

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL  
HELD IN ALL SAINTS CHURCH, THE BURY, ODIHAM ON  
MONDAY 6 JUNE AY 2016 COMMENCING AT 7.35PM**

Present: Cllrs Hale (Chair), Bell, David, Faulkner, Fellows (from 7.50pm), Robinson-Giannasi, and Worboys

In attendance: Mrs Weir (Clerk)

Also present: District Cllr Gorys; Approximately 45 members of the public

**FULL COUNCIL**

**44/16 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllrs Fleming, Harris and Stewart. District Cllr Crookes also sent his apologies.

**45/16 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA**

Cllr Hale declared a non-pecuniary interest in discussions regarding the care home on the Crownfields SHLAA site.

**46/16 PUBLIC SESSION**

Mr Sheppard read out an address prepared by Mr Plumbe (Appendix 1) who was ill, regarding the fact that the draft NH Plan was published in October 2015, but the Plan has not been submitted to Hart DC yet. He commented that residents have expressed their concern over this and said that we now face another delay, as explained by the SG. He urged the council to adopt the recommendation from the SG to deliver the plan to Hart DC at the earliest opportunity for the final formal consultation period.

The meeting was informed that the Plan is not ready yet and has not been submitted to the council for approval.

**47/16 APPROVAL OF THE FOLLOWING MINUTES:**

Monday 9 May 01/16 - 43/16

The above minutes were approved as an accurate record.

**48/16 RECEIVE AND NOTE THE FOLLOWING MINUTES:**

Amenity 4 April 109/15 - 115/15

Community 4 April 128/15 - 143/15

The above minutes were received and noted.

**49/16 CHAIRMAN'S ANNOUNCEMENTS**

The chairman wished to thank members of the community for their positive feedback on the new visitors' website.

**50/16 RECEIVE THE CLERKS 6 MONTH SUMMARY REPORT**

The clerk had circulated her 6 month summary report prior to the meeting (Appendix 2). Cllrs thanked the clerk for this informative report.

**51/16 APPROVAL OF THE SCHEDULE OF PAYMENTS FOR APRIL AND SIGNING OF THE BANK RECONCILIATION BY THE CHAIR**

**It was resolved** to approve the schedule of payments of account for April and the bank reconciliation which was signed by the chairman (Appendix 3).

**52/16 APPOINTMENT OF CLLRS DAVID AND FLEMING TO COMMITTEES**

As Cllr Fleming had sent his apologies to the meeting, the council was unable to appoint him to committees.

**It was resolved** to appoint Cllr David to the amenity, community and traffic and transport committees.

**53/16 REVIEW AND APPROVE THE REPORT FROM THE NEIGHBOURHOOD PLAN MEETING HELD ON 18 MAY**

The notes from the meeting held on 18 May had been circulated to all prior to the meeting (Appendix 4). They were accepted as an accurate account of the meeting and would be added to the website.

**54/16 RECEIVE A REPORT CONCERNING THE POSSIBLE IMPLICATIONS OF THE C2 CARE HOME NO LONGER COUNTING TOWARDS THE HOUSING NUMBERS IN THE NH PLAN**

A report on the concerns of the possible implications of the C2 care home no longer counting towards the housing numbers in the NH Plan had been circulated prior to the meeting (Appendix 5) along with an email received from Daryl Philips (Joint CEO of Hart DC) on this situation (Appendix 6).

**55/16 REVIEW AND APPROVAL OF THE DISTRIBUTION METHOD AND QUESTION THAT THE NH PLAN STEERING GROUP HAVE REQUESTED IS PUT TO THE COMMUNITY REGARDING THE IMPLICATIONS OF THE C2 CARE HOME NOT COUNTING TOWARDS THE HOUSING NUMBERS**

Although the SG had suggested the option of two informal questions to be asked to the community regarding recent developments that affect the NH Plan (Appendix 7), it appears that they are now retracting this recommendation as they held a meeting over the weekend to approve the correspondence that was sent out to the community yesterday about the Plan which didn't include any question.

The question to ask the community included an update on the two recent developments that affect the Plan. Firstly, about the number of houses that is allocated to the parish continues to be uncertain and may increase and the second the fact that the C2 care home proposed will not now count to the total housing allocation. This could mean that the sites selected in the Plan may not meet the eventual housing allocation for the parish. The suggestion was that residents would then be asked if they wanted the Plan to be submitted at the earliest opportunity despite the uncertainty over housing numbers and the likelihood that the care home doesn't count to those numbers.

After much discussion, it was agreed by the majority vote that OPC would formally accept the short question in verbatim that the SG had recommended for circulation to the public. This question would be circulated via their email contact lists, social media and their website and OPC's noticeboards, Facebook page and website.

The council was advised that the Plan will be approved this week by the SG and then given to OPC to review and formally approve for submission to Hart DC. As OPC will need 2 weeks to review the Plan, it was agreed that the time scale for answering the question would also be 2 weeks which will prevent any delay in the submitting of the plan if that is what the residents want.

**56/16 RECEIVE AN UPDATE FROM OPC'S APPOINTED NH PLAN REPRESENTATIVES ON THE NEXT STEPS AND ANTICIPATED TIMING FOR OPC RECEIVING A FINAL DRAFT OF THE PLAN FOR APPROVAL PRIOR TO SUBMISSION**

The SG advised that their next meeting is on Wednesday 8 June, when they will be approving the Plan. Once the approved Plan has been given to OPC, Cllrs will have 2 weeks to read the documentation and then an EGM will be arranged in a large enough venue to accommodate the public to approve it.

**57/16 RECEIVE THE MINUTES FROM THE MEETING HELD ON 27 APRIL FROM THE NEIGHBOURHOOD PLAN STEERING GROUP AND THE EXPENDITURE UP TO 31 MARCH 2016**

The minutes from the NH Plan Steering Groups meeting held on 27 April and the expenditure up to 31 March 2016 had been received and circulated prior to the meeting (Appendix 8).

**58/16 REVIEW OF THE NH PLAN STEERING GROUPS TERMS OF REFERENCE**

The terms of reference for the SG had been circulated prior to the meeting (Appendix 9). Cllrs were pleased to see these are in place and agreed there were no recommended changes.

**59/16 APPROVAL OF THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2016**

A report for item 59, 60 and 61/16 had been circulated prior to the meeting (Appendix 10). **It was resolved** to approve the circulated accounts for the year ended 31 March 2016 (Appendix 11).

**60/16 APPROVAL OF THE ANNUAL GOVERNANCE STATEMENT ON THE ANNUAL RETURN FOR THE YEAR ENDED 31 MARCH 2016 AND TO AUTHORISE THE CHAIRMAN TO SIGN THE RETURN ON BEHALF OF THE PARISH COUNCIL**

**It was resolved** to approve the annual governance statement on the annual return for the year ended 31 March 2016 and the Chairman was authorised to sign the return on behalf of the parish council.

**61/16 APPROVAL OF THE ACCOUNTING STATEMENTS ON THE ANNUAL RETURN FOR THE YEAR ENDED 31 MARCH 2016 AND TO AUTHORISE THE CHAIRMAN TO SIGN THE RETURN ON BEHALF OF THE PARISH COUNCIL**

**It was resolved** to approve the annual accounting statements on the annual return for the year ended 31 March 2016 and the Chairman was authorised to sign it on behalf of the parish council.

The unaudited, but approved and signed Annual Return will be published on the website along with a statement saying that the Annual Return as published may be subject to change.

**62/16 RECEIVE THE INTERNAL AUDITORS REPORT FOR THE YEAR ENDED 31 MARCH 2016**

The auditors report for the year ended 31 March 2016 had been circulated to all prior to the meeting (Appendix 12). There were no questions regarding the report but thanks were expressed to the clerk for a clean bill of health.

**63/16 APPOINTMENT OF THE AUDITOR FOR THE NEXT FINANCIAL YEAR 2016/17**

**It was resolved** to re-appoint Lightatouch Internal Audit Services for the next financial year 2016/17 for the sum of £685 per year (Appendix 13). The clerk would arrange the visits with the auditor.

**64/16 APPROVAL OF THE CONTENT PROVIDED BY MR HUGH SHEPPARD FOR THE WEBSITE PAGE ON THE DEER PARK**

Thanks were expressed to Mr Sheppard for his document on content for the website page on the Deer Park. As this had only been received earlier today (Appendix 14) it was agreed that Cllrs would review it and send any comments to the chair.

**65/16 RECEIVE THE RECOMMENDATION FROM THE FINANCE COMMITTEE REGARDING THE ALLOCATION OF RESERVES AND THE ACTUAL TO BUDGET FOR THE YEAR ENDED 2015/16 AND STATEMENT OF VARIANTS**

Recommendations from the Finance Committee regarding the allocation of reserves and the actual to budget for the year ended 2015/16 and statement of variants had been circulated to all prior to the meeting (Appendix 15). It was agreed to accept these recommendations.

**66/16 CONSIDERATION AND AGREEMENT IF OPC WISHES TO COMMENT ON THE HART DC'S CONSULTATION ON STATEMENT OF LICENSING POLICY UNDER THE LICENSING ACT 2003 BY 15 JULY**

Details of Hart DC's consultation on its statement of Licensing Policy under the Licensing Act 2003 had been circulated to all prior to the meeting (Appendix 16). It was agreed that OPC did not wish to comment.

**67/16 RECEIVE AND NOTE THE INFORMATION RECEIVED BY HART DC REGARDING CHANGES TO HAMPSHIRE ALLIANCE FOR RURAL AFFORDABLE HOUSING (HARAH)**

Information received by Hart DC regarding changes to HARAH had been circulated to all prior to the meeting (Appendix 17).

**68/16 RECEIVE A REPORT ON THE BAKER HALL AND CONSIDERATION ON HOW OPC MAY WISH TO PLAY A PART IN THE FUTURE OF IT**

Unfortunately the representatives from the Baker Hall Management Committee did not address the council about the future of the hall once the lease on which it stands end in 2020. A brief report had been circulated to all prior to the meeting (Appendix 18).

It was agreed to appoint Cllrs Fellows and Worboys to meet with the representatives to discuss the situation and find out how OPC may be able to assist them. Any recommendations from Cllrs Fellows and Worboys would be agreed by the majority vote, via email.

**69/16 RECEIVE A RECOMMENDATION FROM THE AMENITY COMMITTEE THAT THE FULL COUNCIL TAKES OWNERSHIP OF OPC'S INPUT ON ANY PLANNING APPLICATION CONCERNING THE RE-DISTRIBUTION OF SOIL OVER THE HATCHWOOD SITE**

The recommendation from the amenity committee that the full council takes ownership of OPC's input on any planning application concerning the re-distribution of soil over the Hatchwood site was agreed.

**70/16 AGREEMENT ON OPC'S COMMENTS TO THE PRE-PLANNING PROPOSAL TO ENLARGE ROBERT MAY'S SCHOOL**

OPC had received a request from HCC to consult with us ahead of its proposal to submit a planning application to permanently enlarge RMS (Appendix 19).

Cllrs Hale and Robinson-Giannasi met with HCC representatives on Thursday 2 June regarding the expansion of RMS and there is to be a further public consultation on Tuesday 7 June. HCC did give a preview of the revised / updated plans. Key points were: - added capacity for coaches, approximately an extra 10 parking spaces, outlined plans for the front reception / library and how the

adjacent field will be used. It was agreed that OPC had no comment on the proposals at the moment, but would comment when a planning application is received.

**71/16 RESOLUTION TO ADOPT THE NEW PAY SCALES AS RECOMMENDED BY THE NATIONAL JOINT COUNCIL FOR LOCAL GOVERNMENT SERVICES (NJC) FROM 1 APRIL 2016**

A report on the new pay scales had been circulated prior to the meeting (Appendix 20). **It was resolved** to adopt the new pay scales as recommended by the NJC from 1 April 2016.

**72/16 AGREEMENT TO APPOINT BATES SOLICITORS TO REGISTER THE LEASE FOR THE OFFICES IN THE BRIDEWELL FOR THE SUM OF £175 PLUS VAT AND SDLT TAX THAT MAY BE PAYABLE AND THE LR FEE**

**It was resolved** to appoint Bates Solicitors to register the lease for the offices in the Bridewell for the sum of £175 + VAT and SDLT tax that may be payable and the LR fee (Appendix 21).

**There being no further business the meeting closed at 8.55pm.**

**Signed**.....

**Date**.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL  
AMENITY AREAS COMMITTEE  
HELD IN ALL SAINTS CHURCH, THE BURY, ODIHAM ON  
MONDAY 6 JUNE 2016 COMMENCING AT 8.55PM**

Present: Cllrs Worboys (Chair), Bell, David, Faulkner, Fellows, Hale and Robinson-Giannasi

In attendance: Mrs Weir (Clerk)

Also present: 5 members of the public

**14/16 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

None

**15/16 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA**

None

**16/16 APPROVAL OF THE FOLLOWING MINUTES**

9 May 01/16 - 13/16  
The above minutes were accepted as an accurate record.

**17/16 RECEIVE AN UPDATE ON THE ALLOTMENT SITE**

A brief report on the allotment site had been circulated prior to the meeting (Appendix 22). This outlined the fact that the office has spent time re-drafting the schedule of works that are now required and will be sending this to various contractors when time permits. The appointment of a contractor will form an agenda item in the future.

**18/16 RECEIVE AN UPDATE REGARDING THE INITIAL CONSULTATION WITH THE YOUNG PEOPLE IN THE PARISH REGARDING AMENITY FACILITIES**

This item was deferred.

**19/16 RECEIVE A REPORT FROM THE MEETING WITH THE PERSON WISHING TO USE THE RECREATION GROUND FOR FOOTBALL AND MULTI SPORTS COACHING**

Cllrs Faulkner and Worboys are still trying to arrange this meeting.

**20/16 RECEIVE A REPORT ON THE MEETING HELD WITH MIKE MORRIS REGARDING REGENERATION PROJECTS IN THE PARISH**

Cllr Robinson-Giannasi is still trying to arrange this meeting.

**21/16 RECEIVE A REPORT FROM THE MEETING WITH LOCAL RESIDENTS REGARDING THEIR CONCERNS ABOUT THE RECREATION GROUND**

Cllr Hale met with local residents regarding their concerns about the recreation ground and the previously installed teenage facilities. A report had been circulated prior to the meeting (Appendix 23).

**22/16 CONSIDERATION OF THE SITUATION WITH THE OPENING AND CLOSING OF THE KING STREET TOILETS**

A report regarding the opening and closing of the King Street toilets had been circulated prior to the meeting (Appendix 24). It was agreed that it is not going to be possible to open the toilets over the weekend unless there is a public event on.

It was agreed to look into new padlocks to enable the availability of more sets of keys for the toilets.

**23/16 APPROVAL OF THE QUOTE FOR REPAIRS TO THE LIGHTS IN AND AROUND THE STOCKS IN THE BURY**

It was agreed to accept the quote to replace the RCBO and timer unit at a cost of £148+VAT and to approve 2 hours of work only on the ground up light fittings (Appendix 25).

**There being no further business the meeting closed at 9.05pm.**

**Signed.....**

**Date.....**

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL  
COMMUNITY COMMITTEE  
HELD IN ALL SAINTS CHURCH, THE BURY, ODIHAM ON  
MONDAY 6 JUNE 2016 COMMENCING AT 9.05PM**

Present: Cllrs Hale (Chair), Bell, David, Faulkner, Robinson-Giannasi and Worboys

In attendance: Mrs Weir (Clerk)

Also present: 3 members of the public

**15/16 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Harris.

**16/16 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA**

None

**17/16 APPROVAL OF THE FOLLOWING MINUTES**

9 May 01/16 - 14/16

The above minutes were accepted as an accurate record.

**18/16 AGREEMENT ON THE NEXT INFORMATION TO BE ADDED TO THE FACEBOOK PAGE**

It was agreed to add the circulated proposals to the Facebook page (Appendix 26).

**19/16 RECEIVE AN UPDATE ON THE HIGH STREET PARTY**

The committee were advised that it is believed there will be an under spend on the allocated budget for the party and that it is very likely that there will be a fly past to coincide with the end of the National Anthem.

**20/16 RECEIVE AN UPDATE ON THE TESCO GREEN SPACE GRANT**

The chair had met with the grant officers and walked them around the area for improvement with the grant. All the forms to receive the grant have been completed, we are just waiting for the funds to be transferred to the bank account.

**21/16 RECEIVE AN UPDATE ON THE FLAG POLES PROJECT AND AGREEMENT ON ANY FURTHER ACTIONS**

Cllr Worboys is making contact with HCC and looking into the required planning permission.

**22/16 RECEIVE AN UPDATE ON THE ARRANGEMENTS FOR THE BANDS AND BLUES ON 25 JUNE**

InOdiham have advised the chair that all the arrangements are in hand.

**23/16 RECEIVE AN UPDATE ON THE LEADER GRANT APPLICATION TO SUPPORT TOURISM**

The application is currently on hold.



**24/16 RECEIVE AN UPDATE ON THE FIREWORKS EVENING**

The Lions have invited Cllrs David and Hale to monthly meetings in preparation for the event.

**25/16 AGREEMENT ON EXPENDITURE ON THE SPRING CLEAN / CLEAN FOR THE QUEEN INITIATIVE**

It was noted that the spring clean / clean for the Queen is a rolling initiative with no official date.

**26/16 AGREEMENT ON THE USE OF THE ROAD CLOSURE SIGNS FOR A CHARITY FUN DAY ON 30 JULY AT THE DERBY INN, NORTH WARNBOROUGH**

A member of the public has requested to borrow the road closure signs for a charity fun day on 30 July at the Derby Inn. It was agreed to allow this use on receipt of confirmation that a road closure order has been given by Hart DC and that the signs will be returned.

**27/16 APPOINTMENT OF A REPRESENTATIVE TO THE FAIRTRADE STEERING GROUP**

Cllr Hale was appointed to represent the council on the Fairtrade steering group.

**28/16 AGREEMENT TO THE PROVISION OF TOURISM MAPS FOR THE PROPOSED SITES IN NORTH WARNBOROUGH**

This item was deferred.

**There being no further business the meeting closed at 9.15pm**

Signed.....

Date.....