

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 1 FEBRUARY 2016 COMMENCING AT 7.30PM**

Present: Cllrs Hale (Chair), Bell, Faulkner (arrived at 7.55pm), Fellows, Fleming, Harris (arrived at 7.40pm) , Stewart and Worboys

In attendance: Mrs Weir (Clerk) and Mrs Tilt (Deputy Clerk)

Also present: District Cllrs Crookes and Gorys; 4 members of the public

FULL COUNCIL

254/15 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs David and Robinson-Giannasi.

255/15 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

Cllr Fleming declared a non-pecuniary interest in item 265/15 as he is a member of The Odiham Society.

256/15 PUBLIC SESSION

Graham Plumbe addressed the council. He referred to his paper written on behalf of SPAG that he had wanted to present to the council at the last meeting but unfortunately the public speaking slots were full. He did however circulate his paper to all Cllrs and said at this meeting that he wasn't happy his paper hadn't been recorded previously (Appendix 1). His analysis of the pre-submission comments were concluded in the paper, with particular reference to the Deer Park and car parking. He believed that OPC had rushed into a premature assessment of the amended development proposal and indulged in hasty publicity by the newsletter of a prejudgement that was out of step with community opinion. He believed that prejudgement had occurred after listening to the developer at 4 separate meetings, but without consulting the public or (as yet) inviting or considering the case against the proposal as amended. He believes this is serious given OPC's potential status as a consultee when its duty is to be impartial.

He stated that any survey agent would be proud of the extent to which the Steering Group has managed to involve the community and gave examples of the results regarding the Deer Park car park and the questions asked to local business (Appendix 1b).

257/15 APPROVAL OF THE FOLLOWING MINUTES:

Monday 11 January 235/15 - 253/15
The above minutes were accepted as an accurate record.

258/15 RECEIVE AND NOTE THE FOLLOWING MINUTES:

Amenity - 7 December 63/15 - 73/15
Community - 7 December 78/15 - 89/15
Planning - 21 December 133/15 - 147/15
The above minutes were received and noted (Appendix 2).

259/15 CHAIRMAN'S ANNOUNCEMENTS

None

260/15 CLERKS REPORT

The clerk reminded Cllrs that she had received a call from Thames Water on 20 January 2016 acknowledging receipt of our letter and advising her that they are looking into the situation. Their representatives were on site that day looking at the pumping station. The representative advised that they were intending leaflet dropping to the local houses with guidance as to what can and can't be put down the toilet – apparently a pair of underwear were found in the pipes recently! He will keep the clerk updated and is in communication with their representative who attends the flood forum. He also mentioned that the local MP had contacted Thames Water about the situation.

Cllr Fleming advised that he had recently attended the Flood Forum meeting where the problem was discussed also. The notes would be circulated once approved.

The clerk also updated the council about the response just received from HCC with regard to our letter sent to them regarding the library consultation. They agreed with OPC that Odiham library is valued by the local community and would like to reassure us that there are no changes planned at present. The letter also clarified that some Tier 3 libraries may close or be transferred in the future, but it is important to stress that at this stage no decisions have been made about any library changes. They also confirmed that if changes were proposed for Odiham library, they would actively engage with local communities and organisations such as the council to seek views and explore ideas to maintain library services using volunteers.

It was agreed that the clerk would circulate the letter from HCC to all and that it would be added to the website and Facebook page.

261/15 APPROVAL OF THE SCHEDULE OF PAYMENTS FOR DECEMBER AND SIGNING OF THE BANK RECONCILIATION BY THE CHAIR

It was resolved to approve the schedule of payments of account for December and the bank reconciliation circulated prior to the meeting which was signed by the chairman (Appendix 3).

262/15 RECEIVE AN UPDATE AND THE MINUTES FROM MEETINGS HELD ON 9 DECEMBER AND 5 JANUARY FROM THE NEIGHBOURHOOD PLAN

The minutes from the NH Plans steering group meetings on 9 December and 5 January had been circulated prior to the meeting (Appendix 4.)

The chair of the steering group advised Cllrs that the group has formed sub groups to look at the key comments received from the pre-submission plan and would like to meet with Cllrs to go through site policies / parameters next week. This would then lead into layouts and costings. The meeting would be informal, in private due to the sensitive nature of the business, for discussion only. No decisions would be made at this meeting. Cllrs were asked to confirm if Wednesday 10 February at 7.30pm would be convenient, if the parish room was available.

The chair advised that the other sub-groups would be providing feedback later this week and that Hart DC were pressing for a timescale for submission of the plan.

Thanks were expressed to the SG for all of their hard work.

263/15 DISCUSSION ON THE ARRANGEMENTS FOR THE ANNUAL PARISH ASSEMBLY

It was agreed to hold the APA on 20 April at All Saints Church between 7.30 - 9pm as there would be no charge for the use. The Station Commander has confirmed his availability to speak and it was

agreed that Odiham Consolidated Charities would be asked to speak to the assembly and that the vicar would give a brief update on the Church's plans to become a community space. Each chair of the committee would give a brief overview and then there would be time for questions from the residents, giving the usual priority to questions submitted prior to the assembly.

264/15 RECEIVE AN UPDATE ON THE AGREED IN-HOUSE TRAINING FOR CLLRS

The next available date for HALC to come and lead in-house training is Monday 23 May. This date has been provisionally booked with them, with the intention that the course will run between 7.30 and 9.30pm. All Cllrs were asked to check their availability and advise the clerk if they could attend. Cllrs were also reminded that we booked training with them previously in 2014 and then cancelled last minute due to lack of availability of Cllrs. The clerk hoped this wouldn't happen again.

265/15 RESOLUTION TO AGREE TO THE RE-ALLOCATION OF £500 FROM THE COMMUNITY COMMITTEES BUDGET FOR THE HIGH STREET BOMBING TO THE VISITOR / HIGH STREET MAPS HEADING

It was resolved to agree to the re-allocation of £500 from the community committee's budget for the High Street bombing to the visitor / High Street maps heading.

266/15 AGREEMENT TO APPOINT CLLR FELLOWS TO THE AMENITY COMMITTEE

It was agreed to appoint Cllr Fellows to the amenity committee.

267/15 AGREEMENT ON ANY COMMENTS TO THE CONSULTATION ISSUED BY HART DC ON THE STATEMENT OF LICENSING PRINCIPLES POLICY DOCUMENT

The consultation note in respect of a minor review of the Hart DC statement of Licensing Policy had been circulated prior to the meeting (Appendix 5). It was agreed that OPC had no comments to offer.

268/15 RECEIVE THE MINUTES FROM THE HDAPTC MEETING HELD ON 13 OCTOBER 2015

The minutes from the HDAPTC meeting held on 13 October had been circulated prior to the meeting (Appendix 6). It was suggested that Cllrs could attend the meetings on a rota to ensure that OPC is represented. Cllr Robinson-Giannasi attended the recent meeting on 19 January, the next meeting is scheduled for 12 April.

269/15 RECEIVE AN UPDATE ON THE HART LOCAL PLAN; CONSULTATION ON REFINED HOUSING OPTIONS, VISION AND STRATEGIC PRIORITIES AND AGREEMENT ON OPC'S RESPONSE IF APPROPRIATE

A report had been circulated prior to the meeting on the Hart Local Plan consultation (Appendix 7). Cllr Fleming explained why he had rated the options and apologised for the spelling errors in his email. Cllr Gorys confirmed that the new consultation will run from 3 February to 18 March.

It was agreed that OPC would submit the revised response brought to the meeting by Cllr Fleming (Appendix 8), subject to their being no changes from Hart in the new consultation.

270/15 CONSIDERATION OF OPC'S COMMENTS ON THE UPCOMING WORKSHOPS AT ROBERT MAY'S SCHOOL REGARDING THE POSSIBILITY OF ADDING A SINGLE FORM OF ENTRY FROM SEPTEMBER 2019 AND APPOINTMENT OF TWO CLLRS TO ATTEND TO REPRESENT THE COUNCIL

A report outlining the fact that the school is working with HCC on the possibility of adding a single form of entry (30 students per year group) from September 2019 had been circulated prior to the meeting

(Appendix 9). It was agreed that Cllr Stewart would attend the workshops to represent both OPC and the NH Plan SG. It was noted that Cllr Crookes would also be attending.

The full council meeting was closed at 8.15pm and re-opened at 9.15 – 9.30pm for confidential item 272/15 and then 10.00pm – 10.15pm for confidential item 273/15.

271/15 RESOLUTION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO EXCLUDE THE PUBLIC AND PRESS

It was resolved to exclude the public and press.

272/15 RECEIVE A REPORT FROM CLLR FELLOWS ON THE MEETING HELD AT HART DC REGARDING RURAL EXCEPTION SCHEMES

A confidential report had been circulated by Cllr Fellows prior to the meeting (Appendix 10). The report outlined that the only way to get local houses for local people is through a rural exception scheme. Hart DC are very keen to get a scheme into the district and have incorporated into its draft corporate strategy for the next three years a commitment to deliver at least one site.

Cllrs were reminded that the word “exception” means that the usual policy requirement regarding housing, e.g. within the settlement boundary, sustainable location can usually be set aside or balanced against other criteria which might be more important, e.g. the need for affordable housing in an area outweighs the concern about the distance of a scheme from services or employment.

Schemes are usually for 5/6 houses with a maximum of 10. Successful sites in the district include South Warnborough, Eversley and Rotherwick.

It was agreed that Cllrs would think about possible sites prior to the next meeting. Any further progression of a scheme would be done with support from Hart DC, Hampshire Action for Rural Affordable Housing (HARAH) and a housing association.

273/15 RECEIVE THE RECOMMENDATION AND AGREEMENT ON THE PROPOSED ACTION REGARDING CLLR FAULKNER’S COMPLAINT ABOUT ANOTHER CLLR

Cllr Faulkner, the other Cllr and the clerk left the room for this item.

A confidential report was read out at the meeting (Appendix 11) by a member of the review committee. The council agreed with the recommendation in the report that the Cllr should retract his statement to Cllr Faulkner and apologise for any offence caused. It was also agreed that all Cllrs should participate in training courses to save future discrepancies.

The chair commented that this had been an unfortunate situation to go through. Whilst he appreciated that Cllrs would have different opinions on various issues, he asked everyone to be professional in their email correspondence.

There being no further business the meeting closed at 10.15pm.

Signed.....

Date.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
TRAFFIC AND TRANSPORT COMMITTEE
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 1 FEBRUARY 2016 COMMENCING AT 8.15pm**

Present: Cllrs Harris (Chair), Bell, Faulkner, Fellows, Hale, Stewart and Worboys

In attendance: Mrs Tilt (Deputy Clerk) and Mrs Weir (Clerk)

Also present: Cllr Fleming; 4 members of the public

78/15 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Robinson-Giannasi.

79/15 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None.

80/15 APPROVAL OF THE FOLLOWING MINUTES

7 December

60/15 - 68/15

11 January

69/15 - 77/15

The above minutes were accepted as an accurate record.

81/15 RECEIVE A REPORT FROM THE FOOTPATHS OFFICER ON THE IDENTIFIED MAJOR FOOTPATHS IN THE PARISH AND AGREEMENT ON THE PRIORITY FOR MAINTENANCE WORKS

It was agreed that footpath 21 will be the priority for maintenance at the current time. A meeting has been arranged with HCC at the end of February to discuss the options available for improving the surface on the section of the footpath that runs from Farnham Road to London Road.

82/15 RECEIVE AN UPDATE ON THE REQUESTED ACCESS TO THE DOCTORS SURGERY VIA PALACE GATE AND AGREEMENT ON HOW OPC CAN ASSIST WITH THIS

The Chair confirmed that a date for a meeting with Dr Weaver is still to be confirmed.

83/15 RECEIVE THE DATA FROM THE SID LOCATED NEAR THE MILL HOUSE

The Chair had circulated the data prior to the meeting (Appendix 12).

	Test 5 Traffic from Odiham Volume	Test 6 Traffic from M3 Volume
<u>30mph Area</u>		
Weekday	7100	7200
Saturday	5200	5100
Sunday	4100	4200
Peak weekday volume	0930 and 1750	0900 and 1830
85th percentile	32.9mph	31.9mph
% >40mph	4%	2%

Max speed

80mph

55mph

The data has proved that there is no major problem in Hook Road and has also been forwarded on to the police for their information.

The SID has now been sited on Dunleys Hill and has been running for two weeks with the display off. The display will be switched on again in the next few days and run for a further two weeks. The data will then be analysed to see what difference, if any, the display has on results.

84/15 RATIFICATION OF THE RIGHTS OF WAY PRIORITY CUTTING LIST FOR 2016 FOR HCC AGREED PREVIOUSLY VIA EMAIL

The list circulated via email was ratified (Appendix 13). The following footpaths have been selected to be cut by HCC in 2016:-

Footpath 7 - school access.

Footpath 18 - access from Odiham High Street to the Deer Park (runs down the side of the Bel & Dragon).

Footpath 31 - school access.

Footpath 33 - school access.

Footpath 34 - schools and Odiham access from RAF Odiham.

Love Lane - school and Odiham access from RAF Odiham.

Janaway footpath which links to FP57 - school and Odiham access from RAF Odiham.

Note: RAF access to Odiham and schools especially in winter follow:-

RAF Base to Love Lane to Janaway footpath to FP57 to Buryfields.

These footpaths are very important and a SAFE footpath network for RAF parents and children.

The Council would again like to request that these footpaths are cut twice a year as once is not enough.

85/15 APPROVAL OF THE DRAFT CIRCULATED LETTER TO RESIDENTS PARKING ON THE VERGE OUTSIDE PROPERTY NUMBERS 5 – 17 ON THE HIGH STREET

The draft circulated letter was approved (Appendix 14).

86/15 CONSIDERATION OF THE CORRESPONDENCE FROM HCC REGARDING THE OPTIONS FOR THE SCHEME TO INSTALL A FOOTWAY ALONG THE FIRS

A report from the office was circulated prior to the meeting regarding Firs Lane (Appendix 15). It was unanimously agreed to go with HCC's preferred option of delivering the footway on the majority of Firs Lane but stopping short of the junction with the B3349 where the highway verge narrows considerably, with properties to either side of the highway. HCC have stated that this option will provide what is possible within the existing land constraints and funding available at the current time. It does not preclude HCC extending the scheme to the junction at a later date if circumstances change.

OPC will respond to HCC to this effect but also stating that OPC are keen to see the scheme extended to the junction at a later date to ensure the best safety conditions for children walking to and from Robert May's School and RAF Odiham.

87/15 RECEIVE AN UPDATE ON FOOTPATH 31 AND AGREEMENT TO PAY FOR SPRAYING OF THE NETTLES IN MARCH

It was confirmed that the works to clear the overgrown vegetation on footpath 31 have been completed and the result is extremely good. The contractor has been asked to provide a quote for spraying all the nettles down both sides of the footpath in March which are felt to be the main cause of the problems with the footpath for the season ahead.

88/15 AGREEMENT THAT OPC SHOULD APPLY FOR A SMALL GRANT FROM HCC FOR PART FUNDING FOR IMPROVEMENTS TO FOOTPATH 21 AT THE NEXT AVAILABLE OPPORTUNITY

The Chair confirmed that he has a meeting at the end of February with HCC regarding improvements to part of footpath 21. It was agreed that the Chair would have more information to report back on at the next meeting in March and a decision can then be taken on whether OPC should apply for a small grant for part funding of any repairs. It was agreed that in the meantime 3 contractors would be approached to quote for repairing the proposed section of footpath 21.

89/15 RECEIVE A VERBAL REPORT FROM THE TRAFFIC PARTNERSHIP MEETING HELD ON 27 JANUARY

The Chair reported that there are problems developing again with 4x4s at the ford, Mill Lane. The ford is closed on grounds of safety and there is no vehicle access but vehicles are still attempting to drive through. It was agreed that HCC would be approached again as they had previously confirmed that they would be putting bollards in at the northern end. The Deputy Clerk announced that she had received confirmation from James Holt at HCC earlier today that bollards will be installed by the end of May 2016.

The Chair confirmed that the SID test results from Hook Road had been discussed. With regard to the siting of the SID in Dunleys Hill, John Foggo from Hart DC mentioned that previous evidence from Hart showed it makes no difference to the data results whether you have the display switched on or off. The SID registers a car's speed before the display flashes up.

The RAF had brought up at the Traffic Partnership Meeting the ongoing problems of children trying to cross the Alton Road to walk to Robert May's School as well as the amount of traffic that now builds up and queues to either access or leave the base. The RAF reported that they would be happy to try and help with the costs of financing the crossing and footpath and would be writing directly to HCC to express their concern over these safety issues.

The RAF also announced that Warrant Officer Joe Lambley-Steel is to retire from the RAF in the near future.

90/15 NOTE THE PROPOSED ITEMS TO BE DISCUSSED AT THE MEETING BEING HELD IN FEBRUARY WITH REPRESENTATIVES FROM OPC AND THE COUNTRYSIDE ACCESS MANAGER

The footpaths officer has arranged a meeting with HCC at the end of February. The Deputy Clerk and it is hoped Cllr Faulkner will also attend. Items for discussion are to review the official footpath map, OPC footpath list, small grant funding and footpath re-routes as well as to walk and view footpaths 17 & 21 in order to discuss possible improvements.

There being no further business the meeting closed at 8.45pm

Signed.....

Date.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
COMMUNITY COMMITTEE
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 1 FEBRUARY 2016 COMMENCING AT 8.45PM**

Present: Cllrs Hale (Chair), Bell, Faulkner, Harris and Worboys

In attendance: Mrs Weir (Clerk) and Mrs Tilt (Deputy Clerk)

Also present: Cllrs Fellows, Fleming and Stewart; District Cllrs Crookes and Gorys; 1 member of the public

101/15 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs David and Robinson-Giannasi.

102/15 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

103/15 APPROVAL OF THE FOLLOWING MINUTES

11 January

90/15 - 100/15

The above minutes were accepted as an accurate record.

104/15 AGREEMENT ON THE NEXT INFORMATION TO BE ADDED TO THE FACEBOOK PAGE

The suggestions circulated prior to the meeting were agreed as the next information to be added to the Facebook page (Appendix 16).

105/15 RECEIVE AN UPDATE ON THE HIGH STREET PARTY TO MARK THE QUEENS 90TH BIRTHDAY AND AGREEMENT TO SET UP A WORKING PARTY TO MAKE ALL OF THE ARRANGEMENTS

Progress has been made with the arrangements for the street party on 12 June, with volunteers offering to assist. The RAF are helping – hopefully with the tables and a possible fly past. Seating options, invites, a brass band, media coverage and bunting made by the school are all being considered. It is believed that there will be an opportunity for 600 people to join in the celebrations, with the possibility of fundraising opportunities for the PTA.

It was agreed that Cllrs David, Hale and Harris would form a working party with the volunteers to make the arrangements for the street party, keeping the committee up to date on the progress.

106/15 RECEIVE AN UPDATE ON THE TESCO GREEN SPACE GRANT APPLICATION

A private and confidential email had been circulated regarding this grant application (Appendix 17). Details will be released at the appropriate time.

107/15 RECEIVE AN UPDATE ON THE TOURISM LEAFLET AND AGREEMENT ON THE NEXT STEPS FOR OPC

The leaflet is reliant upon the map which will show the places of interest. Help will be required with the images and artwork, with the aim to have this ready by the end of this financial year. It is hoped to have the proof ready for approval at the next meeting and that some of the local businesses will want

to contribute towards it.

108/15 APPOINTMENT OF TWO CLLRS TO TAKE ON THE PROJECT OF FLAG POLES IN THE PARISH

The committee agreed a budget of £1000 for village flag poles in the financial year 2016/17. To ensure the flag poles are purchased and the money spent, Cllrs Bell and Worboys were appointed to work on this project. Hopefully they will have some suggestions as to locations, costs and planning regulations at the next meeting for the two flag poles.

109/15 APPOINTMENT OF TWO CLLRS TO TAKE ON THE PROJECT OF THE HONOUR BOARD

The committee agreed budget of £500 for an honour board in the financial year 2016/17. The idea being to recognise / celebrate individual effort with an annual award, perhaps located in the parish room. As no Cllrs volunteered to take on the project, it was left with the chair.

110/15 CONSIDERATION OF THE CONTENT AND DISTRIBUTION DATE OF THE SPRING NEWSLETTER

A draft proposal of contents was circulated prior to the meeting (Appendix 18). It was agreed that the newsletter would be delivered two weeks prior to the APA. The chair would circulate a list of topic heading to chairs of committees, with the aim to have a draft for approval at the next meeting.

111/15 CONSIDERATION OF ANY REQUIREMENT FOR OPC IN THE ARRANGEMENTS FOR THE BANDS AND BLUES

Bands and Blues will be celebrated on Armed Forces Day - 25 June 2016. Cllr Harris is assisting InOdiham with these arrangements by looking into the bands. He was reminded that OPC has budgeted to issue a grant for the sum of £1000 towards the event.

112/15 CONSIDERATION IF OPC WISHES TO LOOK INTO LIGHTING THE BEACON ON 21 APRIL TO CELEBRATE HER MAJESTY'S 90TH BIRTHDAY

Details of the opportunity to light the beacon on 21 April to celebrate Her Majesty's 90th birthday had been circulated prior to the meeting (Appendix 19). It was agreed that the clerk would contact the RAF to ask for assistance with this as they had helped with the previous lighting of the beacon for the Queens Jubilee in 2012.

113/15 AGREEMENT TO SPEND £700 ON THE ARTWORK FOR THE VILLAGE MAP

The committee were informed that a local illustrator would be able to provide artwork for the village map in a form that could be altered in the future for the sum of £700. **It was resolved** to spend £700 on the artwork for the village map.

There being no further business the meeting closed at 9.15pm.

Signed.....

Date.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
AMENITY AREAS COMMITTEE
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 1 FEBRUARY 2016 COMMENCING AT 9.30PM**

Present: Cllrs Hale (Chair), Bell, Faulkner, Fellows and Worboys

In attendance: Mrs Weir (Clerk) and Mrs Tilt (Deputy Clerk)

Also present: Cllrs Fleming, Harris and Stewart

84/15 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs David and Robinson-Giannasi

85/15 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

86/15 APPROVAL OF THE FOLLOWING MINUTES

11 January 74/15 - 83/15
The above minutes were accepted as an accurate record.

87/15 RECEIVE AN UPDATE ON WORKS ON THE CHAPELS AND AGREEMENT TO RECOMMEND TO FULL COUNCIL ANY FURTHER EXPENDITURE

An update on the chapels had been circulated prior to the meeting (Appendix 20). It was agreed to recommend to full council further expenditure with the current contractor as follows:-

- £2,000 - extra works to the fascia's and soffits to the south chapel
- £14,033.55 - fascia's and soffits and prelims to the north chapel
- £632.91 - south chapel - external walling remediation to brickwork gable window beneath parapet
- £1,836.71 - replacement of decayed metal brick air vents to both chapels
- £1,835.44 - south chapel gable window masonry repairs
- £450 - extra prelims

Cllr Worboys offered to accompany the clerk in a meeting with the contractor to ensure works are carried out to the correct specification and any consents are applied for.

88/15 AGREEMENT ON THE PROPOSED LIST OF PROJECTS TO BE PUT FORWARD TO HART DC FOR COLLECTING DEVELOPERS S106 CONTRIBUTIONS AGAINST

A report and notes from the meeting held in April 2013 with Hart DC had been circulated by Cllr Fellows prior to the meeting (Appendix 21). The report included a list of suggested projects to be considered for Hart to collect developer's s106 contribution against. The suggestions in the report included the King Street toilets, a multi-user games area, North Warnborough Village Hall and Baker Hall. Suggestions that Cllr Fellows believed would need a more creative approach to make eligible were; bike racks, bus shelters, car parking enhancements at Palace Gate and foot path enhancements. These projects were believed to be covered under s106 highways contributions.

Suggestions at the meetings for projects were; to enhance the green space at the canal with a shelter, visitor centre, information boards, barbeque area, picnic benches, canoe club, adult fitness equipment, the canal basin at Hatchwood and a crossing outside the RAF base.

It was agreed that the clerk would contact Hart DC to find out the current total of contributions being held and that Cllr Hale would draft a letter to Hart stating our suggestions for approval by the committee via email.

89/15 UPDATE ON THE ALLOTMENT SITE

The tree surgeon has confirmed that he will be on site on 10 and 15 February to carry out the required tree works. Residents in the area have been contacted by the office to inform them of these works and to date there was only concern expressed by one of them regarding the disturbance.

The contractor will be clearing the vegetation at the end of February with an exact date to be confirmed. The office will now be completing the formal application for a new water supply and looking at drafting a tenancy agreement for the committee to approve.

90/15 APPOINTMENT OF TWO CLLRS TO SIGN THE S278 AGREEMENT WITH HCC ON BEHALF OF THE COUNCIL

It was resolved to appoint Cllrs Hale and Worboys to sign the s278 agreement with HCC on behalf of the council.

91/15 RESOLUTION TO PAY FOR THE REMEDIAL ELECTRICAL WORKS TO THE TOILETS, FEEDER PILLAR IN THE HIGH STREET AND SOUTH CHAPEL

It was resolved to pay £437.32 +VAT for various works as detailed in the circulated report prior to the meeting (Appendix 22) for remedial electrical works to the toilets, feeder pillar in the High Street and the South Chapel.

92/15 APPOINTMENT OF TWO CLLRS TO SIGN THE CONTRACT WITH NIGEL JEFFRIES LANDSCAPES LTD FOR CUTTING AT THE CEMETERY ON BEHALF OF THE COUNCIL

It was resolved to appoint Cllrs Hale and Worboys to sign the contract with Nigel Jeffries Landscapes Ltd on behalf of the council for cutting at the cemetery.

93/15 AGREEMENT ON THE REQUIRED REPAIRS AND CLEANING TO THE PAVED AREA OUTSIDE OF THE PARISH ROOM

It was agreed to appoint contractor 3 from the report circulated prior to the meeting to carry out the required repairs and cleaning to the paved areas outside the parish room at a cost of £230 (Appendix 23).

There being no further business the meeting closed at 10pm.

Signed.....

Date.....