

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 1 DECEMBER 2014 COMMENCING AT 7.30PM**

Present: Cllrs Hale (Chair), Faulkner, Fellows, Fleming, Harris, O'Neill, Reid, Robinson-Giannasi and Sheppeck

In attendance: Mrs Weir (Clerk) and Mrs Tilt (Deputy Clerk)

Also present: District Cllrs Gorys and Kennett; 1 member of the public

FULL COUNCIL

133/14 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr David and District Cllr Crookes

134/14 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

135/14 PUBLIC SESSION

A member of the public addressed the council regarding the proposed teenage area at Hatchwood. He did advise that he lives near Hatchwood and is also a member of Onward Plan, but is addressing the council as an individual. Although he firmly believes that some sort of facility is required for teenagers, he believes this is the wrong place for it, due to the proximity of the main road, the temptation of the burger van, its in-accessibility for teenagers in North Warnborough and this being the historic approach to Odiham. He suggested that Cllrs should consider the recreation ground or Dunleys Hill as a more central location for this facility.

He asked Cllrs which other locations have been considered, what evidence/information is being used to decide what sort of facility goes here and if OPC will be sharing the report from the meeting held with Hart DC on 10 November.

He summarised that the idea of a teenage recreation facility is fully supported but he would like to propose that OPC follow the precedent set for recent housing applications and extend it to Hatchwood recreation facilities, i.e. wait for the NH Plan to conclude its findings before deciding on what is needed and where.

136/14 APPROVAL OF THE FOLLOWING MINUTES

Monday 3 November 113/14 - 132/14
The above minutes were accepted as an accurate record.

137/14 RECEIVE AND NOTE THE FOLLOWING MINUTES

Planning 3 November	120/14 - 130/14
Planning 13 October	109/14 - 119/14
Amenity 6 October	28/14 - 36/14
Community 6 October	35/14 - 42/14
Traffic and Transport 6 October	36/14 - 40/14
Planning 22 September	98/14 - 108/14
Community 4 August	22/14 - 26/14

The above minutes were received and noted (Appendix 1).

138/14 CHAIRMAN'S ANNOUNCEMENTS

The chairman wished to congratulate The Odiham Society on the successful parliament event and the launch of the Magna Carta anthem and InOdiham on the recently organised Christmas Extravaganza, despite the unfortunate accident. He wished to pass on the council's condolences to the family of the gentleman who was involved.

The council's condolences were also expressed to the family of the late Sheila Millard, the OdSoc's historian and archivist who died on 22 November. She was awarded an MBE for services to the community; – she did huge amounts of historic research, was available to OPC to give historic background, to visitors, to people wanting to trace family connections and even to house builders wanting to know the significance of where they were eyeing up. She will be a great loss to the village and an impossible act to follow, though she will have left her archive in good order.

There is to be a Thanksgiving Service for her life at All Saints Parish Church, Odiham on Thursday 11 December, beginning at 2.30pm. All are welcome to attend and remember Sheila and her decades of work for The Odiham Society and her services to Odiham.

139/14 CLERK'S SIX MONTHLY REPORT

The clerk had circulated her 6 monthly report prior to the meeting (Appendix 2). There were no queries arising from it and Cllrs agreed it was a useful report to continue receiving.

140/14 APPROVAL OF THE SCHEDULE OF PAYMENTS FOR OCTOBER AND SIGNING OF THE BANK RECONCILIATION BY THE CHAIR

It was resolved to approve the schedule of payments of account for October and the bank reconciliation which was signed by the chairman (Appendix 3).

141/14 RESOLUTION TO APPROVE THE DRAFT CONTRACT FOR THE NEW DEPUTY CLERK

It was resolved to approve the draft contract of employment for the deputy clerk (Appendix 4).

142/14 RATIFICATION OF THE DECISION MADE ON SUGGESTED ROAD NAMES FOR THE HATCHWOOD DEVELOPMENT

Proposed road names for the Hatchwood development from Hart DC had been circulated (Appendix 5). It was agreed that OPC was happy with all of the suggestions except Granville Way but would like approval from OdSoc prior to responding to Hart DC.

143/14 DISCUSSION AND RESOLUTION TO APPROVE THE PROPOSED ALLOCATION OF RESERVES

It was resolved to approve the circulated proposal regarding the allocation of reserves, except the proposed projects (Appendix 6). It was agreed that the pension contributions should be taken from a different heading and not reserves. The proposed projects part of the sheet would be reviewed when all budget proposals are put to the full council in January and possibly again after the 2014/15 financial year end.

144/14 DISCUSSION AND AGREEMENT ON BUDGET PROPOSALS UNDER THE GENERAL HEADING FOR 2015/16

The circulated budget proposals under the general heading for 2015/16 was approved after the removal of wifi in the parish room under the project heading (Appendix 7).

145/14 REPORT ON THE MEETING REGARDING THE DEER PARK PROPOSED RESTORATION AND AGREEMENT ON ANY RESPONSE FROM OPC

The circulated report was agreed to be a true record of the meeting after the correction of two spelling errors (Appendix 8). It was noted that this was an information gathering meeting only. It was agreed to remove the sensitive / private information that is highlighted in red from the notes regarding costing of the project, possible selling costs of the properties and the named developer and to replace with:- the costing of the project was discussed, the possible selling costs of the properties was noted and the developer was mentioned and circulate to all present at the meeting. It was agreed to allow others present the opportunity to confirm the accuracy of the notes before allowing anyone else to see them. It is understood that a public consultation will take place in February regarding the proposals for the Deer Park and the council would consider a referendum as a future option if required. OPC agreed that it will treat this proposal in the same way as any other proposal that they are asked to consult on.

It was agreed that a letter would be sent to Bell Cornwell with the notes clarifying that regardless of what happens to the Deer Park, OPC are not requesting that the developer find any additional sites for smaller houses.

It also agreed to write to Hart DC and the district Cllrs asking them to consider at the appropriate time, for independent confirmation that if the Deer Park were restored and the enabling development allowed, the Deer Park and development would still merit inclusion in the Conservation Area. OPC does not want the previous situation with Mildmay Court and Seymour Place where after development they were removed from the Conservation Area to happen again.

146/14 RESOLUTION TO APPROVE THE PROPOSAL FROM THE AMENITIES COMMITTEE TO ALLOCATE £4000 OUT OF RESERVES TO CONTRIBUTE TO THE UPGRADING OF THE TRACK LEADING TO THE TENNIS COURTS AND BOWLING GREEN

It was resolved to allocate £4000 from reserves towards the upgrading of the track as per the amenities committee request (Appendix 9).

147/14 RESOLUTION TO APPROVE THE PROPOSAL FROM THE COMMUNITY COMMITTEE TO MOVE £4000 FROM THE VARIOUS UNSPENT PROJECT HEADINGS FOR 2014/15 TO THE MAGNA CARTA HEADING

It was resolved to move £4000 from the various unspent project headings for 2014/15 to the Magna Carta heading as per the community committee's request (Appendix 10).

148/14 REPORT FROM THE AUDITOR FOR THE FIRST 7 MONTHS OF 2014/15

The auditor's report for the first 7 months of 2014/15 was circulated to all (Appendix 11). The auditor noted that progress had been made to implement the recommendations made in the final internal audit report 2013/14 which included a new reserves policy. There were no formal recommendations made from the internal audit testing carried out on the transactional elements checked during the visit. The clerk was congratulated by Cllrs for her work.

149/14 APPROVAL OF THE PROPOSED MEETING SCHEDULE

The proposed meeting schedule for the planning committee and full council / other committees for January to May 2015 was approved (Appendix 12). The first planning meeting of 2015 will be held on 5 January and then follow a 3 weekly pattern and the full council / other committees will hold their first meeting of 2015 on 12 January and then the first Monday of each month after that except on bank holidays.

150/14 AGREEMENT ON OPC'S RESPONSE TO WINCHFIED PARISH COUNCIL REGARDING THEIR REQUEST FOR SUPPORT WITH A PROPOSED TEMPORARY ROAD CLOSURE

Winchfield parish council are considering a proposal to organise a temporary road closure of the whole length of Bagwell Lane on a Saturday to underline the importance of the rural environment which is under threat from major development. It was agreed that OPC has no objection to the proposed road closure.

151/14 REPORT ON THE PROPOSED TIMING OF THE NEIGHBOURHOOD PLAN AND OPC'S ENDORSEMENT OF THE APPROACH

Hart DC is working to produce a Local Plan which will say where all the new housing will be built, but any parish working on a Neighbourhood Plan can recommend sites. However, that recommendation will not be enough to prevent developers putting forward sites in advance of sites being allocated. The new NH Plan consultant has advised that the plan could be ready for completing next year, well before Hart's Local Plan is complete and they will line up housing numbers emerging from Hart. The risk of producing the NH Plan prior to the Local Plan is the numbers, which may have to be re-allocated. Hart DC have explained that the NH Plan will be superseded by the Local Plan and therefore members from the NH Plan need to talk to the planning policy team over the scale of development to be provided in the area to ensure the plan has some longevity. It is thought that if the NH Plan doesn't attempt to run ahead of the Local Plan there is the risk that landowners will come forward with plans for enough houses to meet our targets, leaving the parish with no control over where to build and less influence on affordability and facilities arising.

It was agreed that the NH Plan should attempt to run ahead of the Local Plan, keeping a close eye on Hart's progress.

There being no further business the meeting closed at 8.40pm.

Signed.....

Date.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
AMENITY AREAS COMMITTEE
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 1 DECEMBER 2014 COMMENCING AT 8.40PM**

Present: Cllrs Robinson-Giannasi (Chair), Fleming, Hale, O'Neill and Reid

In attendance: Mrs Weir (Clerk) and Mrs Tilt (Deputy Clerk)

Also present: Cllrs Faulkner, Fellows, Harris and Sheppeck; District Cllr Gorys

45/14 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr David

46/14 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

Cllr Fleming declared a non-pecuniary interest in item 50/14

47/14 APPROVAL OF THE FOLLOWING MINUTES

3 November 37/14 - 44/14
The above minutes were accepted as an accurate record.

48/14 REPORT ON THE MEETING HELD ON 10 NOVEMBER WITH HART DC REGARDING THE FUTURE TEENAGE AREA AT HATCHWOOD

Hart DC are aware that there aren't many facilities in the area for teenagers and the contact at the meeting is keen to assist with this project. The possibility of bumps, a bowl and a shelter without sides or lights was discussed. The time scale of this project is key, as is obtaining pre-application advice and then planning permission. The contact at Hart DC is going to forward some details of companies to contact for assistance. OPC has made contact with the developer and it was suggested that the office contact Crondall parish council who have just completed a similar project. OPC needs to establish the feasibility of the project before funds (£100K) from the developer will be released.

49/14 DISCUSSION AND AGREEMENT ON BUDGET PROPOSALS TO BE PUT FORWARD TO THE FULL COUNCIL FOR 2015/16

The circulated budget proposal to be put forward to the full council for 2015/16 was approved (Appendix 13).

50/14 CONSIDERATION OF THE REQUEST FROM THE RESIDENTS OF MILD MAY COURT FOR OPC TO CONTRIBUTE TO CUTTING THE DIVIDING HEDGE AT THE CEMETERY

A letter and quote had been circulated from the residents of Mildmay Court requesting that OPC contribute half of the total costs to maintain the dividing hedge (Appendix 14). It was agreed that on this occasion only, that OPC would contribute 1/3 of the quoted cost to trim back and neaten the top of the boundary hedge, i.e. OPC's side of the top of the hedge. A letter will be sent advising the residents that OPC does not agree with a yearly cut of this hedge or reducing the hedge in height by approximately 40% or the reduction or felling of the ash trees on the boundary line.

51/14 APPROVAL OF THE AGREEMENT BETWEEN REGULAR USERS OF THE PARISH ROOM AND OPC

The circulated agreements for InOdiham and Hart Wellbeing to use the parish room were approved and it was agreed to use these as templates for any further users of the room (Appendix 15).

There being no further business the meeting closed at 9.10pm.

Signed.....

Date.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
COMMUNITY COMMITTEE
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 1 DECEMBER 2014 COMMENCING AT 9.10PM**

Present: Cllrs Hale (Chair), Harris, Reid, Robinson-Giannasi and Sheppeck

In attendance: Mrs Weir (Clerk) and Mrs Tilt (Deputy Clerk)

Also present: Cllrs Fellows, Faulkner, Fleming, and O'Neill

54/14 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr David

55/14 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

56/14 APPROVAL OF THE FOLLOWING MINUTES

3 November 43/14 - 53/14
The above minutes were accepted as an accurate record.

57/14 DISCUSSION AND AGREEMENT ON BUDGET PROPOSALS TO BE PUT FORWARD TO THE FULL COUNCIL FOR 2015/16

The circulated budget proposal to be put forward to the full council for 2015/16 was approved (Appendix 16).

58/14 RESOLUTION TO APPROVE THE NEW ROAD SIGNS FOR ODIHAM AND NORTH WARNBOROUGH

It was resolved to approve the circulated new road signs for Odiham and North Warnborough (Appendix 17).

There being no further business the meeting closed at 9.20pm.

Signed.....

Date.....

**MINUTES OF THE ODIHAM PARISH COUNCIL
TRAFFIC AND TRANSPORT COMMITTEE
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 1 DECEMBER 2014 COMMENCING AT 9.20PM**

Present: Cllrs Harris (Chair), Faulkner, Fellows, Fleming, Hale, O'Neill and Robinson-Giannasi

In attendance: Mrs Weir (Clerk) and Mrs Tilt (Deputy Clerk)

Also present: Cllr Reid

47/14 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

None

48/14 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

49/14 APPROVAL OF THE FOLLOWING MINUTES

3 November 41/14 - 46/14
The above minutes were accepted as an accurate record.

50/14 DISCUSSION AND AGREEMENT ON BUDGET PROPOSALS TO BE PUT FORWARD TO THE FULL COUNCIL FOR 2015/16

The circulated budget proposal to be put forward to the full council for 2015/16 was approved (Appendix 18).

51/14 CONSIDERATION AND RESOLUTION ON THE OPTIONS FOR THE PROPOSED RESURFACING OF FOOTPATH 7

It was reported that although this is officially a footpath it could be considered as an urban link because of its importance connecting the two communities of North Warnborough and Odiham. HCC Highways and the Countryside Access Service are agreeable to OPC leading on improving this route and a quote and schedule for the works has already been obtained (Appendix 19).

It was agreed in principle that the committee wish to see improvements to this path. Cllr O'Neill will request 2 more quotes with the same spec; will clarify with the countryside access team who will be responsible for future works if we go ahead and fund it this time; will confirm this won't set a precedence; and look into the possibility of OPC providing a grant to the countryside team to carry out the required works. The office will apply to the Small Grants Scheme for funding by the next deadline of 12/01/15 and enquire as to when notification will be sent if the grant is approved.

52/14 AGREEMENT OF OPC'S RESPONSE TO THE NATIONAL HIGHWAYS AND TRANSPORT SURVEY

Cllr Harris confirmed that he had completed this survey.

There being no further business the meeting closed at 9.50pm.

Signed.....

Date.....