

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
HELD IN ALL SAINTS CHURCH, THE BURY, ODIHAM ON
MONDAY 4 APRIL COMMENCING AT 7.30PM**

Present: Cllrs Hale (Chair), Bell, Fellows, Fleming, Robinson-Giannasi and Stewart

In attendance: Mrs Weir (Clerk) and Mrs Tilt (Deputy Clerk)

Also present: District Cllrs Crookes and Gorys; 29 members of the public; 1 member of the press

FULL COUNCIL

309/15 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs David, Faulkner, Harris and Worboys

310/15 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

311/15 PUBLIC SESSION

Mr Hugh Sheppard addressed the council for 5 minutes on Odiham's heritage (Appendix 1). At the end of his speech he offered to assist the council with the Deer Park page on the website.

The chair thanked him for his informative address, reminding the meeting that the Deer Park was not actually on the agenda and advised him that the council would consider his offer regarding the website.

Mr Roger Flynn addressed the council for 5 minutes on OPC conduct (Appendix 2).

312/15 APPROVAL OF THE FOLLOWING MINUTES:

Monday 7 March 274/15 - 302/15

The above minutes were accepted as an accurate record.

313/15 RECEIVE AND NOTE THE FOLLOWING MINUTES:

Community – 1 February 101/15 - 113/15

Amenity – 1 February 84/15 - 93/15

Traffic and Transport – 1 February 78/15 - 90/15

Planning – 1 February 158/15 - 168/15

Finance – 17 November 01/15 - 09/15

The above minutes were received and noted (Appendix 3).

314/15 CHAIRMAN'S ANNOUNCEMENTS

None

315/15 CLERKS REPORT

The clerk advised Cllrs that works to install the door to the rear of the offices will commence on Friday 15 April.

Magazines from Open Spaces and CPRE were available for Cllrs to take home and read and then return to the office.

316/15 APPROVAL OF THE SCHEDULE OF PAYMENTS FOR FEBRUARY AND SIGNING OF THE BANK RECONCILIATION BY THE CHAIR

It was resolved to approve the schedule of payments of account for February and the bank reconciliation circulated prior to the meeting which was signed by the chairman (Appendix 4).

317/15 RECEIVE AN UPDATE AND THE MINUTES FROM MEETINGS HELD ON 2 AND 17 MARCH FROM THE NEIGHBOURHOOD PLAN STEERING GROUP

The minutes from the NH Plan Steering Groups (SG) meeting on 2 March had been circulated prior to the meeting (Appendix 5). Due to a recent meeting being cancelled, the minutes from 17 March had not yet been approved.

The chair of the SG advised Cllrs that the group are currently working on the draft submission plan and are hoping to submit it to the consultant by 11 April. The consultant has agreed to have it back to the SG by 20 April and after any suggested amendments, it will then be ready for OPC to consider. It was agreed that a copy of the draft submission plan would be circulated to OPC.

The chair thanked the SG for all of their work on the plan.

318/15 FINALISING OF THE ARRANGEMENTS FOR THE ANNUAL PARISH ASSEMBLY

All the speakers have confirmed their attendance at the APA on 20 April. Chairs of the various committees were reminded about their short presentations, which the chair offered to assist them with to produce a visual aid on power point.

Questions received in advance would be given priority for answering at the assembly, but it was hoped that there would be time for some questions on the evening.

319/15 RECEIVE A REPORT FROM CLLR STEWART ON THE RECENTLY ATTENDED WORKSHOPS AT ROBERT MAY'S SCHOOL REGARDING POSSIBLE FUTURE EXPANSION

Cllr Stewart reported that he had attended two workshops at RMS that were primarily intended to allow staff and students to provide an input to the redesign of the school due to the impending increase in student numbers. They focused on the ergonomics of the current site and identified potential areas for improvements.

The architect and several subject experts (transport, landscape architect etc.) were also present although how many of the ideas mooted will be adopted is not clear. The front of the school attracted much attention and was identified as an area in need of improvement; additional parking provision and waiting space for buses being the most popular suggestion. A full report will be available through the school shortly.

320/15 RECEIVE AN UPDATE ON ENABLING WIFI CONNECTIVITY IN THE PARISH ROOM

A report on enabling Wi-Fi connectivity in the parish room had been circulated prior to the meeting (Appendix 6). The IT consultant had visited last week and although he had been able to achieve an internet connection in the parish room, it was extremely poor due to the inadequate quality of connection between the router and extender. His suggestion was to try and hang the extender to the top of the window to hopefully improve the connectivity. Once done, the improvement would need to be assessed to see if this could be the permanent solution.

Cllr Stewart offered to visit later in the week and assist with this.

321/15 AGREEMENT ON THE COUNCIL'S RESPONSE TO THE CONSULTATION BEING CARRIED OUT BY HCC REGARDING EXPANSION OF ROBERT MAY'S SCHOOL

The consultee letter had been circulated prior to the meeting (Appendix 7) asking for any comments to be back by 15 April and advising that there will be a further opportunity to comment on the proposals at a pre-planning consultation event that will be organised nearer to any planning submission.

It was agreed that OPC would thank them for their good consultation so far with residents and hope that they will take on board the comments received. The council would also take the opportunity to ask HCC to ensure that any future planning conditions that may be made are adhered to as unfortunately the conditions for the application for the flood lights have still not been enforced.

322/15 RECEIVE THE FREEDOM OF INFORMATION REQUEST FROM A RESIDENT REGARDING CROSSING THE HIGH STREET OUTSIDE THE NEW CO-OP

A request from a resident to receive information regarding crossing the High Street outside the new Co-op had been circulated to all prior to the meeting (Appendix 8). Cllrs were advised that the information to be supplied could be viewed in the office prior to sending it on 7 April.

323/15 RECEIVE THE AUDITOR'S INTERIM REPORT FOR OCTOBER 2015 TO FEBRUARY 2016 INCLUSIVE

The interim report for October 2015 to February 2016 inclusive had been circulated prior to the meeting (Appendix 9).

324/15 RESOLUTION TO ALLOW THE COUNCIL TO MAKE VARIABLE DIRECT DEBIT PAYMENTS FOR UTILITY SUPPLIES

A report on variable direct debit payments for utility supplies had been circulated prior to the meeting (Appendix 10). **It was resolved** to allow the council to make variable direct debit payments for utility supplies.

325/15 RESOLUTION TO ALLOW THE COUNCIL TO MAKE PAYMENTS VIA THE NEW ON-LINE BANK ACCOUNT

It was resolved to allow the council to make payments via the new on-line bank account subject to the approval of the risk assessment.

326/15 AGREEMENT ON OPC'S RESPONSE TO HCC'S CONSULTATION ON HOUSEHOLD WASTE AND RECYCLING CENTRE SERVICES BY 25 MAY

It was agreed to defer this item.

327/15 AGREEMENT ON OPC'S RESPONSE TO WINCHFIELD'S NEIGHBOURHOOD DEVELOPMENT PLAN PRE-SUBMISSION CONSULTATION BY 29 APRIL

It was agreed to congratulate Winchfield parish council on their excellent plan and wish them luck in getting it through.

There being no further business the meeting closed at 8.10pm.

Signed.....

Date.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
AMENITY AREAS COMMITTEE
HELD IN ALL SAINTS CHURCH, THE BURY, ODIHAM ON
MONDAY 4 APRIL 2016 COMMENCING AT 8.10PM**

Present: Cllrs Robinson-Giannasi, (Chair), Bell, Fellows and Hale

In attendance: Mrs Weir (Clerk) and Mrs Tilt (Deputy Clerk)

Also present: Cllrs Fleming and Stewart; Cllrs Crookes and Gorys; 10 members of the public; 1 member of the press

109/15 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs David, Faulkner and Worboys

110/15 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

111/15 APPROVAL OF THE FOLLOWING MINUTES

7 March 94/15 -108/15
The above minutes were accepted as an accurate record.

112/15 RECEIVE AN UPDATE ON THE PROGRESS WITH THE INITIAL CONSULTATION WITH THE YOUNG PEOPLE IN THE PARISH REGARDING AMENITY FACILITIES

It was agreed that the chair would make some amendments to the draft letter to be sent to RMS and Mayhill introducing our consultation and Russ Haines. The consultation is to find out what facilities the young people want and what is affordable. It was agreed that only year 6 students would be consulted at Mayhill. This letter would be circulated to all of the committee for approval by email. It is hoped that Russ will be able to start the consultations after the Easter break and be able to report back to the council in 2-3 weeks.

It was clarified that in the s106 agreement there will be a contribution of £100,000 towards teenage facilities in the parish. Cllr Fellows believes that the developer should have been advertising a teenage facility on the site within the sales materials. Cllr Fleming (although not on the committee) stated that he believes that this site ticks the box of being away from the village. The clerk advised that although the council had expressed an interest in taking ownership of the open space area at Hatchwood, it hadn't formally agreed on this or that this was the right location for teenage facilities. It was agreed that the full council would consider if it wished to take ownership of the open space at the next meeting.

As the chair has been unable to arrange a site meeting to view the open space area, it was suggested that he attend the next residents forum meeting on the 19 April to meet the developers representative and view the open space area.

113/15 RECEIVE A REPORT FROM THE MEETING HELD WITH CLLR MIKE MORRIS REGARDING REGENERATION PROJECTS IN THE PARISH

It is understood that Cllr Morris has had problems with his email so this meeting has not taken place yet. The chair will chase this up.

114/15 RECEIVE A REPORT ON THE OPEN SPACE AT DUNLEYS HILL AND AGREEMENT ON ANY FURTHER ACTIONS REQUIRED BY OPC

The report on this had been circulated prior to the meeting in March, when the item was deferred (Appendix 11). It was agreed that the committee would recommend to the full council to continue trying to take ownership of this open space at Dunleys Hill and that the clerk would seek further quotes to remove the overgrown shrubs on the site.

115/15 RESOLUTION TO ACCEPT THE QUOTE FOR £275 + VAT FOR ELECTRICAL WORKS AT CHAPEL COTTAGE

It was resolved to accept the quote for £275 + VAT for electrical works at the Chapel Cottage.

There being no further business the meeting closed at 8.30pm.

Signed.....

Date.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
TRAFFIC AND TRANSPORT COMMITTEE
HELD IN ALL SAINTS CHURCH, THE BURY, ODIHAM ON
MONDAY 4 APRIL 2016 COMMENCING AT 8.30PM**

Present: Cllrs Hale (Chair), Bell, Fellows, Robinson-Giannasi and Stewart

In attendance: Mrs Tilt (Deputy Clerk) and Mrs Weir (Clerk)

Also present: Cllr Fleming; District Cllrs Crookes and Gorys; 8 members of the public; 1 member of the press

100/15 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs Faulkner, Harris and Worboys.

101/15 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None.

102/15 APPROVAL OF THE FOLLOWING MINUTES

7 March

91/15 - 99/15

The above minutes were accepted as an accurate record.

103/15 RECEIVE RESIDENTS' RESPONSES TO OPC'S LETTER REGARDING PARKING AT GOSPEL GREEN AND AGREEMENT ON ANY FURTHER ACTION TO BE TAKEN BY OPC

Residents' responses to OPC's letter regarding parking at Gospel Green had been circulated prior to the meeting. A letter had been drafted in response by Cllr Harris (Appendix 13).

It was suggested that perhaps OPC should try and help get the area improved for residents. It was therefore agreed by the Committee that as Hampshire Highways own the land, OPC would send a letter to HH putting forward a recommendation that they repair the verge by putting matting into the grass. This would then allow cars to park more easily in the area.

Cllr Stewart agreed to draft a letter to HH and residents and will circulate to the Committee for agreement.

104/15 CONSIDERATION OF THE SUGGESTION FROM A RESIDENT FOR EXTENDED PARKING ON CHURCH STREET

Correspondence had been received from a resident putting forward a suggestion to extend parking on Church Street near to the junction with King Street (Appendix 14).

It was felt that if parking is extended, coaches and HGVs will not be able to get through and it will also affect access to properties within the area.

It was agreed that the matter would be referred to Highways at the next Traffic Partnership Meeting to be held on 20 April.

There being no further business the meeting closed at 8.40pm.

Signed.....

Date.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
COMMUNITY COMMITTEE
HELD IN ALL SAINTS CHURCH, THE BURY, ODIHAM ON
MONDAY 4 APRIL 2016 COMMENCING AT 8.40PM**

Present: Cllrs Hale (Chair), Bell and Robinson-Giannasi

In attendance: Mrs Weir (Clerk) and Mrs Tilt (Deputy Clerk)

Also present: Cllrs Fellows and Fleming; District Cllrs Crookes and Gorys; 8 members of the public;
1 member of the press

128/15 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs David, Faulkner, Harris and Worboys

129/15 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None

130/15 APPROVAL OF THE FOLLOWING MINUTES

7 March

114/15 - 127/15

The above minutes were accepted as an accurate record.

131/15 AGREEMENT ON THE NEXT INFORMATION TO BE ADDED TO THE FACEBOOK PAGE

It was agreed to approve the circulated suggestions for the next information to be added to the Facebook page (Appendix 15).

132/15 RECEIVE AN UPDATE ON THE HIGH STREET PARTY TO MARK THE QUEENS 90TH BIRTHDAY FROM THE WORKING PARTY

The committee were advised that plans are progressing well for the High Street party. The bands have been booked, the tables/benches confirmed, invites accepted and the cake competition in place. Bookings for tables should be available via the dedicated website from the end of next week.

133/15 RECEIVE AN UPDATE ON THE TESCO GREEN SPACE GRANT APPLICATION

It has been confirmed that OPC has been awarded a grant of £10,000 for the Odiham Trails project. A meeting is being arranged with the Hart ranger to agree on the finer details of how this will be spent.

134/15 RESOLUTION TO APPROVE THE CONTENT FOR THE TOURISM LEAFLET

It was resolved to ratify the decision made via email to approve the content for the tourism leaflet. Thanks were expressed to Cllr Fleming for his assistance in proof reading the leaflet.

135/15 RECEIVE AN UPDATE ON THE PROPOSED FLAG POLES IN THE PARISH INCLUDING A RESOLUTION TO AGREE TO THE PROPOSED LOCATIONS, EXPENDITURE AND APPOINTMENT OF CONTRACTORS

There was no further progress to report. Cllr Bell would email Cllr Crookes to seek advice on ownership of the proposed locations.

136/15 RECEIVE AN UPDATE ON THE ARRANGEMENTS FOR THE BANDS AND BLUES ON 25 JUNE

It is understood that InOdiham are arranging the Band and Blues event with Cllr Harris which means that the council needs to have no involvement with the event apart from assisting with some funding.

137/15 RECEIVE AN UPDATE ON THE LIGHTING OF THE BEACON ON 21 APRIL TO CELEBRATE HER MAJESTY'S 90TH BIRTHDAY

Odiham Fire Station have agreed verbally to assist with the lighting of the beacon on 21 April, but have still to put that in writing. The Station Commander at RAF Odiham has confirmed his attendance and will provide a formal presence on the night. A risk assessment will need to be completed after input from the fire station. The time of the lighting has still to be confirmed.

138/15 AGREEMENT TO PURCHASE ADDITIONAL FLAGS FOR THE ST GEORGE'S DAY CELEBRATIONS

It was agreed to spend £65 on 15 flags, subject to confirmation of the size, for the High Street for the St George's day celebrations.

139/15 DISCUSSION AND AGREEMENT ON THE NEXT STEPS FOR THE LEADER GRANT APPLICATION

Two proposals were put forward to seek funding for: 1 - to continue with improvements to the wharf and 2 to purchase audio equipment to support village events.

It was agreed that the committee would concentrate on option 1 only. The chair would draft the application for approval via email by the committee.

140/15 DISCUSSION AND AGREEMENT ON THE PROVISIONAL ARRANGEMENTS FOR THE FIREWORKS EVENING

Permission has been given for the firework event to take place in the same location as last year on Saturday 29 October. Odiham and Hook Lions will partner OPC in the event again. It was agreed that the clerk would look into the payment situation (as the Lions are currently holding the takings from last years event) and confirm the insurance cover.

141/15 RECEIVE AN UPDATE ON THE VILLAGE CALENDAR / PHOTOGRAPHY INITIATIVE WITH ALL SAINTS CHURCH

All Saints Church are acting as the administrators for the calendar and have sourced sample calendars for printing. Details of the photography competition have been advertised.

142/15 RECEIVE AN UPDATE ON THE VISITOR WEBSITE

There is no update on the website at present.

143/15 RECEIVE AN UPDATE AND AGREEMENT ON THE EXPENDITURE ON THE SPRING CLEAN / CLEAN FOR THE QUEEN INITIATIVE

The Odiham Society are co-ordinating this event with support from OPC and other community members. OPC has set a budget for a spring clean and it was suggested that some of these funds may be used for refreshments or equipment.

There being no further business the meeting closed at 9pm.

Signed.....

Date.....