

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 1 JUNE 2015 COMMENCING AT 7.30PM**

Present: Cllrs Hale (Chair), Bell, David, Faulkner, Fellows, Fleming, Harris, Robinson-Giannasi and Stewart

In attendance: Mrs Weir (Clerk) and Mrs Tilt (Deputy Clerk)

Also present: 5 members of the public

FULL COUNCIL

55/15 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

District Cllr Crookes sent his apologies.

56/15 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

57/15 PUBLIC SESSION

None

58/15 APPROVAL OF THE FOLLOWING MINUTES:

Monday 18 May 29/15 - 54/15
The above minutes were accepted as an accurate record.

59/15 RECEIVE AND NOTE THE FOLLOWING MINUTES:

Amenity 27 April	11/15 - 14/15
Community 27 April	07/15 - 11/15
Traffic and Transport 13 April	01/15 - 12/15
Planning 20 April	01/15 - 13/15

The above minutes were received and noted (Appendix 1).

60/15 CHAIRMAN'S ANNOUNCEMENTS

The chairman wished to formally note the exceptional celebrations held over the weekend for the Magna Carta and wished to thank John Champion and Jane Pratt and their teams for their extensive efforts in making the celebrations a success.

During the Friday evening celebrations held in the kitchen garden, members of the public and Cllrs noticed the for sale board. The chairman has called an extraordinary meeting on Friday 5 June to formally discuss this.

Finally, the chairman wished to advise Cllrs that Hart DC have agreed to include OPC, as community stakeholders in any discussions regarding the parking covenant on the ex-Spectro offices.

61/15 RECEIVE THE CLERKS 6 MONTH'S SUMMARY REPORT

The clerks 6 month's summary report had been circulated prior to the meeting (Appendix 2). The clerk updated Cllrs at the meeting that the Listed Building Consent for the works on the Chapels in the cemetery had now been deemed acceptable in principle by Hart DC.

62/15 APPROVAL OF THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2015

It was resolved to approve the final accounts for the year ended 31 March 2015 (Appendix 3). The required notice advising the public when the accounts will be available for inspection has been displayed. It was agreed that the reserves situation would be reviewed at the next meeting.

63/15 APPROVAL OF THE ACCOUNTING STATEMENTS ON THE ANNUAL RETURN FOR THE YEAR ENDED 31 MARCH 2015 AND TO AUTHORISE THE CHAIRMAN TO SIGN THE RETURN ON BEHALF OF THE PARISH COUNCIL

It was resolved to approve the accounting statement on the annual return for the year ended 31 March 2015 and the chairman was authorised to sign the return on behalf of the parish council (Appendix 4).

64/15 APPROVAL OF THE ANNUAL GOVERNANCE STATEMENT FOR THE YEAR ENDED 31 MARCH 2015 AND TO AUTHORISE THE CHAIRMAN TO SIGN THE RETURN ON BEHALF OF THE PARISH COUNCIL

It was resolved to approve the annual governance statement for the year ended 31 March 2015 and the chairman was authorised to sign the return on behalf of the parish council (Appendix 4).

65/15 CONSIDERATION OF THE INTERNAL AUDITORS REPORT FOR THE YEAR ENDED 31 MARCH 2015

The internal auditors report for the year ended 31 March 2015 was circulated prior to the meeting (Appendix 5). No matters were raised.

66/15 APPOINTMENT OF THE AUDITOR FOR THE NEXT FINANCIAL YEAR 2015/16

It was agreed to re-appoint Lightatouch as the internal auditor for the financial year 2015/16 at the circulated quoted cost of £665 (Appendix 6).

67/15 CONSIDERATION OF THE REPORT ON IT UPGRADES FOR THE COUNCIL AND APPROVAL OF THE PROPOSED SUGGESTIONS

A report giving details of OPC's current outgoings under the heading of IT, a new proposal for Cllr email addresses and a new server was circulated prior to the meeting (Appendix 7). It was agreed to replace the server using reserves, after seeing 3 quotes for a new one and to proceed with the setting up of Cllr email addresses. It is believed that OPC fits the criteria to be eligible for the special licensing programme by Microsoft, but this will need clarifying.

68/15 RESOLUTION TO ALLOW UNA TILT THE DEPUTY CLERK TO JOIN THE LOCAL GOVERNMENT PENSION SCHEME FROM 1 MAY 2015

It was resolved to allow Una Tilt, the deputy clerk to join the Local Government Pension Scheme from 1 May 2015 as per her contract.

69/15 RESOLUTION TO AGREE TO RELEASE THE SHORTFALL FOR THE PURCHASE OF THE DEFIBRILLATOR FROM RESERVES AFTER TAKING INTO ACCOUNT THE GRANT RECEIVED FROM HOOK & ODIHAM LIONS

It was resolved to release the required £276.35 from reserves for the shortfall for the purchase of the defibrillator after taking into account the grant received from Hook and Odiham Lions.

70/15 DISCUSSION REGARDING THE DEER PARK AND AGREEMENT ON THE NEXT STEPS FOR OPC

The current proposal to develop the Deer Park has been on the radar since last year. In the past, OPC agreed not to vote on this until a formal proposal was submitted. The public had been consulted on the current proposal in the questionnaire which accompanied the first draft NH Plan, issued in early May and also by the developer by way of an exhibition and an on-line survey.

The following documents were circulated prior to the meeting (Appendix 8):-

- The Odiham Society – a letter to the land owner stating that the society believes that the current plans are unacceptable; details of a straw poll answered by people attending the walks held around the Deer Park; the history of the Deer Park by Derek Spruce (May 2015); the history of the Deer Park document approved by the Odiham Society on 7 May 2015; an email circulated by Cllr John Fleming in his role as a member of the Society.
- Comments on the proposal from CPRE.
- An explanation on the error made to the attached supporting history document used for the Deer Park question in the NH Plan survey.
- The initial analysis of the results from Bell Cornwell after their exhibition and on line questionnaire.

Cllr Fleming gave a brief overview on behalf of The Odiham Society, informing Cllrs that 84% of people surveyed on the walks thought the proposal for the Deer Park was bad and that 90% thought the development was in the wrong place.

Bell Cornwell's survey shows that out of the 86 responses received at the exhibition, there was 72% in support and / or unsure and 28% against the project outright. Overall, 50% of people who responded are supportive of the project and 42% are not, 8% remain unsure. Bell Cornwell advised in an email to OPC that all figures are approximate at the moment and that the reaction from the public is a useful occasion to pause and consider matters again with an open mind, which they will be doing.

Philip James from the NH Plan reported that they had had 711 valid responses in total from the recent survey. 678 people (95.36%) had voted on the Deer Park, with 67.4% (457) stating they did not support the proposal. In view of this result, the NH Plan was looking at a policy to resist development in the Deer Park. It was stressed that any policy would only be to resist and not forbid. The steering group is working on having the pre-submission document ready in 4 weeks. There will then be a local consultation period of 6 weeks, followed by a further consultation period by Hart DC for 6 weeks before it goes to the inspector.

All Cllrs were given the opportunity to express opinions and ask questions in a bid to outline a way forward. Concern was expressed by some about the differences between the letter copied to OPC from the secretary of The Odiham Society to the developer and land owner and the circulated email to undisclosed recipients handed out by Cllr Fleming. Concern was also expressed by some that the direction given by OPC to provide only a factual historical account of the Deer Park in the NH Plan survey was not carried out. The original factual document attached on-line was later replaced with a biased, pro-resist document.

It was suggested by some Cllrs that residents should have the opportunity to view any revised proposals for the Deer Park before any final decision is made to resist it as the recent NH Plan survey could only give details of the current proposal. This could be seen as being biased towards resisting

rather than acting neutrally, which was OPC's aim.

Other Cllrs supported the proposal from the NH Plan to look at a resist policy for the Deer Park as they believed that the evidence in the survey gave support from the residents to do this.

After much discussion, it was agreed by a majority vote that the Deer Park should fall outside of the NH Plan. Cllrs Fellows, Fleming and Stewart voted against this.

It was however agreed that a full consultation should be sent to every household in the parish by OPC to seek resident's views on any future proposal by the developer for the Deer Park. Details of the consultation will be considered at the next meeting along with how the results of a referendum could be used in respect of planning policy.

71/15 CONSIDERATION OF ECOLOGY AND BIODIVERSITY IN THE PARISH

A report written by Cllr Fleming on ecology and biodiversity in the parish had been circulated prior to the meeting (Appendix 9). It was agreed that Cllr Fleming would look into the following three areas, which he believes OPC could play a useful role in acting as a catalyst or an enabler:-

- making improvements with Thames Water.
- contacting the local stakeholders to identify their local priorities to address problems affecting our ecology and explore whether OPC could assist them to achieve their goals.
- looking into ways of getting the younger people of the community to explore the ecology and nature in the parish as they will be the ones to look after it in the future.

Cllr Fleming would report back at the August meeting.

72/15 RECEIVE AN UPDATE ON THE NEIGHBOURHOOD PLAN

Philip James and Stephen Blandford attended the meeting as representatives from the NH Plan. Philip informed the council that the NH Plan had received 711 valid responses to the recent survey and gave a brief overview of the responses as follows (Appendix 10):-

- Question 1 - housing sites, there was a 2 to 1 preference for small and small to medium sites over larger sites (66% - 33%).
- Question 2 - the top sites to remove were Hook Road, Crownfields and Dunleys Hill. It is believed that the proposal for Dunleys Hill may not have been understood.
- Question 3 - there was a 2 to 1 agreement for a care home on Crownfields.
- Question 4 - it was agreed by 80% of people that 50% of the new houses should be 1-2 beds.
- Question 5 - 95% of people agreed that a proportion of affordable housing should be specifically reserved for people with a parish connection.
- Question 6 - green spaces gave no clear answer. The steering group is considering how to make this clearer for people to answer as possibly people didn't understand the question.
- Question 7 - the Deer Park – responses given in 70/15.
- Question 8 - 93% of people would support the balance use between shops, cafes or restaurants and offices or houses in the High Street.
- Question 9 - there was no overwhelming responses on car parks.
- Question 10 - the highest priority was maintenance of popular footpaths, followed by enhancing the canal for recreation.

The results have clearly shown what the steering group needs to do next. The results of the survey will be published on the Onward Plan website shortly. The council was assured that there is a clear audit trail for the results that can be understood.

73/15 AGREEMENT ON OPC'S RESPONSE TO HALC REGARDING THE FUTURE AFFILIATION TO NALC

A document from HALC was circulated prior to the meeting expressing their dissatisfaction with NALC and the fact that they gave them a year's notice in November 2014 to improve, along with documents from NALC and HDAPTC (Appendix 11). If NALC don't improve, HALC are proposing to give notice to disaffiliate. HALC are asking all councils for their initial view before their General Management Committee meeting on 2 July. OPC agreed that at this moment, it didn't know what HALC should do.

There being no further business the meeting closed at 9.25pm.

Signed.....

Date.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
AMENITY AREAS COMMITTEE
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 1 JUNE 2015 COMMENCING AT 9.25PM**

Present: Cllrs Robinson-Giannasi (Chair), Bell, David, Faulkner and Hale

In attendance: Mrs Weir (Clerk) and Mrs Tilt (Deputy Clerk)

Also present: Cllrs Harris and Stewart; 1 member of the public

22/15 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

None

23/15 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

24/15 APPROVAL OF THE FOLLOWING MINUTES

18 May 15/15 - 21/15
The above minutes were accepted as an accurate record.

25/15 RECEIVE AN UPDATE ON THE BOWLS CLUB LEASE

The committee were informed that the queries raised by the bowls club have been passed back to our solicitor for his input. Whilst we are waiting for the solicitors comments, it was agreed that OPC would like to get the lease agreed and signed.

There being no further business the meeting closed at 9.30pm.

Signed.....

Date.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
COMMUNITY COMMITTEE
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 1 JUNE 2015 COMMENCING AT 9.30PM**

Present: Cllrs Hale (Chair), David, Faulkner, Harris and Robinson-Giannasi

In attendance: Mrs Weir (Clerk) and Mrs Tilt (Deputy Clerk)

Also present: Cllrs Bell and Stewart; 1 member of the public

19/15 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

None

20/15 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

21/15 APPROVAL OF THE FOLLOWING MINUTES

18 May 12/15 - 18/15
The above minutes were accepted as an accurate record.

22/15 RECEIVE AN UPDATE ON THE DEFIBRILLATOR

The defibrillator and cabinet was collected last week from the supplier by one of the Lions, who was at the Co-op today to arrange its fitting with the site electrician.

23/15 RECEIVE AN UPDATE ON THE ARRANGEMENTS FOR ARMED FORCES DAY

The committee was advised that unfortunately there are no Chinooks available for any of the planned celebrations. It was agreed to order 40 tankards and scrolls as the gift for the parading personnel. It was suggested that the letter to RH James Arbuthnot be sent to his home address, which Cllr Crookes maybe able to help with and that Ranil Jayawardena MP should be invited also.

Cllr David would chase the cadets to see if they were able to attend, the bands have been booked and parking maybe available on Close Meadow. PC Paul Franks has agreed to help on the Friday with getting the lorry in for the stage, and members from InOdiham have offered to assist with the marshalling. The Station Commander, Group Captain Richard Maddison will take the salute and the event has been added to the Armed Forces Day official website.

24/15 AGREEMENT TO SUPPORT HOOK EAGLE MORRIS MEN'S REQUEST TO CELEBRATE ST GEORGES DAY IN 2016 AND THE 25 ANNIVERSARY OF THE FORMATION OF THEIR GROUP IN THE BURY

Correspondence from the Hook Eagle Morris Men had been circulated prior to the meeting (Appendix 12). The committee agreed to support the event and Cllr Harris advised that a member of InOdiham and himself would be assisting with the road closure.

25/15 APPROVAL OF THE WORDING ON THE WWII BOMBING SITE PLAQUE WHICH WILL BE UNVEILED ON 18 OCTOBER 2015

It was agreed to approve the proposed wording by The Odiham Society of “enemy bombs fell here on 18 October 1940 killing 5 civilians”.

26/15 CONSIDERATION OF THE CELEBRATIONS FOR THE UK OLDER PERSONS DAY AND THE POSSIBILITY OF APPLYING FOR A GRANT FROM HART DC

It was agreed to forward the details sent from Hart DC regarding grants to the Older Person Wellbeing Forum.

There being no further business the meeting closed at 9.40pm.

Signed.....

Date.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
TRAFFIC AND TRANSPORT COMMITTEE
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 1 JUNE 2015 COMMENCING AT 9.40PM**

Present: Cllrs Harris (Chair), Bell, Faulkner, Hale, Robinson-Giannasi and Stewart

In attendance: Mrs Weir (Clerk) and Mrs Tilt (Deputy Clerk)

Also present: Cllr David; 1 member of the public

19/15 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

None

20/15 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

21/15 APPROVAL OF THE FOLLOWING MINUTES

18 May 13/15 - 18/15
The above minutes were accepted as an accurate record.

**22/15 DISCUSSION REGARDING THE SETTING UP OF A COMMUNITY SPEEDWATCH AND
DECISION IF OPC WISHES TO LOAN THE SID TO OTHER PARISH COUNCILS**

It was agreed that OPC would wait until data had been analysed from all of the agreed locations to see if the setting up of a speedwatch would be required. It was also agreed that as OPC has four agreed locations for the SID, facing both ways of the traffic and is looking into gaining permission for a further two locations on Dunleys Hill and outside the Crown, it was not in a position at the moment to loan the SID to other parish councils. In principle, it was agreed that OPC may loan the SID in the future.

23/15 RECEIVE AN UPDATE ON THE SID

The SID is currently monitoring the traffic heading to Alton outside the RAF base on the B3349. After 2-3 weeks it will be turned to monitor the traffic coming into Odiham.

Cllr Harris will circulate the data to the committee on the tests carried out at Archery Fields junction on the Farnham Road.

24/15 AGREEMENT ON OPC'S RESPONSE TO THE CONSULTATION BY STAGECOACH

An email from Hart DC was circulated to all informing that Stagecoach are carrying out a consultation into their buses in the area (Appendix 13). OPC has recently written to Stagecoach requesting that they consider diverting the bus down the High Street to the Broad Oak roundabout three times a day.

There being no further business the meeting closed at 9.50pm.

Signed.....

Date.....