



The Bridewell
The Bury
Odiham
Hampshire
RG29 1NB

MEMBERS OF ODIHAM PARISH COUNCIL ARE SUMMONED TO ATTEND THE ANNUAL MEETING OF THE FULL COUNCIL AND COMMITTEES WHICH WILL BE HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON MONDAY 9 MAY 2016 COMMENCING AT 7:30PM MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND

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Parish Clerk
29 April 2016

FULL COUNCIL

- 01/16 Election of the Chairman of the council and to receive declaration of acceptance of office
- 02/16 Election of the Vice-Chair of the council
- 03/16 To receive and accept apologies for absence
- 04/16 To receive declarations of interest relating to any item on the agenda
- 05/16 Public session – An opportunity for residents to raise questions and issues with the parish council. Please contact the clerk for details or check the website.
- 06/16 To approve the following minutes:
- | | |
|-------------------|-----------------|
| Thursday 24 March | 303/15 - 308/15 |
| Monday 4 April | 309/15 - 327/15 |
- 07/16 Consideration and resolution to change the way that OPC committee meetings are held
- 08/16 Appointments to the respective committees and consideration if OPC requires any new committees:
- Amenity Areas
 - Community
 - Finance
 - Traffic and Transport
 - Planning and Development
- 09/16 To receive and note the following minutes:-
- | | |
|-------------------------------|-----------------|
| Amenity 7 March | 94/15 - 108/15 |
| Traffic and Transport 7 March | 91/15 - 99/15 |
| Community 7 March | 114/15 - 127/15 |
| Planning 14 March | 169/15 – 182/15 |
| Planning 4 April | 183/15 - 195/15 |
- 10/16 Chairman's announcements
- 11/16 Clerks report
- 12/16 To approve the schedule of payment for March and the signing of the bank reconciliation by the Chair
- 13/16 To review the bank signatories
- 14/16 To review and adopt the Standing Orders
- 15/16 To review and adopt the Financial Regulations

- 16/16 Appointment of representatives to outside bodies
- The Odiham Society
 - Basingstoke Canal Liaison Group
 - Odiham Common Steering Group
 - Neighbourhood Watch
- 17/16 To appoint two Cllrs to the Neighbourhood Plan Steering Group
- 18/16 To review the inventory of land and assets
- 19/16 To review the annual subscriptions /membership to other bodies
- 20/16 To review the Complaints Procedure
- 21/16 To review the Freedom of Information Policy
- 22/16 To review the Social Media Policy
- 23/16 To review the Reserves Policy
- 24/16 To review the protocol for public and press reporting at meetings
- 25/16 To set the dates, time and venue for the full council and committee meetings
- 26/16 To receive an update and the minutes from the meetings held on 17 March, 5 and 13 April from the Neighbourhood Plan Steering Group
- 27/16 To resolve to approve the risk assessment for making payments via the on-line bank account
- 28/16 To agree on OPC's response to HCC's consultation on household waste and recycling centre services by 25 May
- 29/16 To consider and agree on the councils view on taking ownership of the open space at the Hatchwood site in the future
- 30/16 To receive the notes from the Multi Agency Flooding Meeting held on 21 March
- 31/16 To consider and agree on the recommendation from the amenities committee regarding possible future ownership of the open space at Dunleys Hill
- 32/16 To consider the offer from Mr Hugh Sheppard to assist with the website page on the Deer Park
- 33/16 To consider and agree if OPC wishes to respond to Mr Flynn regarding his speech in the public session during the meeting on 4 April
- 34/16 To note the freedom of information request for the appendix to the minutes from 6 July 2016 regarding filling the North Warnborough vacancy by co-option from a resident
- 35/16 To receive a response from Thames Water regarding our recent letter and agreement on any required response
- 36/16 To receive a report and recommendation on the clerk's recent appraisal
- 37/16 To receive further correspondence from HCC regarding the Odiham library suitability
- 38/16 To consider and agree on OPC's response to the Hampshire Hospitals NHS Foundation Trust questionnaire by 13 May
- 39/16 To receive the notes from the parish flooding forum on 25 April 2016
- 40/16 To receive the notes from the HDAPTC from 12 April
- 41/16 To consider the proposal from the church regarding Fairtrade Village status

- 42/16 To pass a resolution in accordance with The Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press
- 43/16 To receive a private and confidential report on the situation regarding the deputy clerk and appointment of two Cllrs to investigate and to make recommendations for full council approval

TRAFFIC AND TRANSPORT COMMITTEE

- 01/16 To appoint a Chair of the committee
- 02/16 To receive and accept apologies for absence
- 03/16 To receive declarations of interest relating to any item on the agenda
- 04/16 To approve the following minutes:
4 April 100/15 - 104/15
- 05/16 To review the terms of reference for the committee and the traffic partnership group
- 06/16 To receive an update from the Traffic Partnership meeting held on 21 April
- 07/16 To agree to write to Charles Church requesting a contribution to help repair the section of footpath 21

COMMUNITY COMMITTEE

- 01/16 To appoint a Chair of the committee
- 02/16 To receive and accept apologies for absence
- 03/16 To receive declarations of interest relating to any item on the agenda
- 04/16 To approve the following minutes:
4 April 128/15 - 143/15
- 05/16 To review the terms of reference for the committee
- 06/16 To agree on the next information to be added to the Facebook page
- 07/16 To receive an update and resolve to agree on High Street party expenditure from the budget
- 08/16 To resolve to formally accept the Tesco green space grant terms
- 09/16 To receive an update on the flag poles project and agreement on any further actions
- 10/16 To receive an update on the arrangements for the Bands and Blues on 25 June and resolve to release the grant to InOdiham
- 11/16 To receive an update on the Leader grant application to support tourism
- 12/16 To resolve to partner with Odiham and Hook Lions on the fireworks evening and to insure the event with our existing policy
- 13/16 To receive an update on the deployment of the maps, tourism leaflets and visitor website
- 14/16 To agree the expenditure on the spring clean/ clean for the Queen initiative

AMENITY COMMITTEE

- 01/16 To appoint a Chair of the committee
- 02/16 To receive and accept apologies for absence

Tel: 01256 702716

website www.odiham.org.uk

email: clerk@odiham.org.uk

- 03/16 To receive declarations of interest relating to any item on the agenda
- 04/16 To approve the following minutes:
4 April 109/15 - 115/15
- 05/16 To review the terms of reference for the committee
- 06/16 To receive an update on the allotment site
- 07/16 To receive a report from the site meeting at Hatchwood
- 08/16 To receive an update regarding the initial consultation with the young people in the parish regarding amenity facilities
- 09/16 To consider the request to use the recreation ground for football and multi sports coaching
- 10/16 To receive a report on the meeting held with Mike Morris regarding regeneration projects in the parish
- 11/16 To note the meeting with local residents regarding their concerns about the recreation ground
- 12/16 To consider the request from a member of public to have a bench positioned along the canal in memory of her son
- 13/16 To consider the two new requests to use the parish room and agreement if any charge should be made