



**Odiham**  
Parish Council

The Bridewell  
The Bury  
Odiham  
Hampshire  
RG29 1NB

**MEMBERS OF ODIHAM PARISH COUNCIL ARE SUMMONED TO ATTEND THE MEETING OF THE FULL COUNCIL AND COMMITTEES WHICH WILL BE HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON MONDAY 3 AUGUST 2015 COMMENCING AT 7:30PM  
MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND**

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Deputy Clerk  
27 July 2015

### **FULL COUNCIL**

- 114/15 To receive and accept apologies for absence
- 115/15 To receive declarations of interest relating to any item on the agenda
- 116/15 Public session - An opportunity for residents to raise questions and issues with the parish Council. Please contact the clerk for details or check the website.
- 117/15 To approve the following minutes:  
Monday 6 July 88/15 - 113/15
- 118/15 To receive and note the following minutes:-  
Community 1 June 19/15 - 26/15  
Planning 29 June 40/15 - 54/15
- 119/15 Chairman's announcements
- 120/15 Clerks report
- 121/15 To appoint Cllr Worboys to committees
- 122/15 Approval of the schedule of payments for June and signing of the bank reconciliation by the Chair
- 123/15 To review the actual to budget for the first quarter of 2015/16 including the statement of variants
- 124/15 To approve the terms of reference for the finance committee
- 125/15 To appoint Cllrs to review the content on the website
- 126/15 To receive a written update on the Neighbourhood Plan
- 127/15 To receive a written report from the Neighbourhood Planning Group Meeting held at Hart DC on 22 July 2015 and attended by Cllr Stewart
- 128/15 To receive an update on the offer made for purchasing the kitchen garden
- 129/15 To resolve to approve the updates to the clerk's contract and agreement that the Chair should sign it on behalf of the council
- 130/15 To approve the notes from the Annual Parish Assembly after clarification on wording under other questions on page 4
- 131/15 To approve the circulated draft correspondence to be sent to the developer, Tristan Fitzgerald Associates, concerning their recent survey for development of land in Deptford Lane

- 132/15 To appoint two Cllrs to sign the lease from Hampshire County Council for the offices in the Bridewell
- 133/15 To review the Freedom of Information request regarding appendix 3 from item 28/15 from the meeting held on 27 April 2015
- 134/15 To discuss the provision of pre-school places for the parish and agree on any appropriate action to be taken by OPC
- 135/15 To receive a report on the workload of the office staff
- 136/15 To review a recommendation to trial Parish Online and agree on next steps

### **TRAFFIC AND TRANSPORT COMMITTEE**

- 25/15 To receive and accept apologies for absence
- 26/15 To receive declarations of interest relating to any item on the agenda
- 27/15 To approve the following minutes:  
1 June 19/15 - 24/15
- 28/15 To receive an update on the SID and the analysis on the data produced from the first test site at Archery Fields
- 29/15 To consider public transport options for residents in the parish
- 30/15 To agree on OPC's response to the correspondence received from a resident regarding traffic and parking on Hook Road
- 31/15 To receive the response from Odiham Health Centre regarding OPC's request that they re-consider the pedestrian access from Palace Gate to the surgery
- 32/15 To agree on OPC's response to Hart DC's proposal to upgrade the parking machines in the car parks to include the option of post parking payment
- 33/15 To receive the response from Stagecoach regarding OPC's letter to them about the bus service for Odiham and agreement on any further action
- 34/15 To consider the possibility of changing the current bus layby outside Fountains Mall in the High Street into a bus layby / taxi rank

### **AMENITY COMMITTEE**

- 26/15 To receive and accept apologies for absence
- 27/15 To receive declarations of interest relating to any item on the agenda
- 28/15 To approve the following minutes:  
1 June 22/15 - 25/15
- 29/15 To receive an update on the bowls club lease
- 30/15 To receive quotes for the creation of allotments at the Hook Road site and appointment of a contractor
- 31/15 To resolve to pay Hampshire Highways £711.82 (including VAT) to purchase and install a bollard either side of the dropped kerb at the allotment site at Hook Road as detailed in the approved planning consent
- 32/15 To consider the request from a neighbour of the allotment site for OPC to reimburse him for the new hedge that he has planted at the side of the allotment site and to consider his

suggestion to continue the hedgerow across the current site access once the front access is fully created

- 33/15 To receive the annual play areas report back from the inspector and to agree on any required works
- 34/15 To agree on the request from the neighbours of the parish room to remove the plant from the corner of the paving outside the parish room and replace it with a small, ornamental tree
- 35/15 To consider the quote for works to the stocks and resolve to fund this out of the equipment repairs budget
- 36/15 To consider the options for the garden at Chapel Cottage as the tenant's agreement is due for renewal in August
- 37/15 To receive a request to re-consider the criteria for charges at the cemetery with regards to the classification as to a resident or non-resident
- 38/15 To consider the s278 agreement from Hampshire County Council for the re-surfacing works to the access track / footpath 33b
- 39/15 To consider the request from a resident to carry out works to the cemetery driveway hedge to the rear of their garden

### **COMMUNITY COMMITTEE**

- 34/15 To receive and accept apologies for absence
- 35/15 To receive declarations of interest relating to any item on the agenda
- 36/15 To approve the following minutes:  
6 July 27/15 - 33/15
- 37/15 To consider ways for the committee to work more closely with The Odiham Society
- 38/15 To receive an update on the WWII bombing site plaque, to agree on a revised design and agreement to contribute financially towards it out of the budgeted heading
- 39/15 To consider the draft layout of the autumn newsletter and agreement on the despatch date
- 40/15 To receive an update on the progress on the possibility of hosting a family fireworks evening and agreement on the next steps
- 41/15 To review the expenditure for Armed Forces Day
- 42/15 To consider the request from the Well Being Group to assist with funding towards the publishing of the updated version of the Well Being Directory
- 43/15 To consider the prospect of a village event to mark the Queens 90<sup>th</sup> birthday and agreement on the next steps
- 44/15 To consider the provision of an OPC social media presence and agreement on the next steps