorys

16/14 APOLOGIES FOR ABSENCE

None

17/14 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

18/14 UPDATE REGARDING THE LOCATION FOR THE DEFIBRILLATOR WHICH WILL BE DONATED BY HOOK & ODIHAM LIONS

Hampshire Highways were contacted last week regarding installing the defibrillator outside the Lloyds bank. This item will be discussed once a response has been received.

19/14 RESOLUTION TO APPROVE THE REVISED TERMS OF REFERENCE FOR THIS COMMITTEE

It was resolved to approve the revised terms of reference for this committee after a slight alteration to item 11, which were signed by the chairman. (Appendix 7)

20/14 DISCUSSION REGARDING THE PROPOSAL FROM THE ODIHAM SOCIETY REGARDING SIGNAGE

A report had been circulated from The Odiham Society regarding proposals for signage in Odiham (Appendix 8). It was agreed that OPC would contact the Odiham Society to discuss this further. The general opinion was that OPC would be happy to see signs updated but would not want to see many additional signs around the parish.

21/14 DISCUSSION REGARDING THE AVAILABLE GRANT FROM HART DC FOR THE INTERNATIONAL DAY OF THE OLDER PERSON ON 1 OCTOBER

Hart DC has offered a small grant fund pot to help enable events on or around International day of the older person. It was suggested that OPC should make other organisations around the parish, e.g. the Village Agents and the Cottage Hospital aware of this fund. The closing date for applications is 15 August.

There being no further business the meeting closed at 8.45pm.

Signed.....

Date.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
STAFFING COMMITTEE
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 7 JULY 2014 COMMENCING AT 8.45PM**

Present: Cllrs Sheppeck (Chairman) Hale, Harris, Reid and Robinson-Giannasi

In attendance: Mrs Weir (Clerk)

Also present: Cllrs David, Fellows and Fleming; District Cllr Gorys

18/14 APOLOGIES FOR ABSENCE

None

19/14 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

20/14 RESOLUTION TO APPROVE THE REVISED TERMS OF REFERENCE FOR THIS COMMITTEE

It was resolved to approve the revised terms of reference for this committee which were signed by the chairman. (Appendix 9)

There being no further business the meeting closed at 8.50pm.

Signed.....

Date.....