

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 3 NOVEMBER 2014 COMMENCING AT 8.20PM**

Present: Cllrs Hale (Chair), Faulkner, Fellows, Fleming, Harris, O'Neill, Reid, Robinson-Giannasi and Sheppeck

In attendance: Mrs Weir (Clerk) and Mrs Tilt (Deputy Clerk)

Also present: District Cllrs Crookes and Gorys; 1 member of the press

FULL COUNCIL

113/14 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr David and District Cllr Kennett

114/14 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

115/14 PUBLIC SESSION

None

116/14 APPROVAL OF THE FOLLOWING MINUTES

Monday 6 October 93/14 - 112/14
The above minutes were accepted as an accurate record.

117/14 RECEIVE THE FOLLOWING MINUTES

Planning 1 September	88/14 - 97/14
Amenity 1 September	25/14 - 27/14
Community 1 September	27/14 - 34/14
Traffic and Transport	31/14 - 35/14

The above minutes were received and noted (Appendix 1).

118/14 CHAIRMAN'S ANNOUNCEMENTS

The chairman welcomed Una Tilt who commenced the role as deputy clerk on 27 October 2014.

The chairman thanked the planning committee for their assistance in ensuring the recent consultation by Hart DC on the Local Plan was well attended by residents. He also thanked the District Cllrs for their assistance in ensuring that this consultation took place in Odiham.

119/14 CLERK'S REPORT

The clerk informed Cllrs that The Odiham Society are no longer using the parish room as their heritage centre and have returned the keys. When returning the keys, the clerk was informed by the society that they have taken a number of the pictures from the parish room to be reframed at The Frame.

The clerk asked Cllrs to confirm if they wished her to respond on their behalf to the invite on 9 November from the Bel and Dragon at the George.

120/14 APPROVAL OF THE SCHEDULE OF PAYMENTS FOR SEPTEMBER AND SIGNING OF THE BANK RECONCILIATION BY THE CHAIR

It was resolved to approve the schedule of payments of account for September and the bank reconciliation which was signed by the chairman (Appendix 2).

121/14 APPROVAL OF THE DRAFT CONTRACT FOR THE NEW DEPUTY CLERK

The draft contract for the new deputy clerk was circulated to all (Appendix 3). It was agreed that the contract should include more detail regarding the hours of work in item 10 and the timing of her appraisal in item 9 should be amended to correspond to the probationary period.

122/14 RATIFICATION OF THE DECISION MADE ON SUGGESTED ROAD NAMES FOR THE HATCHWOOD DEVELOPMENT

After consultation with the RAF it appears that the permission required to name roads after serving personnel is quite difficult to obtain, so it was agreed to request that The Odiham Society suggest six names with a Magna Carta theme for the Hatchwood development.

123/14 RESOLUTION TO ADOPT THE AMENDED STANDING ORDERS

Item 1 (L) had been updated regarding the media coverage of meetings as had any reference to the disbanded staffing committee (Appendix 4). **It was resolved** to adopt the amended standing orders.

124/14 RESOLUTION TO ADOPT THE AMENDED FINANCIAL REGULATIONS

It was resolved to adopt the amended financial regulations which had been updated by the removal of any reference to the disbanded staffing committee (Appendix 5).

125/14 RESOLUTION TO APPROVE THE RESERVES POLICY AND PROPOSED ALLOCATION OF RESERVES

It was resolved to approve the circulated reserves policy (Appendix 6) after the removal of the second sentence in 1.1. The proposed allocation of reserves would be considered in detail at the next meeting.

126/14 DISCUSSION AND AGREEMENT ON BUDGET PROPOSALS FOR THE GENERAL ACCOUNT FOR 2015/16

A report and a draft budget proposal had been circulated to all (Appendix 7). It was suggested to obtain quotes for a new website and the possible installation of internet access in the parish room.

127/14 REPORT ON THE MEETING HELD WITH THE HEAD AND DEPUTY HEAD OF ROBERT MAYS SCHOOL

It was agreed that there were no further comments to add to the circulated report on the meeting with Robert Mays School (Appendix 8).

128/14 REPORT ON A COUNCILLOR'S GUIDE TO FLOODING FROM HART DC AND AGREEMENT ON ANY ACTION THAT OPC SHOULD TAKE

It was agreed to add this guide to the website (Appendix 9) for residents to read. Hampshire Highways advised the Traffic Partnership meeting when asked how they will enforce ditch clearing by land owners, that where the County Council as the Highway authority can "reasonably" trace land owners, it will serve notice under the Land Drainage Act. The County Council as the Highway Authority has the right to discharge water into ditches for the purpose of draining the highway and to enable free passage along it. In the past, the County Council has undertaken some ditch clearance on a "without prejudice" basis.

At a recent flood meeting (Appendix 10) members were informed that other local parish councils have tried to take preventative measures by contacting land owners and requesting them to look after their ditches, holding working parties to carry out works and acquiring knowledge of man holes and culverts. It was agreed that Cllrs would consider areas of concern in the parish and find out in more detail about the measures other parishes are taking.

129/14 CONSIDERATION OF THE IT REQUIREMENTS FOR THE COUNCIL FOR THE NEXT FINANCIAL YEAR

It was agreed to replace the A3 printer out of this year's budget. The response from the IT consultant regarding suggested requirements had been circulated (Appendix 11) and it was suggested to arrange a meeting between Cllrs and the consultant to discuss the options in more detail.

130/14 UPDATE ON THE NEIGHBOURHOOD PLAN AND AGREEMENT TO CHANGE CONSULTANTS

Cllrs were informed that the plan is progressing and that new SHLAA sites have been put forward. The consultancy company Towns Alive who were originally appointed as consultants have gone into receivership. There is a quote on its way from a new company Arco, (who have done some previous day works for the plan) to provide complete consultancy for the plan. It was agreed that the council would delegate authority to the Neighbourhood Plan to manage its own budget.

131/14 CONSIDERATION AND AGREEMENT IF OPC SHOULD DISCUSS THE PROPOSED DEER PARK RESTORATION WITH THE DEVELOPER IN FURTHER DETAIL

It was agreed that Cllrs would request a meeting with the developer, in the presence of a clerk to gather more information on this proposal. Cllrs would be expressing their individual opinions and not that of the council at the meeting. It was agreed that the term "enabling development" would require looking into. Cllrs Fellows and O'Neill wished it to be noted that they voted against meeting the developer.

132/14 AGREEMENT TO OPC'S APPROACH TO COMMUNITY ENGAGEMENT WITH REGARDS TO VISION FOR OUR PARISH

It was noted that the Neighbourhood Plan is not just about housing, but will also include a short scene setting document, which will be backed up by the public engagement. It was agreed to delegate the vision for the parish to the Neighbourhood Plan steering group.

There being no further business the meeting closed at 9.35pm.

Signed.....

Date.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
AMENITY AREAS COMMITTEE
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 3 NOVEMBER 2014 COMMENCING AT 9.35PM**

Present: Cllrs Robinson-Giannasi (Chair), Fleming, Hale, O'Neill and Reid

In attendance: Mrs Weir (Clerk) and Mrs Tilt (Deputy Clerk)

Also present: Cllrs Faulkner, Fellows, Harris and Sheppeck; District Cllr Crookes

37/14 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr David

38/14 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

39/14 APPROVAL OF THE FOLLOWING MINUTES

6 October 28/14 - 36/14
The above minutes were accepted as an accurate record.

40/14 UPDATE ON THE FUTURE TEENAGE AREA AT HATCHWOOD

All Cllrs were invited to attend a meeting on 10 November at 5.30pm in the parish room to discuss the teenage area further with Adam Green from Hart DC.

41/14 CONSIDERATION AND AGREEMENT ON THE TENNIS CLUB'S PROPOSAL REGARDING FUNDING FOR THE RE-SURFACING OF THE ACCESS TRACK

A proposal from the tennis club (Appendix 12) was circulated to all regarding costings for the resurfacing of the track with tar macadam and the installation of low level lights. It was agreed to propose to the full council that OPC contributes £4000 out of reserves towards this project.

42/14 CONSIDERATION AND AGREEMENT ON THE REQUEST FOR SUPPORT FROM THE CANAL SOCIETY REGARDING THE PROPOSED CANAL PROJECTS

After considering the correspondence from the canal society, (Appendix 13) it was agreed in principle that OPC would be happy for them to draft a letter of support from the council to send to interested parties, including Hampshire CC and Hart DC.

43/14 DISCUSSION AND AGREEMENT ON FUTURE OPTIONS REGARDING THE KING STREET TOILETS

This item was deferred.

44/14 DISCUSSION AND AGREEMENT ON BUDGET PROPOSALS FOR 2015/16

A draft budget proposal had been circulated prior to the meeting (Appendix 14). It was agreed that the chair would look at this in more detail, circulating his suggestions to the committee prior to the next meeting.

There being no further business the meeting closed at 9.50pm.

Signed.....

Date.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
COMMUNITY COMMITTEE
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 3 NOVEMBER 2014 COMMENCING AT 9.50PM**

Present: Cllrs Hale (Chair), Harris, Reid, Robinson-Giannasi and Sheppeck

In attendance: Mrs Weir (Clerk) and Mrs Tilt (Deputy Clerk)

Also present: Cllrs Fellows, Faulkner, Fleming, and O'Neill; District Cllr Crookes

43/14 RECEIPT OF CLLR REID'S RESIGNATION AS CHAIR AND THE APPOINTMENT OF A NEW CHAIR OF THE COMMITTEE

Cllr Reid's resignation was received and Cllr Hale was appointed as the new chair of the committee.

44/14 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr David

45/14 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

46/14 APPROVAL OF THE FOLLOWING MINUTES

4 August	22/14 - 26/14
6 October	35/14 - 42/14

The above minutes were accepted as an accurate record.

47/14 DISCUSSION AND RESOLUTION OF THE CRITERIA FOR THE ANNUAL GRANT ISSUED TO THE RAF FOR HEADS OF FAMILIES DEPLOYED IN A WAR ZONE AT CHRISTMAS

After receiving an explanation on how much this grant is appreciated by the RAF and the difficulties in issuing it to very specific criteria, **it was resolved** to issue a grant of £30 per family to the 81 families who will have a member deployed in a war zone over Christmas.

48/14 RESOLUTION TO APPROVE THE RELEASE OF THE ALLOCATED 2014 MAGNA CARTA BUDGET TO THE ODIHAM SOCIETY

It was resolved to release the budgeted total for the Magna Carta for 2014/15 of £1000 to The Odiham Society towards the creation of the flag and the parliament event due to be held on 21 November.

49/14 RESOLUTION TO APPROVE THE ALLOCATION OF THE REMAINING COMMUNITY BUDGET FOR 2014/15

It was resolved to allocate unused funds from various project headings in the community committees budgets (Appendix 15) to the value of £4000 to the Magna Carta celebrations subject to the full councils approval.

50/14 DISCUSSION AND AGREEMENT ON BUDGET PROPOSALS FOR 2015/16

A draft budget proposal had been circulated (Appendix 16). It was agreed to consider budgeting for OPC flags, Armed Forces Day, a heritage map for the High Street, honouring the 4 civilian casualties of the bombing of the High Street during WW2 and a fireworks display in partnership with Hook and Odiham Lions. In Odiham have also been asked for suggestions to consider.

51/14 DISCUSSION AND AGREEMENT ON THE DESIGN PROCESS FOR THE NEW ODIHAM AND NORTH WARNBOROUGH VILLAGE SIGNS

A number of draft proposed layouts for the new signs were circulated for Cllrs to consider (Appendix 17). OPC has been advised to integrate the Twinning with Sourdeval and gateway to Magna Carta trail onto the one sign. Cllrs were asked to email their feedback to the chair. It is believed that funding can be found for all of the costs.

52/14 UPDATE ON THE PROPOSED STONEY ALLEY SIGN

A draft sign will be organised by The Odiham Society, who will also need to apply to Hart DC for planning permission.

53/14 UPDATE ON THE DISCUSSED HIGH STREET MAP

This is a possibility for consideration for funding in next year's budget. Talks are currently underway with Hart DC and Hampshire Highways.

There being no further business the meeting closed at 10.15pm.

Signed.....

Date.....

**MINUTES OF THE ODIHAM PARISH COUNCIL
TRAFFIC AND TRANSPORT COMMITTEE
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 3 NOVEMBER 2014 COMMENCING AT 10.15PM**

Present: Cllrs Harris (Chair), Faulkner, Fellows, Fleming, Hale, O'Neill and Robinson-Giannasi

In attendance: Mrs Weir (Clerk) and Mrs Tilt (Deputy Clerk)

Also present: Cllr Sheppeck; District Cllr Crookes

41/14 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

None

42/14 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

43/14 APPROVAL OF THE FOLLOWING MINUTES

6 October 36/14 - 40/14
The above minutes were accepted as an accurate record.

44/14 REPORT ON THE FEEDBACK RECEIVED FROM RESIDENTS ON THE NEW PARKING INITIATIVES IN THE HIGH STREET AND TO AGREE OPC'S RESPONSE TO HART DC

Cllr Harris recently reviewed 22 complaints that have been sent to the office. It is believed that there have been a few more since this review. There are basically two complaints; one from the residents about the lack of parking for themselves and the second from residents in London Road about displacement parking. The review with Hart DC will be in Q1 2015.

A number of residents have verbally fed back positive comments to Cllrs. It was suggested that perhaps Cllrs should conduct a short survey at various times of the day and locations to gauge residents' opinions.

45/14 REPORT FROM THE TRAFFIC PARTNERSHIP MEETING HELD ON 23 OCTOBER

Items discussed at this meeting included; flooding in The Street in North Warnborough, ditch clearing, Malthouse cottages flooding and the status report on the traffic survey in The Street (which showed very little speeding, but did show a large amount of through traffic both ways due to the road works).

Due to restructuring at Hampshire Highways, OPC have been informed that it will be difficult for a representative to attend future meetings.

46/14 DISCUSSION AND AGREEMENT ON BUDGET PROPOSALS FOR 2015/16

A draft budget proposal had been circulated (Appendix 18). The chair will circulate proposals prior to the next meeting.

There being no further business the meeting closed at 10.20pm.

Signed.....

Date.....