

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL  
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON  
MONDAY 6 JULY 2015 COMMENCING AT 7.30PM**

Present: Cllrs Hale (Chair), Bell, David (arrived 7.35pm), Faulkner, Fellows (arrived 8.05pm), Fleming, Harris, Stewart and Robinson-Giannasi (arrived 8.30pm)

In attendance: Mrs Weir (Clerk) and Mrs Tilt (Deputy Clerk)

Also present: District Cllrs Crookes and Gorys; County Cllr Glen, 19 members of the public

**FULL COUNCIL**

**88/15 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

None

**89/15 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA**

None

**90/15 PUBLIC SESSION**

A resident addressed the council stating that Odiham was a fantastic place to raise a family but improvements could still be made. She expressed how pleased she was that OPC was bidding on the kitchen garden for the use of the community. She asked the council to consider how the ideas of the young families could be represented as they are a large group but are usually unable to attend the council meetings in an evening and would like to get involved. She suggested that as she had heard there was a large sum of money going to be available for play facilities at Hatchwood that perhaps the group could have some input there. She also commented that Chamberlain Gardens play area is only used if they get stuck; they usually choose to visit Crondall instead. She suggested that if Odiham had better play facilities, the families using it would also bring business to the High Street.

**91/15 APPROVAL OF THE FOLLOWING MINUTES:**

Monday 1 June 55/15 - 73/15

The above minutes were accepted as an accurate record.

Monday 12 June 79/15 - 87/15

Under item 83/15 the Chair inserted the words "OPC's response to Bell Cornwell's email dated 2 June would be added to the website". The minutes were then accepted as an accurate record.

**92/15 RECEIVE AND NOTE THE FOLLOWING MINUTES:**

Amenity 18 May 15/15 - 21/15

Community 18 May 12/15 - 18/15

Traffic and Transport 18 May 13/15 - 18/15

Planning 18 May 14/15 - 28/15

Planning 8 June 29/15 - 39/15

The above minutes were received and noted (Appendix 1).

**93/15 CHAIRMAN'S ANNOUNCEMENTS**

The chair wished to formally thank InOdiham, the RAF and Cllr Harris for their hard work in organising

the recent Armed Forces Day / Bands and Blues.

He also wished to remind Cllrs on behalf of Cllr Fellows to complete and return the recently mailed Housing Needs Survey that had been sent to all residents.

#### **94/15 CLERKS REPORT**

The clerk advised Cllrs that Hart DC have approved the required LBC for works on the chapels in the cemetery. Works to be carried out include; enabling works and roof tiles repairs, replacement of flashing, replacement of rotten timber fascias and soffits to the south chapel. Repairs to the roof tiles on the north chapel and a lightning protection system on both chapels.

The clerk reminded Cllrs to check their details on the circulated contact lists that will be displayed in the noticeboards and to confirm to her if they are happy with their details being displayed to the public.

The office had received notification from Barclays Bank that they are closing the branch in the High Street on 9 October 2015 due to the fallen use of the branch.

The IT consultant has set up a trial Microsoft email account for OPC. This will flag to Microsoft that we are a government body and when they try to sell us a permanent arrangement it will be at the discounted price. As the email addresses will not be the final ones, the clerk suggested that we trial this amongst ourselves only.

Magazines were available for Cllrs to take home and read and return to the office from Open Spaces and the Canal News.

#### **95/15 APPROVAL OF THE SCHEDULE OF PAYMENTS FOR MAY AND SIGNING OF THE BANK RECONCILIATION BY THE CHAIR**

**It was resolved** to approve the schedule of payments of accounts for May and the bank reconciliation which was signed by the chairman (Appendix 2).

#### **96/15 APPROVAL OF THE NOTES TAKEN AT THE ANNUAL PARISH ASSEMBLY ON 22 APRIL PRIOR TO ADDING THEM TO THE WEBSITE**

Cllr Fleming brought amended notes to the meeting (Appendix 3). He ran through the minor alterations on page 2 and it was agreed to approve his amended version.

#### **97/15 CONSIDERATION IF OPC SHOULD SET UP A FINANCE COMMITTEE AND IF AGREED APPOINTMENT OF CLLRS TO THE COMMITTEE**

**It was resolved** to set up a finance committee with Cllrs Bell, Fleming, Hale and Robinson-Giannasi appointed to the committee. The full council would approve the terms of reference for the committee at the next meeting.

#### **98/15 RECEIVE AN UPDATE ON THE NEIGHBOURHOOD PLAN INCLUDING THE BUDGET AND COMMENTS RECEIVED FROM RESIDENTS IN THE SURVEY ON THE DEER PARK**

The budget and comments received in the survey on the Deer Park from residents had been circulated to all prior to the meeting (Appendix 4). Cllr Stewart advised that the comments received about the Deer Park show a lot of differences between those that voted for and against the proposal, with a number of significant and minor things that residents would want changing, giving the NH Plan team a lot of issues to discuss.

Cllrs were advised that the green spaces were allocated methodically, following the guidelines in the NPPF. There were 18 sites originally chosen as green spaces and now there are 6 approved in the draft plan. Sites must fit the criteria, i.e. valued for beauty, wildlife, but do not necessarily have to be

accessible to the public. These 6 sites were approved by OPC in April, but may not make it into the final plan as they may not stand the final examination. The steering group have been informed that it is better to include sites as they can be removed at a later date but not added. Advice has been given by the consultant as to which sites fit the criteria. The land owners have been informed of land chosen as a green space and have been invited to formally provide feedback so the steering group can proceed.

Meetings have been held with the land owners who own land for potential sites for homes to be built on, but this is at the early stages. The team are working on the numbers; rCOH the consultants have given a suggestion to the overall numbers. The number of houses proposed by the developer for Hook Road has decreased from 39 to 30, but the guideline from the team was originally 15 as there are flooding issues with the site.

Steve Blanford from the steering group spoke about the document attached to the website for the questionnaire on the Deer Park. Bell Cornwell notified the NH Plan that the agreed document by OPC had been changed to a different one half way through the consultation, but only 29 people out of the 711 responses went through the survey after the document had been changed. He believed that statistically it made no difference as they don't know who opened the document and who didn't.

OPC took the opportunity to clarify their confidence and satisfaction with the way that the survey had been carried out and thanked the group for carrying it out.

Steve also went on to comment about OPC's decision to remove the Deer Park from the NH Plan and the difficulties this had produced for the group. He commented that the residents quite clearly value the Deer Park and whilst he understood that OPC did not want a resist all policy in the plan, he asked if OPC would be open to considering another policy for the Deer Park. It was agreed that as OPC had asked for it to be removed as there was only a policy to resist all in the Deer Park and no resolution had been made, OPC would consider suggestions for a different policy for the Deer Park along the lines of it being a designated heritage asset.

Cllr Stewart reminded all about the Hart Management Policy 2008 document that should be updated every 5 years. Any policy agreed for the Deer Park in the NH Plan should endorse what this policy already states and advice would be taken from the consultants about how to do this. Links to this document would be added to the website.

It was agreed that further meetings between OPC and the steering group would be required to ensure that there is backing from OPC on the various policies in the plan. Agendas would need to be published giving the required amount of notice for these meetings.

#### **99/15 RECEIVE CORRESPONDENCE FROM RESIDENTS REGARDING THE NEIGHBOURHOOD PLAN CONSULTATION AND AGREEMENT ON ANY REQUIRED RESPONSE**

The council has received 4 emails from residents regarding the recent Neighbourhood Plan Consultation, which had been circulated to Cllrs prior to the meeting (Appendix 5). The correspondence was all regarding question 3 - the options for Crownfields, which these residents believed was flawed and biased. The steering group are looking at how to address the issues with this site and recognise that they will have to consult the public again.

It was commented that it would easily be possible for enough small groups to vote against the whole plan which the steering group is aware of and is looking into ways to get everyone on side.

It was agreed by all except Cllr Fellows who abstained, that Cllr Stewart would draft a response to this correspondence and circulate it to all Cllrs for agreement by the majority. The office would then send the responses out.

#### **100/15 RECEIVE RESIDENT'S CORRESPONDENCE REGARDING THE DEER PARK AND AGREEMENT ON ANY REQUIRED RESPONSES**

The council has received 17 emails from residents regarding its decision to remove the Deer Park

from the remit of the NH Plan which had been circulated to all Cllrs prior to the meeting (Appendix 6).

It was commented that a number of the complaints had been based on one persons biased account of the situation, which had not captured all of the detail. Some of the criticisms were rude. The minutes of the previous meeting once put on the website would provide a factual record of the meeting. It was also thought that the decision taken tonight to consider other policies for the Deer Park would be welcomed by residents.

It was agreed by all that Cllrs Hale and Stewart would draft a standard response for the correspondence, including a brief update on this meeting. The draft would be circulated to all Cllrs for the majority approval and then distributed and used for future correspondence received by the office.

#### **101/15 AGREEMENT ON OPC'S RESPONSE TO THE ELECTORAL REVIEW OF HAMPSHIRE**

Details of this review had been circulated prior to the meeting (Appendix 7). It was agreed not to respond.

#### **102/15 AGREEMENT ON OPC'S RESPONSE TO HALC REGARDING FUTURE AFFILIATION TO NALC AFTER RECEIVING INFORMATION FROM HDAPTC**

A document from HDAPTC had been circulated prior to the meeting (Appendix 8). It was agreed that OPC was happy for HALC to stay affiliated to NALC as long as they continued to improve their responses to them.

#### **103/15 UPDATE ON THE MEETING HELD WITH HART DC REGARDING THE EX-SPECTRO OFFICES AND APPOINTMENT OF A CLLR TO ATTEND FUTURE MEETINGS**

An update from the meeting had been circulated (Appendix 9). Hart DC have agreed to include a representative from OPC and the Cross Barn on any future discussions on the terms of the covenant or proposal for the land, when one is presented. It was agreed to appoint Cllr Faulkner to attend any future meetings and to report back to the council.

#### **104/15 AGREEMENT ON OPC'S RESPONSE TO THE SHAPING HAMPSHIRE SPENDING REVIEW CONSULTATION**

A response from Hart DC to the consultation had been circulated prior to the meeting (Appendix 10). The consultation is to collect views on setting council tax levels, use of its reserves and making changes to the way some services are delivered. As the closing date was today, it was agreed not to respond.

#### **105/15 CONSIDERATION OF THE NEW LEASE FROM HAMPSHIRE COUNTY COUNCIL FOR THE PARISH OFFICES IN THE BRIDEWELL AND AGREEMENT ON THE RESPONSE FROM OPC**

The draft lease and a report giving a brief history on the renewal of the lease and details of the new service charges had been circulated prior the meeting (Appendix 11). It was agreed that OPC was happy with the lease as it was and that the clerk should ask HCC to proceed with the new lease as per the circulated draft.

#### **106/15 AGREEMENT ON THE DETAILS AND SOURCE OF FUNDING FOR A FULL CONSULTATION ON THE DEER PARK AGREED TO BE SENT TO ALL RESIDENTS IN THE PARISH TO SEEK THEIR VIEWS**

It was agreed that OPC would ensure that a full consultation would take place on any new proposals for the Deer Park, but as no funding was in place, OPC was not in a position to pay for it. It was also

agreed to consider this again once any new proposals had been presented to the council by the developer.

#### **107/15 APPOINTMENT OF A REPRESENTATIVE TO ATTEND THE NEIGHBOURHOOD PLANNING GROUP MEETINGS HELD AT HART DC**

It was agreed to appoint Cllr Stewart to attend these meetings and to report back to OPC. The next meeting is due to be held on 22 July at 3pm at Hart DC offices.

#### **108/15 APPOINTMENT OF A REPRESENTATIVE TO ATTEND THE PARISH FLOODING FORUM**

It was agreed to appoint Cllr Fleming to attend these meetings and to report back to OPC. The next meeting is due to be held on 20 July at 2pm at Hart DC offices.

#### **109/15 UPDATE ON THE OFFER MADE FOR PURCHASING THE KITCHEN GARDEN AND TO CONSIDER AND RESOLVE IF NECESSARY TO SEEK PROFESSIONAL HELP IN THE SETTING UP OF A PAYPAL ACCOUNT**

OPC has been advised that the agent is continuing discussions with the trustees to set the parameters for "best and final" offers to conclude matters (Appendix 12). The agents also advised that their client is deliberating over their requirement for the development uplift clause which has as a consequence delayed things. The agent is aware of OPC's needs regarding notice to call a meeting.

After seeking advice from HALC regarding the setting up of a PayPal account, they have sent an outline proposal for assistance which was circulated to all (Appendix 13). It was agreed that if OPC is to fundraise and a PayPal account is required, then advice would be asked from other parish councils who appear to have accounts or we would ask for assistance from local organisations like schools and InOdiham who may already be using PayPal and could perhaps facilitate the use of the account for OPC.

#### **110/15 AGREEMENT ON OPC'S RESPONSE TO THE FORMAL COMPLAINT RECEIVED FROM A RESIDENT**

A written complaint had been received from a resident, dated 3 June. The complaint and OPC's response had been circulated to all (Appendix 14). Following OPC's complaints procedure, the complainant had received OPC's response prior to the meeting and was given the opportunity to address the council at the meeting. It was agreed by a majority vote that the resident did not have a valid complaint against the council.

#### **111/15 REVIEW OF THE FREEDOM OF INFORMATION REQUEST REGARDING BUS SHELTERS**

A Freedom of Information request had been received from a resident, requesting all documents between the council, its members, Hart DC, Hampshire CC, Stagecoach and Hart taxi relating to all of the bus stops and bus shelters between 15 June 2014 and 15 June 2015 (Appendix 15).

The office will collate all the information and Cllr Faulkner agreed to review it prior to forwarding it to the resident on 13 July. Cllrs were advised that the same resident had put in a similar request in the past.

#### **112/15 CONSIDERATION AND AGREEMENT IF OPC WISHES THE NEIGHBOURHOOD PLAN STEERING GROUP TO PURSUE THE PROSPECT OF A PUBLIC GREEN SPACE ON DUNLEYS HILL**

Representatives from the Neighbourhood Plan steering group had attended an initial meeting with the developer regarding the Dunleys Hill site. Documents giving details on the back ground to the proposed use of land at Dunleys Hill, a summary of the SHLAA site 65 and notes from the meeting

were circulated to all (Appendix 16).

During the meeting, the developer outlined the options of what the community could receive in return for varying levels of development. Fewer number of houses on the site would mean less for the community. i.e. an open space with no amenities with a relatively low level of maintenance required by OPC. Larger number of houses could mean a fully formed area incorporating for example a small play area, some seating, a small car park, open fencing along the Dunleys Hill boundary for child and dog safety, paths across the site, planted areas with increased maintenance and a funding requirement.

It was agreed that OPC was happy for the Neighbourhood Plan steering group to continue engagement with the developer to pursue the prospect of a public green space on Dunleys Hill.

**113/15 FILLING THE NORTH WARNBOROUGH VACANCY BY CO-OPTION**

Three residents had put themselves forward to be considered for co-option. Details submitted by all three candidates had been circulated prior to the meeting (Appendix 17) and one was present at the meeting to address the council.

**It was resolved to** co-opt Craig Worboys as the new Cllr for the North Warnborough ward.

**There being no further business the meeting closed at 10pm.**

**Signed**.....

**Date**.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL  
COMMUNITY COMMITTEE  
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON  
MONDAY 6 JULY 2015 COMMENCING AT 10PM**

Present: Cllrs Hale (Chair), David, Faulkner, Harris and Robinson-Giannasi

In attendance: Mrs Weir (Clerk) and Mrs Tilt (Deputy Clerk)

Also present: Cllrs Bell, Fellows, Fleming and Stewart; 2 members of the public

**27/15 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

None

**28/15 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA**

None

**29/15 APPROVAL OF THE FOLLOWING MINUTES**

1 June 19/15 - 2615  
The above minutes were accepted as an accurate record.

**30/15 RECEIVE AN UPDATE ON THE DEFIBRILLATOR**

This item was deferred.

**31/15 CONSIDERATION OF GRANT APPLICATIONS**

Grant applications had been received from Mayhill School for the sum of £7500, North Warnborough Village Hall for £4500 - £5000 and Odiham and North Warnborough Bowling Club for £700 (Appendix 17).

**It was resolved** to award £500 to the bowls club towards purchasing junior bowls sets and £3000 to North Warnborough village hall towards modernising the lighting to use LED technology. It was agreed that a dialogue was needed between OPC and Mayhill School to understand their request further.

**32/15 CONSIDERATION OF WAYS FOR THE COMMITTEE TO WORK MORE CLOSELY WITH THE ODIHAM SOCIETY**

This item was deferred.

**33/15 RECEIVE AND NOTE THE WORDING CHOSEN BY THE ODIHAM SOCIETY FOR THE WW11 BOMBING SITE PLAQUE AND AGREEMENT TO CONTRIBUTE FINANCIALLY TOWARDS IT OUT OF THE BUDGETED HEADING**

A picture of the plaque with agreed wording by The Odiham Society which was different to that agreed by OPC on 1 June and an email giving costing details was circulated prior to the meeting (Appendix 18). Cllrs were disappointed that the wording had changed and agreed that they do not approve the new wording. All Cllrs were however in favour of a plaque in principle and were in favour of marking the occasion. Cllr Fleming as the council's appointed liaison with the Odiham Society would relay this to them.

**There being no further business the meeting closed at 10.30pm.**

**Signed.....**

**Date.....**