

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 4 AUGUST AT 7.30PM**

Present: Cllrs Hale (Chairman), Fleming, Harris, O'Neill, Reid and Robinson-Giannasi

In attendance: Mrs Weir (Clerk)

Also present: District Cllr Crookes

PUBLIC SESSION

Cllr Crookes requested an update on the progress of implementing a Community Speedwatch Scheme in the parish and when residents could expect the scheme to be up and running.

OPC advised that it was waiting for Hart DC to release the funding from s106 contributions for the purchase of a SID and also for confirmation from Highways that they would allow the brackets to be attached to their lamp posts. Once the SID is purchased, it will be rotated between the agreed 4 locations in the parish. The data collected will be analysed and if the data proves there is an issue with speeding in the area, volunteers will be trained to implement the speedwatch scheme.

Whilst OPC is sympathetic to the complaints by the residents in The Street, OPC has supported the introduction of a 20mph limit and the upgrading of the traffic calming. The purchase of a SID will not solve speeding issues but will provide a tool to assist the police in enforcing the speed limit.

FULL COUNCIL

63/14 APOLOGIES FOR ABSENCE

Cllrs David, Faulkner, Fellows and Sheppeck; District Cllrs Gorys and Kennet; County Cllr Glen

64/14 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

65/14 RESOLUTION TO APPROVE CLLR DAVID'S ABSENCE FROM COUNCIL BUSINESS UNTIL FEBRUARY 2015 DUE TO ACTIVE SERVICE

It was resolved to approve Cllr David's absence from council business until February 2015 due to active service.

66/14 APPROVAL OF THE FOLLOWING MINUTES

Monday 7 July

Full Council 50/14 - 62/14

The minutes were accepted as an accurate record.

Amenity 14/14 - 17/14

The minutes were accepted as an accurate record.

Community 16/14 - 21/15

The minutes were accepted as an accurate record.

Traffic and Transport 21/14 - 25/14

The minutes were accepted as an accurate record.

Staffing 18/14 - 20/14
The minutes were accepted as an accurate record.

Monday 11 July
Staffing 21/14 - 24/14
The approval of these minutes was deferred.

67/14 CHAIRMAN'S ANNOUNCEMENTS

The chairman advised that there is to be a meeting at 10am on Tuesday 5 August with Hampshire Highways to try and understand the comments they make on planning applications. Cllrs Fleming and O'Neill will be attending.

The chairman also advised that there is to be a meeting at 7.30pm on Tuesday 5 August with Lightwood Properties regarding the site behind Beech Cottage. The planning application has been withdrawn but will be re-submitted shortly. Cllrs are attending to listen and report back to the planning committee.

The chairman suggested that to expedite meetings, we should go round the table one at a time to allow all Cllrs to contribute to agenda items.

68/14 CLERK'S REPORT

The clerk reported that there have been a number of concerned residents contacting OPC and Hart DC regarding the Queen Victoria bench that was damaged in the storm during May 2012. The bench was removed by Albion Forge who were confident that it could be repaired. Many visits have been made to them to chase up the return of the bench and the office will continue to do this.

A magazine from CPRE "The Countryside Voice" was made available for Cllrs to read and then return to the office.

69/14 CONSIDERATION OF THE OPTIONS FOR RENEWAL OF THE LEASE OF THE OFFICES IN THE BRIDEWELL FROM HAMPSHIRE COUNTY COUNCIL

A report on the various options for renewal of the lease of the offices in the Bridewell was circulated prior to the meeting (Appendix 1). Cllrs agreed that clarification of all the costs involved in the installation of a gate at the back of the offices was needed before any decisions could be made on the lease. Although OPC would like to sign a new lease, security of the offices was agreed to be a priority.

70/14 APPROVAL OF THE CURRENT ASSET REGISTER

The circulated asset register was viewed and approved by the council (Appendix 2).

71/14 REVIEW OF THE ACTUAL TO BUDGET FOR THE FIRST QUARTER OF 2014/15 INCLUDING THE STATEMENT OF VARIANTS

The actual to budget for the first quarter of 2014/15 and a statement of variants was circulated to all Cllrs prior to the meeting (Appendix 3). There were no queries raised at the meeting.

72/14 APPOINTMENT OF THE INTERNAL AUDITOR FOR THE FINANCIAL YEAR 2014/15

It was resolved to appoint Lightatouch auditors for the financial year 2014/15.

73/14 TO NOTE THE MINUTES FROM THE PLANNING COMMITTEE MEETING HELD ON 30 JUNE

The minutes from the planning committee meeting held on 30 June were circulated prior to the meeting (Appendix 4). There were no queries arising from them.

74/14 REVIEW OF THE SECOND FREEDOM OF INFORMATION REQUEST REGARDING HATCHWOOD

A request has been received under the Freedom of Information Act from one of the named parties in the last request for Hatchwood to see the details of that request. The clerk will forward the information before the deadline of 13 August.

It was suggested that the clerk look into how long OPC is required to keep various documents and circulate the findings to all Cllrs.

75/14 AGREEMENT OF THE TERMS OF REFERENCE AND DELEGATED AUTHORITY FOR THE NEIGHBOURHOOD PLAN STEERING GROUP

The terms of reference for the steering group were not ready for approval, but would include members following OPC’s Code of Conduct and Financial Regulations. Philip Jones has been appointed chairman, Pam Verdon secretary and Guy Holmes-Henderson the finance co-ordinator. There appears to be 17 members that regularly attend or send their apologies to meetings. The group would report back to OPC on a regular basis.

It was resolved to grant delegated authority to the Neighbourhood Plan Steering Group in exercise of all relevant plan making functions to prepare the Odiham and North Warnborough Neighbourhood Development Plan up to Preferred Option Consultation Draft stage in accordance with the mandatory process to produce an approved Neighbourhood Plan.

There being no further business the meeting closed at 8.30pm.

Signed.....

Date.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
AMENITY AREAS COMMITTEE
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 4 AUGUST 2014 COMMENCING AT 8.30PM**

Present: Cllrs Robinson-Giannasi (Chairman), Fleming, Hale, O'Neill and Reid

In attendance: Mrs Weir (Clerk)

Also present: Cllr Harris

18/14 APOLOGIES FOR ABSENCE

Cllr David

19/14 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

20/14 DISCUSSION REGARDING THE RENEWAL OF THE BOWLS CLUB LEASE

Appendix 5 was circulated to all members, which confirmed that the bowls club was in agreement with the amendments suggested for the new lease.

It was agreed for the clerk to contact the solicitor and obtain a quote for the work prior to going ahead with the preparation of the new lease.

21/14 CONSIDERATION OF THE PROPOSAL REGARDING THE RENT INCREASE AT CHAPEL COTTAGE

The current tenant at the cottage would like to renew the lease for a further term of 12 months with a 2 month break clause effective from the renewal date of 19 August.

It was resolved to increase the rent by £25 per month at the Chapel Cottage from 19 February 2015.

22/14 SITUATION REGARDING CONVERTING THE LAND AT HOOK ROAD INTO ALLOTMENTS

The response from the planning department at Hart DC had been circulated to all (Appendix 6) regarding OPC's requests for advice on the installation of a storage shed on the site. It was agreed to obtain quotes for a large wooden storage shed and for Cllr Fleming to then contact the planning department prior to submitting the required application.

23/14 TO RECEIVE THE ANNUAL PLAY AREAS REPORT FROM THE REGISTERED INSPECTOR

The annual play areas report was circulated to all (Appendix 7). It highlighted a few items that were of medium risk and would require work. It was agreed that a list of works and quotes would be compiled for discussion at the next meeting.

24/14 DISCUSSION ON IDEAS ON HOW TO SUPPORT THE CANAL SOCIETY

A number of Cllrs had attended a very informative meeting on board the canal boat with the canal society. OPC is supporting the societies request for a new boat basin at Hatchwood and in the future could possibly assist with the refurbishing of the picnic area at Colt Hill. The society is run by

volunteers who arrange working parties and run the canal boat. OPC's yearly contribution to the canal authority is spent on the maintenance of the tow paths, locks and bridges.

There being no further business the meeting closed at 9pm.

Signed.....

Date.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
COMMUNITY COMMITTEE
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 4 AUGUST 2014 COMMENCING AT 9PM**

Present: Cllrs Reid, (Chairman), Hale, Harris and Robinson-Giannasi

In attendance: Mrs Weir (Clerk)

Also present: Cllrs Fleming and O'Neill

22/14 APOLOGIES FOR ABSENCE

Cllrs David and Sheppeck

23/14 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

24/14 UPDATE REGARDING THE LOCATION FOR THE DEFIBRILLATOR WHICH WILL BE DONATED BY HOOK & ODIHAM LIONS

Hampshire Highways have agreed to the installation of the defibrillator on the footpath outside the Lloyds bank but have sent an application form for a licence to do this which includes a fee of £43 payable every 2 weeks. The manager of the new Co-op has also agreed that it could be installed outside the shop which is believed to be opening in October. OPC's preferred location is outside Lloyds bank, if it could be installed without the costs outlined by Highways.

25/14 DISCUSSION REGARDING THE AVAILABLE GRANT FROM HART DC FOR THE INTERNATIONAL DAY OF THE OLDER PERSON ON 1 OCTOBER

It is now understood that the grant available is £200. The Village Agents have expressed an interest in organising an event and will liaise with the committee via email. The closing date for the grant application is 15 August.

26/14 DISCUSSION REGARDING THE WEBSITE AND POTENTIAL IMPROVEMENTS

OPC has received a gratis offer for the re-designing of the website from a resident. It was agreed to look into this offer further and to also look at other parish council websites for ideas. A full report is required before any decisions can be made.

There being no further business the meeting closed at 9.10pm.

Signed.....

Date.....

**MINUTES OF THE ODIHAM PARISH COUNCIL
TRAFFIC AND TRANSPORT COMMITTEE
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 4 AUGUST 2014 COMMENCING AT 9.10PM**

Present: Cllrs Harris (Chairman), Fleming, Hale, O'Neill and Robinson-Giannasi

In attendance: Mrs Weir (Clerk)

Also present: Cllr Reid

26/14 APOLOGIES FOR ABSENCE

Cllr Faulkner

27/14 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

28/14 REPORT FROM THE TRAFFIC PARTNERSHIP MEETING HELD ON THURSDAY 10 JULY

The main two items to report on are covered in the agenda items below.

29/14 UPDATE ON THE REPLACEMENT TREE STATUS OUTSIDE THE CHEMIST

When removing the roots to the old tree, Highways have discovered power / gas services below them. This means that a replacement tree will not be possible. Highways have suggested the pavement is paved and a brick planter is built. It was agreed that OPC would like a planter installed here, but would like Highways to consider installing a planter similar to the ones that InOdiham purchased for other areas of the High Street. If this is possible, OPC would then approach InOdiham and ask them to take on the filling and maintenance of the planter.

30/14 UPDATE ON THE M3 MILL CORNER AND MALTHOUSE FLOODING STATUS

Malthouse Cottages - Highways advised that they will be carrying out a survey in this financial year to discover if the drains are fit for purpose. They are also offering the residents water tight doors, free of charge.

Mill Corner - Highways will need to bid for funding to make improvements that come with no guarantees. If gullies are changed here, it could cause problems elsewhere. OPC has however been informed that some remedial works have been carried out. It is believed that one problem that contributes to the flooding problems is that farmers no longer plough the fields with turrets and don't keep the ditches clear.

There being no further business the meeting closed at 9.20pm.

Signed.....

Date.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
STAFFING COMMITTEE
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 4 AUGUST COMMENCING AT 9.20PM**

Present: Cllrs Hale (Chairman) Harris, Reid and Robinson-Giannasi

In attendance: Mrs Weir (Clerk)

Also present: Cllrs Fleming and O'Neill

25/14 APOLOGIES FOR ABSENCE

Cllr Sheppeck

26/14 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

27/14 RESOLUTION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO EXCLUDE THE PUBLIC AND THE PRESS FOR DISCUSSION RELATING TO STAFFING MATTERS

There were no members of the public or the press at the meeting.

28/14 DISCUSSION REGARDING THE REQUIRED ADOPTED POLICY FOR THE LOCAL GOVERNMENT PENSION SCHEME

Although both the clerk and deputy clerk were enrolled in the Local Government Scheme (LGPS) in April 2014, OPC does not yet have a policy regarding the various discretions permitted under the scheme.

Cllr Reid suggested she could approach a contact that might be able to assist OPC in finding someone who could help and the clerk would try and find other councils who may be enrolled in the scheme and could share ideas about their policy. There may also be templates available on line to view.

There being no further business the meeting closed at 9.30pm.

Signed.....

Date.....