

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 3 AUGUST 2015 COMMENCING AT 7.30PM**

Present: Cllrs Hale (Chair), Bell, Faulkner, Fellows, Fleming, Stewart, Robinson-Giannasi and Worboys

In attendance: Mrs Weir (Clerk) and Mrs Tilt (Deputy Clerk)

Also present: 9 members of the public

FULL COUNCIL

114/15 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs David and Harris. District Cllr Gorys and County Cllr Glen also sent their apologies.

115/15 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

Cllrs Hale and Worboys advised that they had pre-school aged children – item 134/15 and Cllr Hale advised that he was a friend of the owner of Ford Farm, if this was discussed.

116/15 PUBLIC SESSION

A resident wished to make the council aware of a new association that has recently been formed by residents of North Warnborough called Preserve Deptford Lane Association (PDLA).

PDLA has a growing number of local members who are contributing time and funds towards the aim of preserving the area between North Warnborough and Greywell as open countryside and preventing coalescence of the villages. The association feel that the best solution is the creation of a new designated local gap, similar to the existing one between Odiham and North Warnborough.

PDLA is working closely with Greywell Parish Council to examine possible boundaries for the proposed new local gap.

PDLA has asked the Onward Plan Steering Group to consider including a gap and the association gather that they are looking into it. PDLA would be happy to meet with members of OPC to discuss the matter as well.

PDLA asked OPC to support the creation of a new local gap. Given the increasing number of speculative development proposals in the parish, PDLA fully supports the early submission and adoption of the Onward Plan.

More in passing, PDLA believes the amenity value of Deptford Lane field has been substantially reduced by the planting last year of a crop of potatoes and this year a crop of maize, both of which have overgrown existing rights of way. OPC was asked if they can do anything to help this situation.

Cllrs asked how PDLA would go about establishing a strategic gap. PDLA advised that it is established in tiers; the NH Plan would recommend it to Hart, who would amend Con 21 before the Local Plan is finalised. The boundaries of the gap have to be from settlement boundary to settlement boundary. OPC agreed that they would support the idea of a new local gap and the NH Plan team agreed to discuss it at their next meeting. OPC also agreed to look into the footpath situation with the land owner, after the harvest is finished.

OPC was advised that Greywell PC do not know when the planning application will be submitted to Hart DC for the land at Deptford Lane.

117/15 APPROVAL OF THE FOLLOWING MINUTES:

Monday 6 July 88/15 - 113/15
The above minutes were accepted as an accurate record.

118/15 RECEIVE AND NOTE THE FOLLOWING MINUTES:

Community 1 June 19/15 - 26/15
Planning 29 June 40/15 - 54/15
The above minutes were received and noted (Appendix 1).

119/15 CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed Cllr Worboys to the council and said how pleased he was to have him on board.

The Chairman reminded all Cllrs and everyone working under the OPC umbrella that any comments said either at meetings or via email should be respectful and considerate to others. He asked for this to be the general practice for the future.

120/15 CLERKS REPORT

The clerk advised that we have been notified by BDO, the external auditor that they have completed their audit for the year ended 31 March 2015 and that there were no matters that came to their attention which required the issuing of a separate issues arising report. The clerk would ensure that the relevant notices were displayed informing the public of this.

121/15 TO APPOINT CLLR WORBOYS TO COMMITTEES

It was resolved to appoint Cllr Worboys to the amenities and planning committees.

122/15 APPROVAL OF THE SCHEDULE OF PAYMENTS FOR JUNE AND SIGNING OF THE BANK RECONCILIATION BY THE CHAIR

It was resolved to approve the schedule of payments of accounts for June and the bank reconciliation which was signed by the chairman (Appendix 2).

123/15 REVIEW OF THE ACTUAL TO BUDGET FOR THE FIRST QUARTER OF 2015/16 INCLUDING THE STATEMENTS OF VARIANTS

The actual to budget for the first quarter of 2015/16 and a statement of variants had been circulated prior to the meeting (Appendix 3). There were no concerns raised. The clerk was however asked to chase up Hart DC for the invoice for election costs from May.

124/15 APPROVAL OF THE TERMS OF REFERENCE FOR THE FINANCE COMMITTEE

It was agreed to add "to include the ability to scrutinise all aspects of the councils financial business" as item 15 to the circulated terms of reference for the finance committee which were then approved (Appendix 4).

125/15 APPOINTMENT OF CLLRS TO REVIEW THE CONTENT ON THE WEBSITE

It was agreed to appoint Cllrs Bell and Hale to review the content on the website. This would include the removal of dead content and links and refreshing and improving on what is already there. Cllrs

were advised that since adding the website counter, the site has had 37,000 hits, so is well used. With input from the office also, it is the intention to improve the website.

126/15 RECEIVE A WRITTEN UPDATE ON THE NEIGHBOURHOOD PLAN

No written report had been circulated prior the meeting. Cllr Fellows advised Cllrs that the draft pre-submission plan would be circulated by Wednesday this week to all and does contain a policy for the Deer Park. At this stage, it is to be treated as private and confidential as it is not the final document. Input from OPC will be received. Cllrs will be asked to read the lengthy document prior to an extra-ordinary meeting to discuss it, with the aim to approve the pre-submission plan at the meeting on 7 September.

Cllrs were asked to advise the office if they would be available to attend an extra-ordinary meeting on 24 August.

127/15 RECEIVE A WRITTEN REPORT FROM THE NEIGHBOURHOOD PLANNING GROUP MEETING HELD AT HART DC ON 22 JULY

A report from this meeting had been circulated prior to the meeting (Appendix 5). Cllr Stewart advised that Odiham was much further advanced with the NH plan than other councils attending the meeting and that Daryl Philips had shared a lot of private information about Harts planning issues. Cllrs were advised that Hart DC was under great pressure to take more houses to cover the shortfall from Rushmoor and Surrey Heath councils as they are unable to provide their numbers. Hart DC will have to find more houses, but are limited due to the SPA which continues to leave Odiham vulnerable.

128/15 RECEIVE AN UPDATE ON THE OFFER MADE FOR PURCHASING THE KITCHEN GARDEN

OPC had received a letter from the agent informing us that we had been unsuccessful in the purchase of the kitchen garden (Appendix 6). Cllrs were advised that pre-app advice had been requested from Hart DC under the address of The Bury House.

129/15 RESOLUTION TO APPROVE THE UPDATES TO THE CLERK'S CONTRACT AND AGREEMENT THAT THE CHAIR SHOULD SIGN IT ON BEHALF OF THE COUNCIL

It was resolved to approve the updates to the clerks contract and it was agreed that the Chair should sign it on behalf of the council (Appendix 7 - private and confidential).

130/15 APPROVAL OF THE NOTES FROM THE ANNUAL PARISH ASSEMBLY AFTER CLARIFICATION ON WORDING UNDER OTHER QUESTIONS ON PAGE 4

It was agreed to approve the circulated notes from the annual parish assembly after clarification on the wording under other questions on page 4 which had been previously approved (Appendix 8).

131/15 APPROVAL OF THE CIRCULATED DRAFT CORRESPONDENCE TO BE SENT TO THE DEVELOPER TRISTAN FITZGERALD ASSOCIATES CONCERNING THEIR RECENT SURVEY FOR DEVELOPMENT OF LAND AT DEPTFORD LANE

It was agreed to approve the draft circulated correspondence to Tristan Fitzgerald Associates concerning their recent survey for development of land at Deptford Lane (Appendix 9).

132/15 APPOINTMENT OF TWO CLLRS TO SIGN THE LEASE FROM HAMPSHIRE COUNTY COUNCIL FOR THE OFFICES IN THE BRIDEWELL

It was resolved to appoint Cllrs Hale and Worboys to sign the lease from Hampshire County Council

for the offices in the Bridewell.

The documents circulated prior to the meeting (Appendix 10) stated that OPC was being offered a lease without security of tenure (i.e. the right to stay in the premises when the lease ends) and that a signed declaration was also required in front of a commissioner for oaths or a solicitor empowered to administer oaths. It was agreed that the office should confirm if one or both Cllrs are required to sign the declaration.

133/15 REVIEW OF THE FREEDOM OF INFORMATION REQUEST REGARDING APPENDIX 3 FROM ITEM 28/15 FROM THE MEETING HELD ON 27 APRIL 2015

A request has been received under the Freedom of Information Act to receive appendix 3 from item 28/15 of the meeting on 27 April 2015. Appendix 3 is the draft neighbourhood plan, which is actually available on Onward Plans website. The office will respond to this request before the deadline of 17 August.

134/15 DISCUSSION ON THE PROVISION OF PRE-SCHOOL PLACES FOR THE PARISH AND AGREEMENT ON ANY APPROPRIATE ACTION TO BE TAKEN BY OPC

A summary had been circulated to Cllrs prior to the meetings, detailing that some Cllrs had questioned the level of pre-school provision within the parish and the provisions for this within the infrastructure consideration of the NH Plan (Appendix 11). The summary stated that the community run pre-school Leapfrogs have identified capacity issues. There are currently 54 places available, being split between 71 children, which means a number of children are not getting all the sessions that they are entitled to with the government grant.

The chair asked Cllrs if OPC should consider the lack of pre-school places as if there was no interest, there was no point investing time discussing it further. It was agreed that a discussion should take place. Cllr Fellows explained that to ensure that the NH plan is approved, test evidence is required and at no time during the consultation did Leapfrogs raise these issues. He stated that if the situation had been known about, it would have been looked into.

Hampshire County Council guidelines indicate the potential of a significant shortfall of places within our community which is believed to be 43 places rising by 8 for every 100 new homes built. This does not factor in the change to government policy to include 2 year olds or the increase in future households being factored into our NH Plan. HCC have a responsibility that places are provided but don't need to provide them. The question about what Leapfrogs intend to do about the shortfall was raised but the answer not known. A question about what other establishments offer outside of the parish was raised, but the answer was not known either. It is understood that residents use facilities in other parishes, but further details are unknown.

It was suggested that the NH Plan could put an aim in to the plan for more pre-school places. An aim in the plan is an aspiration, it commits OPC to try and deliver it. An aim is like a signpost, stipulating where to commit funds to. To add a policy to the plan would mean that research, evidence and consultations would be required and assistance from Cllrs, which could delay the plan and would mean that other developments could be put forward in the meantime.

Leapfrogs is located on the recreation ground owned by OPC. When the new building was built, it is understood that a covenant was in place, restricting the use of the land. It was suggested that the covenant be investigated legally, to see if the current building could be extended between 25-50%, for example into the basketball court and recreational facilities made available elsewhere in return for this. It was suggested that the size of an extension would need to be looked into along with any requirement for additional parking and extra outdoor play facilities.

The proximity of Leapfrogs to Crownfields could offer a unique opportunity to explore the provision of land from the site, for either a new facility or to use as recreational land in place of the basketball court if the site is progressed as a development site within the NH Plan. Careful thought has been put into the location of the care home on the Crownfields site, with the current plan being for it to be adjacent to the basketball court and the Leapfrogs building.

The possibility of using the land designated for the 4th tennis court in the plan for a pre-school was suggested. It was queried as to the need for a 4th court, but Cllrs were advised by the steering group that this had been offered as they had asked for it. Cllrs were advised that this site has no vehicle access so wouldn't be suitable for pre-school. Cllrs were also advised that policies have to be clear for each site in the plan which includes diagrams and access details.

It was agreed by the majority of Cllrs that there is a need to address the pre-school provision within the parish. OPC would explore the legal options of a possible expansion to the Leapfrogs building, with regard to the covenant taking into account the possibility of a land swap with land at Crownfields and the NH Plan steering group would include an aim for an extension or new pre-school in the draft submission plan. The steering group would also talk to the developer about the possibility of a land swap of 0.3 hectares of land from the Crownfields site and would explore the size and scoping of the required capacity of the pre-school.

135/15 RECEIVE A REPORT ON THE WORKLOAD OF THE OFFICE STAFF

A report on the workload of the office staff had been circulated prior to the meeting (Appendix 12). The report was circulated to bring to Cllrs attention the hours worked by the 3 members of staff, the fact that there is very little spare capacity from any of them and the fact that the clerk and deputy are working and being paid for additional hours on a regular basis. If extra support from the office is required, then the necessary overtime could result in going over the carefully planned office resource budgets that are currently just within budget.

The situation will be monitored by the clerk and any solution brought to the council for approval.

136/15 REVIEW OF A RECOMMENDATION TO TRIAL PARISH ONLINE AND AGREEMENT ON NEXT STEPS

Cllrs were advised that parish online could be used to produce marked up maps and aerial views for planning reviews, to create maps of OPC assets, to create maps for the website and to create ad-hoc maps for the SID locations. It was agreed that this would be beneficial to the council and it was agreed to pay for the year's subscription of £168 and the one off set up fee of £20 out of the planning budget.

There being no further business the meeting closed at 9.20pm.

Signed.....

Date.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
TRAFFIC AND TRANSPORT COMMITTEE
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 3 AUGUST 2015 COMMENCING AT 9.20PM**

Present: Cllrs Faulkner (Chair), Bell, Fellows, Hale, Robinson-Giannasi and Stewart

In attendance: Mrs Weir (Clerk) and Mrs Tilt (Deputy Clerk)

Also present: Cllrs Fleming and Worboys

25/15 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Harris.

26/15 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

27/15 APPROVAL OF THE FOLLOWING MINUTES

1 June 19/15 - 24/15

The above minutes were accepted as an accurate record.

28/15 RECEIVE AN UPDATE ON THE SID AND THE ANALYSIS ON THE DATA PRODUCED FROM THE FIRST TEST SITE AT ARCHERY FIELDS

The data from the SID had been circulated prior to the meeting (Appendix 13). In summary:-

Test 1 - junction of Archery Fields and the Farnham Road, looking at traffic coming into Odiham.

Speed limit 30mph

Week day volume 4500 per day

Average speed 34.5 mph

85% quantile 37 mph

Max speed seen between 2300 to 0200 hrs.

Test 2 - same junction, looking at traffic exiting Odiham

Week day volume 3900 per day

Average speed 32 mph

85% quantile 37mph

Max speed seen between 1600 to 1800 hrs.

Test 3 - Outside RAF Odiham, looking at traffic from Odiham to Alton on B3349. Speed limit 40mph.

Week day volume 6800 per day

Average speed 33 mph

85% quantile 39 mph

Max speed seen between 0000 to 0630 hrs

Test 4 – Still monitoring the traffic outside RAF Odiham, coming from Alton to Odiham on B3349.

29/15 CONSIDERATION OF PUBLIC TRANSPORT OPTIONS FOR RESIDENTS IN THE PARISH

It was agreed that the response from Stagecoach (Appendix 14) was not very positive and as the Hart Taxi share is not very useable, OPC would write to Stagecoach again asking them to consider options outside of rush hour for the bus to re-route down the High Street. Cllr Harris would draft the letter for approval by the majority of the committee via email.

30/15 AGREEMENT ON OPC'S RESPONSE TO THE CORRESPONDENCE RECEIVED FROM A RESIDENT REGARDING TRAFFIC AND PARKING ON HOOK ROAD

Correspondence had been received from a resident regarding traffic, speeding and parking on Hook Road and the narrow footpaths in the area (Appendix 15). Cllr Harris had already informed the resident that the SID will be installed to measure traffic volumes, speeds etc to see if there is a speeding issue.

The correspondence was also discussed at the recent Traffic Partnership meeting where it was agreed that any traffic issues should be directed to the police. Highways suggested the setting up of a speed watch by residents in the area to monitor the traffic and have approved the location for the installation of the SID.

It was agreed that OPC would respond that the correspondence had been discussed at the TP meeting, but at this time, they could not help. The response would also confirm that OPC would carry out speed / volume investigations in the next month with the SID to understand the issues better.

31/15 RECEIVE THE RESPONSE FROM ODIHAM HEALTH CENTRE REGARDING OPC'S REQUEST THAT THEY RECONSIDER THE PEDESTRIAN ACCESS FROM PALACE GATE TO THE SURGERY

A letter dated 23 June 2015 had been received from the Health Centre in response to our letter sent to them dated 13 April (Appendix 16). They have advised that they will not be reconsidering the pedestrian access from Palace Gate either now or in the future due to the accidents that happen in the car park on a monthly basis and due to unreasonable and anti-social behaviour. They believe that access through the car park would be a risk to patients.

OPC agreed that it was disappointed with this response and would write again stressing the importance of helping the aged, possibly by a lockable gate that is only open when the surgery is. It was agreed that Cllr Harris would draft the letter for agreement by the majority of the committee via email.

32/15 AGREEMENT ON OPC'S RESPONSE TO HART DC'S PROPOSAL TO UPGRADE THE PARKING MACHINES IN THE CAR PARKS TO INCLUDE THE OPTION OF POST PARKING PAYMENT

Hart DC's cabinet meeting on 6 August is due to consider a proposal to upgrade the pay and display ticket machines in all of its car parks to include the option of post parking payment (Appendix 17). OPC agreed that it didn't object to the proposal, but would like to remind Hart DC that the maximum charge for parking in Odiham is £2 per day and the council wouldn't wish users to be penalised with the charge for all day, preauthorised amount of £8.

33/15 RECEIVE THE RESPONSE FROM STAGECOACH REGARDING OPC'S LETTER TO THEM ABOUT THE BUS SERVICE FOR ODIHAM AND AGREEMENT ON ANY FURTHER ACTION

The response from Stagecoach regarding our letter about the bus service had been circulated prior to the meeting (Appendix 14). Stagecoach have advised that at the moment, they will not be reconsidering the re-routing of the number 13 bus down the High Street.

See item 29/15 above.

34/15 CONSIDERATION OF THE POSSIBILITY OF CHANGING THE CURRENT BUS LAYBY OUTSIDE FOUNTAINS MALL IN THE HIGH STREET TO A BUS LAYBY / TAXI RANK

It was agreed to ask Hart DC if it would be possible to change the use of the bus lay-by in front of Fountains Mall to include the use by taxis as a drop off / collection point. If this is possible, then OPC would work with Hart DC to protect the exit from Byways onto the High Street.

There being no further business the meeting closed at 9.40pm.

Signed.....

Date.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
AMENITY AREAS COMMITTEE
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 3 AUGUST 2015 COMMENCING AT 9.40PM**

Present: Cllrs Robinson-Giannasi (Chair), Hale, Bell, Faulkner and Worboys

In attendance: Mrs Weir (Clerk) and Mrs Tilt (Deputy Clerk)

Also present: Cllrs Fellows and Fleming

26/15 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr David.

27/15 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

28/15 APPROVAL OF THE FOLLOWING MINUTES

1 June 22/15 - 25/15

The above minutes were accepted as an accurate record.

29/15 RECEIVE AN UPDATE ON THE BOWLS CLUB LEASE

Despite a number of email chases, the solicitor has yet to respond regarding the suggested updates to the lease by the bowls club. The clerk will chase this again.

30/15 RECEIVE QUOTES FOR THE CREATION OF ALLOTMENTS AT THE HOOK ROAD SITE AND APPOINTMENT OF A CONTRACTOR

This item was deferred as the office has been unable as yet to obtain 3 quotes for the works. Another contractor visited the site last week and has advised that his quote will be submitted in time for consideration at the next meeting.

31/15 RESOLUTION TO PAY HAMPSHIRE HIGHWAYS £711.82 (INCLUDING VAT) TO PURCHASE AND INSTALL A BOLLARD EITHER SIDE OF THE DROPPED KERB AT THE ALLOTMENT SITE AT HOOK ROAD AS DETAILED IN THE APPROVED PLANNING CONSENT

It was resolved to pay Hampshire Highways the sum of £711.82 for the purchase and installation of a bollard either side of the dropped kerb at the allotment site as detailed in the approved planning consent.

32/15 CONSIDERATION OF THE REQUEST FROM A NEIGHBOUR OF THE ALLOTMENT SITE FOR OPC TO REIMBURSE HIM FOR THE NEW HEDGE THAT HE HAS PLANTED AT THE SIDE OF THE ALLOTMENT SITE AND CONSIDERATION OF HIS SUGGESTION TO CONTINUE THE HEDGEROW ACROSS THE CURRENT SITE ACCESS ONCE THE FRONT ACCESS IS FULLY CREATED

It was agreed that as the neighbour had planted a new hedge along side of the allotment on his property, OPC was not in a position to offer any form of reimbursement (Appendix 18). OPC would consider his suggestion to continue this hedgerow across the side site access once the allotments had been completed.

33/15 RECEIVE THE ANNUAL PLAY AREAS REPORT BACK FROM THE INSPECTOR AND AGREEMENT ON ANY REQUIRED WORKS

The annual play areas report and a quote for the required works was circulated prior to the meeting (Appendix 19). It was agreed to approve the quote for the value of £3501.50 ex VAT for the required remedial works.

34/15 AGREEMENT ON THE REQUEST FROM THE NEIGHBOURS OF THE PARISH ROOM TO REMOVE THE PLANT FROM THE CORNER OF THE PAVING OUTSIDE THE PARISH ROOM AND REPLACE IT WITH A SMALL ORNAMENTAL TREE

It was agreed to allow the neighbours of the parish room to remove the plant from the corner of the paving outside the parish room and replace it with a small ornamental tree.

35/15 CONSIDERATION OF THE QUOTE SUPPLIED TO CARRY OUT WORKS TO THE STOCKS AND A RESOLUTION TO FUND THIS OUT OF THE EQUIPMENT REPAIRS BUDGET

It was resolved to pay the quoted sum of £120 to apply Danish oil to the stocks and black hammerite outdoor paint to the metal works (Appendix 20).

36/15 CONSIDERATION OF THE OPTIONS FOR THE GARDEN AT CHAPEL COTTAGE AS THE TENANT'S AGREEMENT IS DUE FOR RENEWAL IN AUGUST

A report detailing the situation had been circulated prior to the meeting (Appendix 21). It was agreed to increase the rent by £75 per month to cover the cost of a gardener at the property as it appears the tenant is reluctant to do the garden himself.

37/15 RECEIVE A REQUEST TO RE-CONSIDER THE CRITERIA FOR CHARGES AT THE CEMETERY WITH REGARDS TO THE CLASSIFICATION AS TO A RESIDENT OR NON-RESIDENT

A report detailing the current criteria and charges for the cemetery had been circulated (Appendix 22). It was agreed to allow the cemetery officer and clerk to allow discretions to the current rules to allow anyone who has been on the electoral role for the parish and then been moved to a care home to be charged the price of a resident. Any queries on this would be discussed with the chair of the amenity committee.

Bearing the above in mind, it was agreed to refund the family that had written in the £1000 difference between the charges for a resident and non-resident as the deceased would now be classed as a resident.

38/15 CONSIDERATION ON THE S278 AGREEMENT FROM HAMPSHIRE COUNTY COUNCIL FOR THE RE-SURFACING WORKS TO THE ACCESS TRACK / FOOTPATH 33B

An s278 agreement from Hampshire County Council (HCC) had been circulated to all prior to the meeting (Appendix 23). Cllrs were advised that HCC are re-drafting this agreement to remove the tennis club to make the agreement between OPC and HCC only. Once the new agreement has been received it will be reviewed by the committee.

39/15 CONSIDERATION OF THE REQUEST FROM A RESIDENT TO CARRY OUT WORKS TO THE CEMETERY DRIVEWAY HEDGE TO THE REAR OF THEIR GARDEN

An email request had been received from a resident requesting works to the hedge to the rear of their garden. Photos of what had been done so far were also circulated (Appendix 24). It was agreed that Cllrs were disappointed with the appearance of the hedge and agreed to ask the resident to leave it alone.

There being no further business the meeting closed at 10.10pm.

Signed.....

Date.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
COMMUNITY COMMITTEE
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 3 AUGUST 2015 COMMENCING AT 10.10PM**

Present: Cllrs Hale (Chair), Faulkner and Robinson-Giannasi

In attendance: Mrs Weir (Clerk) and Mrs Tilt (Deputy Clerk)

Also present: Cllrs Bell, Fellows, Fleming and Worboys

34/15 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs David and Harris.

35/15 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

36/15 APPROVAL OF THE FOLLOWING MINUTES

6 July 27/15 - 33/15

The above minutes were accepted as an accurate record.

37/15 CONSIDERATION OF WAYS FOR THE COMMITTEE TO WORK MORE CLOSELY WITH THE ODIHAM SOCIETY

It was agreed to hold an informal meeting between committee members and The Odiham Society to open up lines of communication.

38/15 RECEIVE AN UPDATE ON THE WWII BOMBING SITE PLAQUE, TO AGREE ON A REVISED DESIGN AND AGREEMENT TO CONTRIBUTE FINANCIALLY TOWARDS IT OUT OF THE BUDGETED HEADING

Cllrs were informed that the plaque will now contain the words previously approved by this committee and will no longer necessarily be attached to the wall of Goddard's building. The committee has allocated a sum of £500 in the budget for the purchase of the plaque and to pay for a small ceremony to unveil it. OdSoc are also looking into the possibility of a planter in the vacant spot opposite the old Co-op. Cllr Fleming will confirm the cost details of the plaque to the clerk.

39/15 CONSIDERATION OF THE DRAFT LAYOUT OF THE AUTUMN NEWSLETTER AND AGREEMENT ON THE DESPATCH DATE

The draft layout for the next newsletter was agreed (Appendix 25). At the moment it is 6 pages and the Chair will liaise with other Cllrs regarding the writing of the articles. The despatch date will be agreed at a future meeting.

40/15 RECEIVE AN UPDATE ON THE PROGRESS ON THE POSSIBILITY OF HOSTING A FAMILY FIREWORKS EVENING AND AGREEMENT ON THE NEXT STEPS

A report had been circulated prior to the meeting outlining the proposal for a fireworks evening on either 31 October, 5 or 7 November (Appendix 26). A sum of £2000 has already been allocated in the budget for the event and the current insurance policy will cover the event which will run with Hook & Odiham Lions. Discussions will take place regarding the use of either category 3 fireworks that do not

require a license to set off, or using a professional company. The idea is for OPC to fund this year's event, and for future events to be self funding. The Lions will be raising funds for their charities and also raising their profile.

It was agreed to delegate authority to organise this event to Cllrs David and Hale and Hook & Odiham Lions.

41/15 REVIEW OF THE EXPENDITURE FOR ARMED FORCES DAY

This item was deferred.

42/15 CONSIDERATION OF THE REQUEST FROM THE WELL BEING GROUP TO ASSIST WITH FUNDING TOWARDS THE PUBLISHING OF THE UPDATED VERSION OF THE WELL BEING DIRECTORY

The Well Being Group are requesting funding of up to £100 for the publishing of the updated version of the Well being Directory (Appendix 27). **It was resolved** to contribute up to £100 for the publishing of this directory.

43/15 CONSIDERATION OF THE PROSPECT OF A VILLAGE EVENT TO MARK THE QUEENS 90TH BIRTHDAY AND AGREEMENT ON THE NEXT STEPS

Suggestions for a High Street celebration were discussed along with a tea party in The Bury, classical music in The Bury, and a picnic like the one held for the Jubilee in The Bury. It was agreed to talk to InOdiham about the event and to consider other suggestions.

44/15 CONSIDERATION OF THE PROVISION OF AN OPC SOCIAL MEDIA PRESENCE AND AGREEMENT ON THE NEXT STEPS

A report and proposed guidelines for use on social media and guidelines from SLCC were circulated prior to the meeting (Appendix 28). It was agreed that OPC should have a Facebook page, set up by the Chair, but managed by the office staff. The publishing of planned content / topics would be agreed at the monthly meeting of this committee. Items that also appear on the website, i.e. agendas, minutes, road closures, events, meeting dates etc will be published as required. The rules and guidelines circulated will be adhered to by all Cllrs and staff.

There being no further business the meeting closed at 10.30pm.

Signed.....

Date.....