

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 7 MARCH 2016 COMMENCING AT 7.30PM**

Present: Cllrs Hale (Chair), Bell, David, Faulkner, Fellows, Fleming, Robinson-Giannasi, Stewart and Worboys

In attendance: Mrs Weir (Clerk) and Mrs Tilt (Deputy Clerk)

Also present: 12 members of the public; 1 member of the press

FULL COUNCIL

274/15 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Harris. District Cllrs Crookes, Gorys and Kennett also sent their apologies.

275/15 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

276/15 PUBLIC SESSION

Charles Peal addressed the council on behalf of the Preserve Deptford Lane Association and as a proxy for Greywell parish council. He has analysed the recent responses to the Onward Plan that were posted on the website and wished to thank those involved. His particular interest was regarding the responses to the two proposed Local Gaps - the new one between North Warnborough and Greywell and the existing gap between North Warnborough and Odiham. He noted the results in favour of both these gaps. He then asked the council to reassure residents that the process of taking the plan to the next stage with these two Local Gaps will be given the councils support and top priority. He also asked for an outline of the timetable for the plan going forward (Appendix 1).

Graham Plumbe addressed the council regarding item 282/15 (the NH Plan update). He said that he was speaking for the community – both he and his wife are very concerned that the process of agreeing the submission draft would be concluded without further delay. He said that OPC had said on several occasions that time is of the essence in this respect and it is imperative to press on, given all the potential knock-on consequences of delay. He asked the chairman, when the subject arises to make quite clear to those present as to whether a conclusion has been reached and if not, why not. He also asked that all possible steps were taken at this meeting to reach finality (Appendix 1).

277/15 APPROVAL OF THE FOLLOWING MINUTES:

Monday 1 February

254/15 - 273/15

The above minutes were accepted as an accurate record. Cllr Faulkner asked for confirmation regarding the request for a statement to be retracted and apology to be issued as per item 273/15 in these minutes.

278/15 RECEIVE AND NOTE THE FOLLOWING MINUTES:

Traffic and Transport - 7 December

60/15 - 68/15

Traffic and Transport - 11 January

69/15 - 77/15

Amenity - 11 January

74/15 - 83/15

Community - 11 January

90/15 - 100/15

Planning - 11 January

148/15 - 157/15

The above minutes were received and noted (Appendix 2).

279/15 CHAIRMAN'S ANNOUNCEMENTS

The chair wished to formally thank the RAF for their help and support with the arrangements for the High Street celebration for the Queens 90th birthday.

He also wished to formally thank Odiham Fire Station for their offer to assist with the lighting of the Beacon on 21 April which is being lit to celebrate Her Majesty's birthday.

280/15 CLERKS REPORT

The clerk updated Cllrs regarding the progress with the agreed door to the rear of the council offices. The LBC has been approved and HCC's contractor has been and visited to enable him to submit a quote. HCC advised that they are hoping to push forward with these works as soon as the price can be agreed.

The office delivered a letter to residences at Gospel Green early February regarding parking on the grass verge as agreed by the traffic and transport committee. A number of responses have been received from the residents which have been circulated to the committee. The situation will form an agenda item for the next meeting for the committee to agree on any next steps.

281/15 APPROVAL OF THE SCHEDULE OF PAYMENTS FOR JANUARY AND SIGNING OF THE BANK RECONCILIATION BY THE CHAIR

It was resolved to approve the schedule of payments of account for January and the bank reconciliation circulated prior to the meeting which was signed by the chairman (Appendix 3).

Concern was however expressed by one Cllr regarding the total of expenditure for the meet and greet evening with the RAF. He was advised that this is a historic arrangement, which is budgeted for every two years when a new Station Commander joins RAF Odiham. It was agreed that the expenditure would be reviewed by the community committee when looking at the budget for 2017/18.

282/15 RECEIVE AN UPDATE, THE MINUTES FROM MEETINGS HELD ON 20 JANUARY AND 4 AND 16 FEBRUARY AND THE CURRENT FINANCIAL DETAILS FROM THE NEIGHBOURHOOD PLAN STEERING GROUP

The minutes from the NH Plan Steering Groups (SG) meetings on 20 January, 4 and 16 February had been circulated prior to the meeting along with the current financial details (Appendix 4).

The chair of the SG confirmed that the group is making good progress on the detail of the plan and he believes they are 2-3 weeks away from having the planning policies in a position to give to the consultant. The consultant is responsible for completing the Basic Condition statement which is a mandatory formal document that accompanies the plan. They will also review the SEA which is an important document which could be affected by the comments received. The consultant has advised that the SG should allow 2 weeks for them to get back to them with any suggestions. After this the plan will need to be finally approved by the SG before being formally approved by OPC and then afterwards submitted to Hart DC. The plan is currently expected to be presented for approval from OPC in approximately 5 weeks.

The SG will be meeting with Hart DC to consider the draft plan against both the current and emerging Local Plan. Hart DC will be inviting representatives from East Hants DC Planning to this meeting as they have had experience with NH Plans.

With regards to the possible date for the referendum (which will be arranged by Hart DC), the SG have been advised that Hart would wish to avoid the local elections in May and that the examiner will take as long as is needed to review the plan. It is therefore believed that the referendum will more likely take place in the summer. The examiner may have comments on the plan that are normally accepted

but Hart DC may question some of the examiners recommendations.

The chair advised that the further on the plan gets, the more weight that is given to it by Hart DC in consideration of planning applications. An examiner has not been allocated to the plan, the decision of appointment is a joint one between Hart DC and OPC.

The chair is confident that the plan will come in under budget, at £29,500. This total includes some printing that may be required for the final submission. Grants for the total of £18,000 were received for the plan.

There had been two meetings with some Cllrs to review anticipated plan changes relating to the selected site in the pre-submission plan. It was noted that some Cllrs had expressed concerns on the land use for one of the sites that were not shared with the SG. Advice had been requested from the consultant who had suggested that both the SG and council consider the implications.

The chair of the SG was asked to attend the APA to provide an update and answer any questions on the NH Plan.

283/15 DISCUSSION ON THE ARRANGEMENTS FOR THE ANNUAL PARISH ASSEMBLY

Formal invites have been sent to Group Captain Phil Robinson and to the Consolidated Charities (OCC). OCC have acknowledged our invite and advised they will be back in touch soon. Rev Alison Brown has also confirmed her attendance. Each speaker will be allocated 15 mins. The chairs of each committee will give a brief overview of the past year and then there will be time for questions. As per usual, questions submitted prior to the meeting will be given priority. The relevant notices giving details will be displayed in the notice boards once all the speakers have confirmed their availability.

284/15 RECEIVE THE NOTES FROM THE FLOOD FORUM HELD ON 25 JANUARY 2016

The notes from the flood forum meeting held on 25 January 2015 had been circulated to all prior to the meeting (Appendix 5). Cllr Bell had raised a number of issues that Cllr Fleming will raise at the next flood forum meeting. One of them is the fact that some residents actually pay to connect surface water into the system.

285/15 REVIEW AND RESOLUTION TO AGREE THAT THE INSURANCE COVER FOR 2016/17 IS ADEQUATE

The insurance renewal details for the year 2016/17 had been circulated prior to the meeting (Appendix 6). It **was resolved** to approve that the cover provided is adequate for the council and that the clerk should send the renewal fee of £3,262.60 including insurance premium tax to Came and Company.

286/15 REVIEW AND RESOLUTION TO APPROVE THE RISK ASSESSMENT AND INTERNAL CONTROLS FOR THE COUNCIL

The risk assessment and internal controls had been circulated to all prior to the meeting (Appendix 7). **It was resolved** to approve the risk assessment and internal controls for the council which were signed by the chair.

287/15 RECEIVE THE RESPONSE FROM HCC REGARDING THE LETTER SENT FROM OPC WITH REFERENCE TO THE LIBRARY CONSULTATION AND AGREEMENT TO APPROVE THE DRAFT RESPONSE

The response from HCC regarding OPC's letter had been circulated to all prior to the meeting (Appendix 8). It was agreed that Cllr Hale would draft a response, to be agreed via email, questioning their statement that the building was not suited for a modern library.

288/15 RECEIVE A REPORT FROM CLLR STEWART ON THE RECENTLY ATTENDED WORKSHOPS AT ROBERT MAY'S SCHOOL REGARDING POSSIBLE FUTURE EXPANSION

Cllr Stewart has attended one of the workshops regarding the possible future expansion of RMS where they focused on the positive and negatives of the school as it is today. The second workshop will be held next week, where the focus will be looking at the future. He will update the council in more detail at the next meeting.

289/15 RECEIVE A REPORT FROM THE MEETING HELD WITH THE STRATEGIC PLANING UNIT FROM HCC REGARDING THE POSSIBLE EXPANSION OF ROBERT MAY'S SCHOOL

All Cllrs were invited to attend a meeting with the strategic planning unit from HCC regarding the possible expansion of RMS. The unit showed progressed plans, with the expansion shown to be to the front of the school, up to the bund and including the caretaker's house. They are also looking to acquire the Parsonage Trust land to the right of the school. Cllrs tried to give input regarding the impact any expansion will have on the residents in the surrounding area, including the traffic and transport issues. They were assured that the plans would not exacerbate the current issues, but would not fix them. The unit seemed mostly concerned with the architecture, design and teaching of the school. It was agreed that the council will continue to talk to them about the safety concerns and traffic issues.

HCC will be conducting a full consultation with the public, which OPC will agree it comments to at the next meeting prior to the closing date of 15 April.

290/16 RECEIVE A RECOMMENDATION FROM THE FINANCE COMMITTEE TO OPEN A NEW BANK ACCOUNT WITH UNITY TRUST AND A RESOLUTION TO AGREE THAT THE CLERK SHOULD OPEN THIS ACCOJNT

A report and details on Unity Trust had been circulated prior to the meeting (Appendix 9). **It was resolved** to agree that the clerk would open a select account on behalf of the council with Unity Trust Bank with the use of on-line banking. Once opened, £100,000 will be transferred to the account. A process for ensuring payments will be made securely will be approved at the next meeting.

It was agreed that Cllrs Bell, David, Hale, Faulkner, Fellows and Stewart would be named on the account.

291/16 RECEIVE RECOMMENDATIONS FROM THE FINANCE COMMITTEE REGARDING THE ACTUAL TO BUDGET FOR THE THIRD QUARTER OF 2015/16 INCLUDING THE STATEMENT OF VARIANTS

A report detailing the finance committee's recommendations regarding the actual to budget for the third quarter of 2015/16 including the statement of variants had been circulated to all prior to the meeting (Appendix 10). It was agreed to accept the recommendation of using the unspent budget under the website heading on a new visitor website and to carry over the unspent money from the footpaths heading to the next financial year.

292/15 RECEIVE A REPORT ON THE LENGTHSMAN SCHEME AND AGREEMENT THAT OPC WISHES TO JOIN THE SCHEME

A report on the Lengthsman scheme had been circulated to all prior to the meeting (Appendix 11). It was agreed by the majority vote that OPC wishes to join the scheme, in a cluster with Newnham PC as the lead. The council would consider jobs for the Lengthsman to carry out at a future date.

293/15 RECEIVE THE MINUTES FROM THE HART DISTRICT ASSOCIATION OF PARISH AND TOWN COUNCILS MEETING HELD ON 19 JANUARY 2016 AND APPOINTMENT OF A CLLR TO ATTEND THE NEXT MEETING ON 12 APRIL

The minutes from the HDAPTC meeting held on 19 January had been circulated prior to the meeting (Appendix 12). Cllrs Fellows and Robinson-Giannasi were appointed to attend the next meeting on 12 April.

294/15 RECEIVE THE FOLLOW UP CORRESPONDENCE FROM THAMES WATER WITH REFERENCE TO OUR LETTER SENT TO THEM AND APPROVAL OF OPC'S RESPONSE

All correspondence received from Thames Water with reference to our letter sent to them had been circulated to all prior to the meeting along with a draft response (Appendix 13). It was agreed to approve that the draft circulated letter should be sent to the Chief Executive of Thames Water.

295/15 RESOLUTION TO APPROVE THE RECOMMENDED EXPENDITURE FROM THE AMENITY COMMITTEE ON THE CHAPELS

A report detailing the recommended expenditure from the amenity committee had been circulated to all prior to the meeting (Appendix 14). The clerk had sent round a subsequent reduction in the cost, which leaves the recommended total expenditure, which is budgeted for at £19,846.12.

It was resolved to approve the recommended expenditure from the amenity committee on the chapels of £19,846.12.

296/15 RESOLUTION TO APPROVE THE CONTRACT AND APPOINTMENT OF THE CONTRACTOR TO CARRY OUT GROUNDS MAINTENANCE TO ALL AREAS OWNED BY THE COUNCIL EXCEPT THOSE INCLUDED IN THE CEMETERY CONTRACT

The draft contract and 3 quotes for the grounds maintenance works to all areas owned by the council except those included in the cemetery contract had been circulated to all prior to the meeting (Appendix 15). It was noted that there is a slight costing error on page 1 of the sheets, the total years price should actually be £360 not £36. However, the total cost for the year is still under budget.

It was resolved to approve the contract which would be signed by Cllrs Fleming and Stuart and to appoint contractor 2, Oasis Gardens, subject to receipt of a satisfactory reference.

297/15 APPROVAL OF THE UPDATED TERMS OF REFERENCE FOR THE PLANNING COMMITTEE

It was agreed to approve the circulated updated terms of reference for the planning committee (Appendix 16) subject to the addition of the words "in public" for item 14. These will be signed by the chair of planning at the next appropriate meeting.

298/15 AGREEMENT TO APPOINT TWO CLLRS TO ATTEND THE CELEBRATION AT WINCHESTER CATHEDRAL ON 24 APRIL TO CELEBRATE HER MAJESTY THE QUEENS 90TH BIRTHDAY

It was agreed that Cllr David and his wife would attend the celebration at Winchester Cathedral on 24 April to celebrate Her Majesty the Queens 90th birthday.

299/15 RESOLUTION TO APPROVE THE QUOTE TO CREATE A VISITOR WEBSITE OUT OF THE CURRENT WEBSITE BUDGET

It was resolved to appoint Kestrel Design to create a visitors website for the sum of £20 per calendar month, with agreement to pay for 2 years' service (£480 total) out of the current website budget website (Appendix 17). The URL will be visitodiham.org.uk.

300/15 CONSIDERATION OF THE POSSIBILITY AND COSTS OF WIFI CONNECTIVITY IN THE PARISH ROOM

Costs to install a phone line which would allow Wi-Fi connectivity in the parish room had been circulated to all prior to the meeting (Appendix 18). It was agreed that Cllr Bell would look into the purchase of equipment that would allow the use of the broadband from the office in the parish room.

The meeting closed at 8.55pm and re-convened at 10.05pm to consider the following private and confidential item. Cllrs Fleming and Stuart left the meeting prior to discussion of the following agenda item.

301/15 RESOLUTION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO EXCLUDE THE PUBLIC AND PRESS

It was resolved to exclude the public and press.

302/15 AGREEMENT ON POSSIBLE SITES THAT COULD BE PUT FORWARD FOR A RURAL EXCEPTION SCHEME

Details of 3 possible sites that could be put forward for a rural exception scheme had been circulated prior to the meeting (Appendix 19 - private and confidential).

It was agreed that site 1 was the most appropriate site followed by site 2. This information would be forwarded to District Cllr Crookes.

There being no further business the meeting closed at 10.15pm.

Signed.....

Date.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
COMMUNITY COMMITTEE
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 7 MARCH 2016 COMMENCING AT 8.55PM**

Present: Cllrs Hale (Chair), Bell, David, Faulkner, Robinson-Giannasi and Worboys

In attendance: Mrs Weir (Clerk) and Mrs Tilt (Deputy Clerk)

Also present: Cllrs Fellows, Fleming and Stewart; 1 member of the press

114/15 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Harris.

115/15 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

116/15 APPROVAL OF THE FOLLOWING MINUTES

1 February

101/15 - 113/15

The above minutes were accepted as an accurate record.

117/15 AGREEMENT ON THE NEXT INFORMATION TO BE ADDED TO THE FACEBOOK PAGE

It was agreed that the chair would circulate suggestions to be agreed via email on the next information to be added to the Facebook page.

**118/15 RECEIVE AN UPDATE ON THE HIGH STREET PARTY TO MARK THE QUEENS 90TH
BIRTHDAY FROM THE WORKING PARTY**

The RAF have been extremely helpful and supportive with the plans for the High Street party, including providing volunteers to help set up, marshal the road closure and tidy up afterwards. The Station Commander and Ranil Jayawardena MP have been invited to take part in the celebrations.

The local schools will be working with Odiham Cake Company to design a cake, there will a time lapse camera taking photos on the day and there is the possibility of a photograph being taken from the fly past. The working party are arranging everything via an APP and now have a website and telephone number set up to take bookings of the tables - www.odihamstreetparty.co.uk/. There will be a charge of £20 per table. In case of rain, the Cross Barn has been donated for use, free of charge.

119/15 RECEIVE AN UPDATE ON THE TESCO GREEN SPACE GRANT APPLICATION

The public are now voting for the project that they want to support. Our project "Odiham Trails" is up against two Hook projects, with voting taking place at Tesco's in Hook. We are guaranteed £8,000 but this could be increased to either £10,000 or £12,000 depending on the votes by the public.

120/15 RESOLUTION TO APPROVE THE CONTENT FOR THE DRAFT TOURISM LEAFLET AND EXPENDITURE

The tourism leaflet is not quite ready for approval, but will be before the end of the month. Quotes had been circulated to the committee prior to the meeting for the design works and printing of the leaflet

(Appendix 20). **It was resolved** to accept the quote from The PD Group for artwork, an Ebook and the printing of 2000 leaflets.

121/15 RECEIVE AN UPDATE ON THE PROPOSED FLAG POLES IN THE PARISH INCLUDING A RESOLUTION TO AGREE TO THE PROPOSED LOCATIONS, EXPENDITURE AND APPOINTMENT OF CONTRACTORS

Cllrs Bell and Worboys have been looking into costs and locations for the flag poles. Locations considered were: Hook Road by the entrance to the village, on the green opposite the NW Village Hall, the junction of London Road and Farnham Road and Farnham Road by the entrance to the village. The approximate cost so far looks in the region of £1200 for 2 x 8m poles including the installation. The flags are not included, but it was suggested that perhaps The Odiham Society may have some. Cllrs Bell and Worboys would look into any planning requirements for the locations ready for consideration at a future meeting.

122/15 REVIEW AND FINALISATION OF THE CONTENT OF THE DRAFT SPRING NEWSLETTER

The draft spring newsletter had been circulated to the committee prior to the meeting (Appendix 21). The final version needs to be with the printer on 24 March to enable it to be delivered to residents during the week commencing 4 April. It was agreed that an article "bin it don't block it" would be written to fill the blank page in case there isn't an update available on the Deer Park.

123/15 RECEIVE AN UPDATE ON THE ARRANGEMENTS FOR THE BANDS AND BLUES ON 25 JUNE

There is no news from InOdiham yet as to if they are going to be supporting this event, despite Cllr Harris making arrangements on behalf of them. It is understood that they have asked him for costings and plans for consideration.

124/15 RECEIVE AN UPDATE ON THE POSSIBILITY OF LIGHTING THE BEACON ON 21 APRIL TO CELEBRATE HER MAJESTY'S 90TH BIRTHDAY

The committee were informed that Odiham Fire Station have agreed to assist with the lighting of the beacon on 21 April. RAF Odiham have also offered to support the lighting. Further details will need to be agreed by the committee.

125/15 RESOLUTION TO APPROVE THE MAPS OF THE PARISH, SUITABLE LOCATIONS AND SUPPLIERS

It was resolved to approve the circulated map of historic Odiham subject to a few minor corrections. The costs for the illustrator have already been approved. It was agreed to purchase 2 x prestige signs from Shelly Signs and 4 x dibond signs for secondary locations (Appendix 20). Locations include; in between OPC's noticeboards in the High Street, outside the opticians, and possibly Newlyn's farm, Fountains café, the RAF hive and the Bridewell.

126/15 RECEIVE AN UPDATE ON THE NEW WEBSITE

Committee members were given details of the temporary URL to view the new website so far (Appendix 22). The contractor has a list of updates to make before the new website goes live, hopefully later this month. It was agreed that any suggested changes from the committee would be sent to the clerk.

127/15 APPROVAL OF THE DRAFT CIRCULATED LETTER TO MAYHILL SCHOOL REGARDING THEIR RECENT S137 GRANT APPLICATION

The circulated draft letter to Mayhill School regarding their recent s137 grant application was approved to be sent (Appendix 23).

There being no further business the meeting closed at 9.25pm.

Signed.....

Date.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
AMENITY AREAS COMMITTEE
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 7 MARCH 2016 COMMENCING AT 9.25PM**

Present: Cllrs Robinson-Giannasi, (Chair), Bell, David, Faulkner, Fellows, Hale and Worboys

In attendance: Mrs Weir (Clerk) and Mrs Tilt (Deputy Clerk)

Also present: Cllr Fleming; 1 member of the press

94/15 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

None

95/15 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

96/15 APPROVAL OF THE FOLLOWING MINUTES

1 February 84/15 - 93/15
The above minutes were accepted as an accurate record.

97/15 AGREEMENT ON THE PROPOSED LIST OF PROJECTS TO BE PUT FORWARD TO HART DC FOR COLLECTING DEVELOPERS S106 CONTRIBUTIONS AGAINST

Hart DC have advised that they are holding £66,335.56 on behalf of OPC from developer's s106 contributions (Appendix 24). £3,374.55 of this total is allocated for allotments or parking only.

Historic projects considered to be put forward to Hart DC for collecting developers s106 contributions against have included; King St toilet upgrade, Multi-user game area, NW Village hall upgrades, improvements to the Baker Hall and projects such as bike racks, bus shelter, car park enhancements to Palace Gate and footpath enhancement, all that would need creative write ups.

Cllrs were reminded that at the previous meeting enhancements to the green space at the canal was suggested to include a shelter, visitor centre, information boards, barbeque area, picnic benches, canoe club and adult fitness equipment. The canal basin at Hatchwood was also suggested along with a crossing outside the RAF base. At this meeting Cllr Fleming suggested necessary improvements to the River Whitewater.

It was agreed that Cllrs would submit ideas to the clerk in the next two weeks and she would then send the list to Hart DC for an opinion on eligibility before further work is undertaken on approved projects.

98/15 RECEIVE AN UPDATE ON THE ALLOTMENT SITE AND A RESOLUTION TO APPROVE THE DRAFT TENANCY AGREEMENT FOR ALLOTMENT HOLDERS

A report on the allotment site situation had been circulated prior the meeting (Appendix 25). The report advised Cllrs that the appointed contractor had decided to pull off the site after carrying out most of the vegetation clearance, leaving the project in a critical state. It was agreed that the office would take responsibility for the project by updating the current specification and requesting quotes from a number of companies. The committee agreed that it wasn't necessary for the office to request sealed tenders.

The approval of the draft tenancy agreement for allotment holders was deferred.

99/15 RESOLUTION TO AGREE ON THE PROCESS FOR THE ALLOCATION OF THE 19 ALLOTMENTS

This item was deferred.

100/15 RESOLUTION TO AGREE ON THE ANNUAL RENT AND DEPOSIT TO BE CHARGED FOR THE ALLOTMENT PLOTS

This item was deferred.

101/15 CONSIDERATION OF THE REQUEST FROM THE LANDOWNER WHO BORDERS THE ALLOTMENT SITE TO HAVE A WATER SUPPLY INSTALLED AT THE SAME TIME AS OPC'S AND AGREEMENT THAT A LEGAL DOCUMENT WILL BE REQUIRED IF THIS REQUEST IS AGREED

Details of the neighbouring landowners request to have a water supply installed at the same time as OPC's had been circulated prior to the meeting (Appendix 25). It was agreed to allow this installation, subject to a legal agreement being in place at the landowners cost to protect both parties in the future.

102/15 RECEIVE A REPORT FROM THE SITE MEETING AT HATCHWOOD

There has been a change of contacts at Persimmon, which has led to the delay of arranging this meeting. Cllr Robinson-Giannasi will contact the new person to arrange this.

103/15 RECEIVE A REPORT REGARDING THE INITIAL CONSULTATION WITH THE YOUNG PEOPLE IN THE PARISH REGARDING AMENITY FACILITIES

Cllr Robinson-Giannasi needs to set up a meeting with Russ Haines who volunteered to assist the council by consulting with students at Robert May's School regarding amenity facilities in the parish.

104/15 RECEIVE A REPORT FROM THE MEETING HELD WITH CLLR MIKE MORRIS REGARDING REGENERATION PROJECTS IN THE PARISH

This meeting has not taken place yet.

105/15 CONSIDERATION IF ANY FURTHER LITTER / DOG BINS ARE REQUIRED IN THE PARISH

There has been lots of comments made on social media regarding the amount of dog mess that isn't picked up around the village and the council has had requests to consider the installation of an extra litter bin in Colt Hill and a bin along footpath 39.

It was agreed that installing litter bins wouldn't solve the problem of the dog mess that isn't picked up, it would be better if the clerk contacted the dog warden at Hart DC to see how they can assist with the problem.

106/15 RECEIVE A REPORT ON THE OPEN SPACE AT DUNLEYS HILL AND AGREEMENT ON ANY FURTHER ACTIONS REQUIRED BY OPC

This item was deferred.

107/15 CONSIDERATION OF THE YEARLY REQUEST TO HOLD SOCCER AT SIX ON THE RECREATION GROUND THIS SUMMER

The council has just been informed that Soccer at Six have secured a location at Ancells Farm so no longer require use of the recreation ground.

108/15 CONSIDERATION AND RESOLUTION TO AGREE ON THE OPTIONS FOR THE MAINTENANCE OF THE GARDEN AT CHAPEL COTTAGE

It was resolved to appoint Nigel Jeffries to maintain the garden of Chapel Cottage for the sum of £300 + VAT per annum (Appendix 26) whilst maintaining the cemetery.

There being no further business the meeting closed at 10.00pm.

Signed.....

Date.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
TRAFFIC AND TRANSPORT COMMITTEE
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 7 MARCH 2016 COMMENCING AT 10.00PM**

Present: Cllrs Hale (Chair), Bell, Faulkner, Fellows, Robinson-Giannasi and Worboys

In attendance: Mrs Tilt (Deputy Clerk) and Mrs Weir (Clerk)

Also present: 1 member of the press

91/15 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs Harris and Stewart.

92/15 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None.

93/15 APPROVAL OF THE FOLLOWING MINUTES

1 February

78/15 - 90/15

The above minutes were accepted as an accurate record.

94/15 RECEIVE AN UPDATE ON THE REQUESTED ACCESS TO THE DOCTORS SURGERY VIA PALACE GATE AND AGREEMENT ON HOW OPC CAN ASSIST WITH THIS

It was reported that Dr Weaver has confirmed that he has discussed the requested access with his partners at the surgery and the decision has been made that they do not want to allow access to the doctors surgery via Palace Gate. Cllr Harris will remain in contact with Dr Weaver and it is hoped that some progress can be achieved regarding this matter.

95/15 RECEIVE AN UPDATE ON THE SMALL GRANT SCHEME FROM HCC FOR PART FUNDING FOR IMPROVEMENTS TO FOOTPATH 21 AT THE NEXT AVAILABLE OPPORTUNITY

A report from the office was circulated prior to the meeting (Appendix 27). It was confirmed that HCC are very supportive about the idea of improving a section of footpath 21 which runs from Farnham Road to London Road. They have provided recommendations for a simple scalping surface to be put on to this part of the footpath to improve it. OPC will now make arrangements to contact 3 contractors for quotes and will also look to apply to HCC for a grant under the Small Grants Scheme Countryside Access. Dates for applying in 2016 are yet to be confirmed by HCC who have also advised of the possibility of not being in a position to continue with this scheme.

96/15 RECEIVE THE NOTES FROM THE TRAFFIC PARTNERSHIP MEETING HELD ON 27 JANUARY

Notes were received from the Traffic Partnership meeting held on 27 January 2016 (Appendix 28).

97/15 RECEIVE A REPORT FROM THE MEETING HELD ON 24 FEBRUARY WITH THE COUNTRYSIDE ACCESS MANAGER AND OPC REGARDING FOOTPATHS

A report from Cllrs Harris and Bell was circulated prior to the meeting (Appendix 29). It was confirmed that the meeting with representatives from HCC Countryside Team (HCT) and OPC went very well

on 24 February. HCT reported that the definitive footpath map is the one that the Countryside Team use and OPC should be using it as well. They also pointed out the link to the definitive footpath statement and both of these are available on Hampshire County Council's website.

Regarding OPC's cutting list, the main discussion related to Love Lane. The Hampshire Countryside Team have cut this in the past, but the principle responsibility for this lies with Hampshire Highways. HCT have and will cut the permissive 'Janaway' footpath that links Love Lane to footpath 57.

Both footpaths 21 and 17 were then walked by HCT and OPC representatives. A site inspection made clear the poor state of footpath 21 between Farnham Road and London Road and HCT confirmed that they would provide OPC with recommendations for improvements to the surface.

A site inspection reviewed the small bridge close to the junction of footpaths 20 and 17 to avoid a muddy part of the path which is currently unusable. HCT suggested a short sleeper bridge and handrail to replace the existing structure.

HCT explained that following a legal challenge, footpaths 34 and 36 will revert to their published cross field routes. HCT have marked the routes and these will be treated with weed killer after sowing.

98/15 RESOLUTION TO APPROVE THE EXPENDITURE OF £85 +VAT FOR SPRAYING OF NETTLES ALONG FOOTPATH 31

It was resolved to approve the expenditure of £85+VAT for spraying of the nettles along footpath 31 in March.

99/15 RECEIVE THE RESPONSE FROM HAMPSHIRE COUNTY COUNCIL REGARDING THE LACK OF A SERVICE BUS SERVING ODIHAM HIGH STREET

Correspondence received from HCC regarding the lack of a bus service along Odiham High Street was circulated prior to the meeting (Appendix 30). It was agreed that OPC will continue to push for some sort of service to be reintroduced through Odiham High Street.

There being no further business the meeting closed at 10.05pm.

Signed.....

Date.....