

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL  
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON  
MONDAY 12 JANUARY 2015 COMMENCING AT 7.30PM**

Present: Cllrs Hale (Chair), Faulkner, Fellows, Harris, O'Neill, Robinson-Giannasi and Sheppeck

In attendance: Mrs Weir (Clerk) and Mrs Tilt (Deputy Clerk)

Also present: County Cllr Glen

**FULL COUNCIL**

**152/14 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllrs David, Fleming and Reid. District Cllrs Crookes, Gorys and Kennett also sent their apologies.

**153/14 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA**

None

**154/14 PUBLIC SESSION**

None

**155/14 APPROVAL OF THE FOLLOWING MINUTES**

Monday 1 December 133/14 - 151/14  
The above minutes were accepted as an accurate record.

**156/14 RECEIVE AND NOTE THE FOLLOWING MINUTES**

Planning 24 November	131/14 - 147/14
Amenity 3 November	37/14 - 44/14
Community 3 November	43/14 - 53/14
Traffic and Transport 3 November	41/14 - 46/14

The above minutes were received and noted (Appendix 1).

**157/14 CHAIRMAN'S ANNOUNCEMENTS**

The chairman wished everyone a Happy New Year. He wished to thank District Cllr Crookes, County Cllr Glen, Cllr Harris and Francis Howard from InOdiham for their efforts over the Christmas period regarding the removal of the No 30 bus for Odiham residents. This situation will be discussed further by the traffic and transport committee under agenda item 59/14.

**158/14 CLERK'S REPORT**

The clerk reported that the office had received a number of letters and emails of thanks for the voucher and cards distributed by RAF Odiham to the families who had a member deployed in a war zone over Christmas. These letters and emails were available for Cllrs to read at the meeting.

**159/14 APPROVAL OF THE SCHEDULE OF PAYMENTS FOR NOVEMBER AND SIGNING OF THE BANK RECONCILIATION BY THE CHAIR**

**It was resolved** to approve the schedule of payments of account for November and the bank reconciliation which was signed by the chairman (Appendix 2).

**160/14 REVIEW OF THE ACTUAL TO BUDGET FOR THE 3<sup>RD</sup> QUARTER TO 31 DECEMBER INCLUDING THE STATEMENT OF VARIANTS**

The actual to budget for the 3<sup>rd</sup> quarter and a statement of variants had been circulated prior to the meeting (Appendix 3). There were no concerns raised.

**161/14 ACCEPTANCE OF BUDGET PROPOSALS FROM EACH COMMITTEE AND RESOLUTION TO FINALISE THE BUDGET FOR 2015/16**

The budget proposals from each committee were accepted by the full council. **It was resolved** to finalise the circulated budget for 2015/16 (Appendix 4).

**162/14 DISCUSSION AND APPROVAL OF THE ALLOCATION OF RESERVES SHEET**

The clerk explained the updates to this sheet since it was last reviewed which included all use of reserves approved by the full council throughout the year. It was noted that next year the budgets will perhaps be done differently and committees were encouraged to spend their budget on the agreed proposals. It was agreed to approve the circulated reserves sheet (Appendix 5).

**163/14 CONSIDERATION AND RESOLUTION TO APPROVE THE PRECEPT REQUEST FOR 2015/16**

After receiving the circulated report (Appendix 6), **it was resolved** to request a precept of £127,332.36 from Hart DC. OPC has already been advised that the grant payment from Hart this year will be reduced to £2207.64. This slight increase of precept will allow OPC to have the same payment of £129,540 that it had last year. Reserves will have to be used to make up the shortfall in precept payment against the budget requests from the committees.

Based on a band D property, it is believed that this increase will mean a 0.93% increase from £59.83 in 2014/15 to £60.38 for 2015/16. The precept request forms were signed by the chair, vice-chair and clerk.

It was agreed that OPC can't keep using reserves to make up the shortfall in payment from Hart against the budget requests from the committees. This will be reviewed when setting the budget for 2016/17.

**164/14 ARRANGEMENTS FOR THE ANNUAL PARISH ASSEMBLY TO BE HELD IN APRIL**

Enquiries had been made by the office regarding the availability and prices for hiring Mayhill School, The Vyne Church, North Warnborough Village Hall and RMS School. It was agreed to hold the APA on 22 April between 7.30 and 9pm at Mayhill School. It was agreed that chairs of the various committee would give a brief report on the past year, and that the head teacher of RMS or the Chair of Governors would be invited to address the assembly for 15 minutes about the vision for the school and what future implications there are for both students at the school and residents of the village. It was also suggested that the APA might be an opportunity for those wishing to stand for election onto the council to introduce themselves to the community and an opportunity for residents to be reminded of the Magna Carta celebrations.

#### **165/14 NOMINATION OF TWO COUNCILLORS TO CARRY OUT THE CLERKS ANNUAL APPRAISAL**

It was agreed that Cllrs Hale and Harris would carry out the clerk's annual appraisal.

#### **166/14 REVIEW OF THE CORRESPONDENCE FROM BELL CORNWELL REGARDING THE NOTES TAKEN AT THE RECENT MEETING AND AGREEMENT ON WHAT ACTION IF ANY OPC WILL IMPLEMENT**

After OPC approved the notes from the above meeting they were forwarded onto Bell Cornwell who has requested a number of changes to them (Appendix 7). It was agreed to only remove the 3 paragraphs which contained sensitive information.

#### **167/14 REVIEW OF THE FREEDOM OF INFORMATION REQUEST FROM THE ODIHAM SOCIETY REGARDING THE MEETING HELD WITH BELL CORNWELL REGARDING THE PROPOSAL FOR THE DEER PARK**

The Odiham Society have changed their request since the publication of the agenda to be for the minutes from the meeting only. It was agreed under the advertised model publication scheme to release the notes from the meeting that had had the sensitive information removed (Appendix 8).

#### **168/14 RESOLUTION TO AGREE ON THE PROPOSED ROAD NAMES FOR THE HATCHWOOD DEVELOPMENT**

Hart DC had recently informed OPC that the naming of roads in new development within the parish would now fall under OPC's remit. At previous meetings various names had been discussed and suggestions had been requested from the Odiham Society (Appendix 9). **It was resolved** to agree on: Louis, De Montfort, Eleanor, Langton, Magna Carta and Runnymede.

#### **169/14 CONSIDERATION OF THE SURVEY FROM THE POLICE AND CRIME COMMISSIONER FOR HAMPSHIRE REGARDING THE LEVEL OF COUNCIL TAX PRECEPT FOR THE POLICING BUDGET IN 2015/16**

Details of the survey had been circulated prior to the meeting (Appendix 10). Earlier today the website had said that it was not accepting additional responses at this time. It was agreed that Cllrs would complete the survey as individuals if they wished to.

#### **170/14 UPDATE ON THE NEIGHBOURHOOD PLAN**

Cllrs were reminded of the Neighbourhood Plan's community consultations that are taking place on:-  
Tuesday 13 January – 6 -9pm at The Old School, London Road  
Saturday 17 January – 10am - 4pm at the Cross Barn  
Thursday 22 January – 10am - 2pm at the Welfare & Community Centre  
Saturday 24 January – 10am - 4pm North Warnborough Village Hall

#### **171/14 CONSIDERATION OF THE UPDATE FROM HCC ON THE PROPOSED DOOR TO THE REAR OF THE PARISH OFFICES**

In the circulated email from HCC (Appendix 11) it has been agreed to cap OPC's contribution to the door at £2500 as per the budget agreed for the general account. Before works can commence, HCC will require the new lease to be signed by both parties. The clerk has raised some queries with them and has also requested up to date details on the service charges. This will form an agenda item at the next meeting.

**172/14 CONSIDERATION OF THE CONTENT AND DISTRIBUTION DATE OF THE SPRING NEWSLETTER**

It was agreed to circulate the newsletter in time to advertise the APA on 22 April and for Cllrs to consider suggestions of the content. Ideas so far are: parking, planning, buses, Magna Carta, elections, InOdiham, NH Plan and allotments. The clerk will discuss the dates with the printers and advise all of the time scales.

**There being no further business the meeting closed at 8.45pm.**

**Signed.....**

**Date.....**

**MINUTES OF THE ODIHAM PARISH COUNCIL  
TRAFFIC AND TRANSPORT COMMITTEE  
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON  
MONDAY 12 JANUARY 2015 COMMENCING AT 8.45PM**

Present: Cllrs Harris (Chair), Faulkner, Fellows, Hale, O'Neill and Robinson-Giannasi

In attendance: Mrs Weir (Clerk) and Mrs Tilt (Deputy Clerk)

Also present: Cllr Sheppeck; County Cllr Glen

**53/14 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Fleming

**54/14 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA**

None

**55/14 APPROVAL OF THE FOLLOWING MINUTES**

1 December 47/14 - 52/14

The above minutes were accepted as an accurate record.

**56/14 CONSIDERATION AND RESOLUTION ON THE OPTIONS FOR THE PROPOSED RESURFACING OF FOOTPATH 7**

The application form for a small grant from HCC had been submitted today for the resurfacing of footpath 7. **It was resolved** that if the application is successful, OPC will match the sum of £1495 from this year's footpath budget and the balance will be taken from the reserves allocation under the heading of footpaths. The contractor to be used will be the one chosen in the application form.

**57/14 RECEIVE A REPORT ON THE FEEDBACK RECEIVED FROM RESIDENTS ON THE NEW PARKING INITIATIVES IN THE HIGH STREET AND AGREEMENT ON OPC'S RESPONSE TO HART DC**

A report on the feedback received by OPC had been circulated (Appendix 12). Cllrs were advised that Stillwell had given an update earlier today (that had not been circulated), which indicated that they had received 54 comments on the new parking initiatives. The review date with Hart has still to be set, but it was agreed that OPC would recommend two changes to the parking order:

1. remove the spaces from the post office down towards the post box from the restricted parking
2. request that residents who have purchased an annual parking pass for the car parks can use it in both The Bury car park and The Deer car park.

OCP would like to see another review after the new Co-op has opened and has been trading for a few months.

**58/14 REVIEW OF THE LIST OF FOOTPATHS CURRENTLY MAINTAINED BY HAMPSHIRE COUNTY COUNCIL AND AGREEMENT OF OPC'S PRIORITY CUTTING LIST FOR 2015**

Last year's cutting list had been circulated to all (Appendix 13). It was agreed to keep the list the same as last year but advise that cutting once a year is not enough, especially for the footpath that goes from the recreation ground to the Alton Road and across the other side of the road, Close Meadow (FP 31).

**59/14 RECEIVE AN UPDATE ON THE CHANGES TO THE BUS SERVICE THAT SERVES ODIHAM AND THE ACTIONS TAKEN**

Residents only found out about the removal of the No 30 bus in December, which was removed it appears without any consultation. OPC did encourage many residents to complete the recent survey about the buses and even returned them on behalf of the residents. It would appear no feedback from the surveys has been given.

OPC Cllrs and District Cllr Crookes have been in contact with Stage Coach and have managed to arrange a meeting with them on 26 January at which Cllrs Faulkner and Harris will represent OPC. Cllrs will be asking that they consider a slight alteration to the route that would allow the bus to go along the High Street to the Farnham Road roundabout. It is believed this is only 3 stops on each side of the road but would provide a much needed service to the residents.

County Cllr Glen explained a little about the problems that the whole district is facing and how he has had problems getting in touch with the relevant people. He also explained the county council's role in assisting with bus services and how the bus company still receive finances from the county council regardless of the services they operate.

**60/14 RECEIVE AN UPDATE ON THE PURCHASING OF THE SID AND CONFIRMATION OF THE TRAINING REQUIRED FOR ITS OPERATION**

Hampshire Highways have confirmed permission for the installation of a SID on the requested 4 lamp posts, subject to some minor works close to them. OPC's insurance company has no issues with the cover subject to the people installing the SID wearing hi-visibility clothing and advance warning signs / cones being used to warn drivers. Cllrs Faulkner and Hale agreed to assist Cllr Harris with the installations. It was agreed for the office to go ahead and purchase the agreed SID with the s106 highways contributions already transferred from Hart DC.

Once the SID has been installed, the data will be need to be analysed and then local residents trained by the police under the Speed Watch initiative.

**There being no further business the meeting closed at 9.30pm.**

**Signed.....**

**Date.....**

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL  
AMENITY AREAS COMMITTEE  
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON  
MONDAY 12 JANUARY 2015 COMMENCING AT 9.30PM**

Present: Cllrs Robinson-Giannasi (Chair), Hale and O'Neill

In attendance: Mrs Weir (Clerk) and Mrs Tilt (Deputy Clerk)

Also present: Cllrs Faulkner, Fellows, Harris and Sheppeck.

**52/14 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllrs David, Fleming and Reid

**53/14 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA**

None

**54/14 APPROVAL OF THE FOLLOWING MINUTES**

1 December 45/14 - 51/14  
The above minutes were accepted as an accurate record.

**55/14 APPROVAL OF THE CONTENT OF THE DRAFT LETTER TO BE SENT TO THE  
NEIGHBOURING PROPERTIES TO THE ALLOTMENT SITE IN HOOK ROAD**

A draft letter addressed to neighbouring properties to the allotment site had been circulated (Appendix 14). It was agreed that the chairman would review this and circulate his final proposal to members to agree.

**56/14 RECEIVE AN UPDATE ON THE CREATION OF THE ALLOTMENTS INCLUDING  
CHANGING THE STORAGE SHED TO A METAL ONE**

A report updating Cllrs on the current situation regarding the allotments had been circulated prior to the meeting, including details of proposed metal sheds (Appendix 15). It was agreed that the larger shed measuring 12' x 31' (currently at £1974.10) would be the most suitable and would then be screened with plants.

The office are meeting 2 contractors shortly to provide quotes for the majority of the works and will contact a third company. Hopefully these quotes will be available for discussion at the next meeting.

**There being no further business the meeting closed at 9.45pm.**

Signed.....

Date.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL  
COMMUNITY COMMITTEE  
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON  
MONDAY 12 JANUARY 2015 COMMENCING AT 9.45PM**

Present: Cllrs Hale (Chair), Harris, Robinson-Giannasi and Sheppeck

In attendance: Mrs Weir (Clerk) and Mrs Tilt (Deputy Clerk)

Also present: Cllrs Fellows, Faulkner, and O'Neill

**59/14 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllrs David and Reid

**60/14 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA**

None

**61/14 APPROVAL OF THE FOLLOWING MINUTES**

1 December 54/14 - 58/14  
The above minutes were accepted as an accurate record.

**62/14 CONSIDERATION OF GRANT APPLICATIONS**

One grant application had been received from the tennis club for the sum of £13,822 for the resurfacing of the access track (Appendix 16). It was agreed not to issue a grant for these works as OPC had already agreed to contribute £4000 to this project and as the land owner it would not be the correct use of s137 funds.

**63/14 RECEIVE AN UPDATE ON THE DEFIBRILLATOR TO BE DONATED BY HOOK & ODIHAM LIONS**

Cllrs were advised that there is a delay in the completing of the Co-op which is now believed to be opening in March / April. This delay has also been relayed to the Lions who are donating the defibrillator.

**64/14 RECEIVE AN UPDATE ON THE NEW VILLAGE SIGNS**

Hart DC are looking into the funding of the new village signs.

**There being no further business the meeting closed at 9.50pm.**

Signed.....

Date.....