

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL  
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON  
MONDAY 4 JULY 2016 COMMENCING AT 7.30PM**

Present: Cllrs Hale (Chair), Bell, Fellows, Fleming, Robinson-Giannasi and Stewart

In attendance: Mrs Weir (Clerk)

Also present: District Cllr Gorys; 4 members of the public

**FULL COUNCIL**

**73/16 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllrs David, Faulkner, Harris and Worboys.

**74/16 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA**

None

**75/16 PUBLIC SESSION**

None

**76/16 APPROVAL OF THE FOLLOWING MINUTES:**

Monday 6 June 44/16 - 72/16  
The above minutes were approved as an accurate record.

**77/16 RECEIVE AND NOTE THE FOLLOWING MINUTES:**

Amenity 9 May	01/16 - 13/16
Community 9 May	01/16 - 14/16
Traffic and Transport 4 April	100/15 - 104/15
Traffic and Transport 9 May	01/16 - 07/16
Planning 16 May	01/16 - 14/16
Planning 7 June	15/16 - 27/16

The above minutes were received and noted.

**78/16 CHAIRMAN'S ANNOUNCEMENTS**

The chair wished to thank the RAF for their help and support with the street party and also thanked the committee for their time and effort in organising the event. He thanked InOdiham for organising a successful Bands and Blues event and The Odiham Society for organising the Living History weekend.

The chair confirmed that the NH Plan Steering Group had given their final submission Plan to the council and advised that an EGM is being arranged. He thanked the steering group for their superb work on the plan.

**79/16 CLERK'S REPORT**

The clerk advised that there was a magazine from the Open Spaces Society for Cllrs to take home and read and then return to the office.

**80/16 APPROVAL OF THE SCHEDULE OF PAYMENTS FOR MAY AND SIGNING OF THE BANK RECONCILIATION BY THE CHAIR**

**It was resolved** to approve the schedule of payments of account for May and the bank reconciliation which was signed by the chairman (Appendix 1).

**81/16 APPOINTMENT OF CLLR FLEMING TO COMMITTEES**

**It was resolved** to appoint Cllr Fleming to the finance and planning committees.

**82/16 RECEIVE THE MINUTES FROM THE MEETINGS HELD ON 10 AND 25 MAY AND 8 JUNE FROM THE NEIGHBOURHOOD PLAN STEERING GROUP AND AN UPDATE ON THE PLAN FROM OPC'S REPRESENTATIVES**

The minutes from the meetings held on 10 and 25 May and 8 June had been circulated prior to the meeting (Appendix 2). Also circulated prior to the meeting was a report from the SG chair on the survey monkey analysis regarding the recent question asked to the community regarding submission of the plan and housing numbers (Appendix 3). 85% of respondents in the survey said yes, that they wanted the NH Plan submitted to Hart DC at the earliest opportunity, regardless of the uncertainty over Hart's housing numbers and the likelihood that the care home does not count towards these numbers.

The chair advised that an EGM is being arranged for the 12 July, where all Cllrs will have the opportunity to speak regarding the Plan and then vote on whether OPC should approve it for submission to Hart DC. It was suggested that any questions on the plan be sent to the chair of the SG prior to the meeting.

**83/16 RECEIVE THE RESPONSES FROM HART DC FOR THE RECENT REFINED HOUSING CONSULTATION CARRIED OUT BETWEEN 3 FEBRUARY AND 18 MARCH 2016**

An overview of the results for the Housing Options Consultation held between 3 February and 18 March had been circulated prior to the meeting (Appendix 4). Some Cllrs said that they had found the results confusing but had not had time to read all of the comments submitted.

**84/16 RECEIVE A RECOMMENDATION REGARDING THE REPLACEMENT OF THE SERVER AND AGREEMENT ON THE BUDGETED EXPENDITURE**

A report detailing the server situation and prices was circulated prior to the meeting (Appendix 5). **It was resolved** to go with option 3, as this included off-site backups which would mean the use of approximately £500 from reserves. The clerk advised that the quote given to the IT Consultant was only valid for 30 days so the prices may change slightly.

**85/16 NOTE THE SUNDRY NOTES FROM THE COUNCILLOR TRAINING AND CONSIDERATION IF OPC NEEDS TO TAKE ANY ACTIONS**

Sundry notes from the Cllr training had been circulated to all prior to the meeting (Appendix 6). It was agreed to have an agenda item in September to consider property in the parish that may be considered for registration as an asset of community value.

**86/16 REVIEW THE PRESS AND MEDIA POLICY**

The press and media policy was reviewed (Appendix 7).

**87/16 REVIEW THE DATA PROTECTION POLICY**

The data protection policy was reviewed (Appendix 8).

**88/16 REVIEW THE DOCUMENT RETENTION POLICY**

The document retention policy was reviewed (Appendix 9).

**89/16 RECEIVE A CONFIDENTIAL REPORT FROM THE MEETING REGARDING THE POSSIBILITY OF A RURAL HOUSING SCHEME IN THE PARISH**

A site visit was held on Thursday 23 June with representatives from Hart DC planning, the Rural Housing enabler, Hart DC housing and Cllr John Fleming. A draft report had been circulated prior to the meeting (Appendix 10 private and confidential).

As the report was only a draft, it was agreed to defer this item to the next planning and development committee meeting for them to make recommendations to full council.

**90/16 RESOLUTION TO AGREE THAT THE CLERK SHOULD SIGN THE CONTRACT WITH NEWNHAM PARISH COUNCIL FOR THE LENGTHSMAN SCHEME AND AGREEMENT ON A LIST OF WORKS TO BE CARRIED OUT BY THE APPOINTED LENGTHSMAN**

A report on the Lengthsman scheme had been circulated prior to the meeting (Appendix 11). **It was resolved** that the clerk should sign the contract with Newnham parish council for the scheme and that Cllr Fellows would draft a proposed schedule of works for agreement via email.

**91/16 DISCUSSION ON THE NEXT STEPS REGARDING THE ROBERT MAY’S SCHOOL EXPANSION PROPOSAL**

It was agreed that more information is needed regarding the suggestion that OPC looks to take ownership of a strip of land adjoining Robert May’s School. Cllrs Fleming and Robinson-Giannasi were appointed to arrange a meeting with HCC to find out more about this proposal and then report back to full council.

**92/16 RATIFICATION OF THE AGREEMENT TO EMPLOY TEMPORARY OFFICE HELP IN THE ABSENCE OF THE DEPUTY CLERK**

A report on the office situation had been circulated prior to the meeting (Appendix 12 private and confidential). The agreement to employ temporary office help in the absence of the deputy clerk as per the confidential report was ratified. It was agreed to continue this arrangement until the deputy clerk was well enough to return to work and review the situation at the August meeting.

**There being no further business the meeting closed at 8pm.**

**Signed.....**

**Date.....**

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL  
COMMUNITY COMMITTEE  
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON  
MONDAY 4 JULY 2016 COMMENCING AT 8.00PM**

Present: Cllrs Hale (Chair), Bell, Faulkner (arrived at 8.50pm), Robinson-Giannasi and Worboys (arrived at 8.35pm)

In attendance: Mrs Weir (Clerk)

Also present: Cllr Fellows; District Cllr Gorys; 5 members of the public

**29/16 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllrs David and Harris. Cllrs Faulkner and Worboys advised that they would arrive late to the meeting.

**30/16 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA**

Cllr Bell declared a non-pecuniary interest in agenda item 40/16 - a grant application from the Vine Church.

**31/16 APPROVAL OF THE FOLLOWING MINUTES**

6 June 15/16 - 28/16  
The above minutes were accepted as an accurate record.

**32/16 AGREEMENT ON THE NEXT INFORMATION TO BE ADDED TO THE FACEBOOK PAGE**

It was agreed to add the circulated proposals to the Facebook page (Appendix 13).

**33/16 RECEIVE A REPORT ON THE RECENT HIGH STREET PARTY HELD ON 12 JUNE INCLUDING THE EXPENDITURE**

The final accounts were not quite ready but the chair advised that it looks as if the event will come in under budget. This will form an agenda item for the next meeting.

**34/16 RECEIVE AN UPDATE ON THE TESCO GREEN SPACE GRANT**

Notification has been received that 80% of the grant has been paid into the bank account. This will be confirmed on arrival of the bank statement. The chair will make contact with the Canal Authority to finalise the content of the project.

**35/16 RECEIVE AN UPDATE ON THE FLAG POLES PROJECT AND AGREEMENT ON ANY FURTHER ACTIONS**

There was no further update on this project. It was agreed that the committee would decide at the next meeting whether to continue with this project.

**36/16 RECEIVE A REPORT ON THE RECENT BANDS AND BLUES EVENT HELD ON 25 JUNE INCLUDING A REPORT ON THE EXPENDITURE**

This item was deferred.

### **37/16 RECEIVE AN UPDATE ON THE LEADER GRANT APPLICATION TO SUPPORT TOURISM**

This item was deferred. The chair did advise that the Canal Authority will not approve the chosen location so he will need to ask if the proposed location can be changed.

### **38/16 RECEIVE AN UPDATE ON THE FIREWORKS EVENING**

The committee was advised that regular meetings with Hook and Odiham Lions will commence this week. Cllrs David and Hale will provide feedback at the next meeting.

### **39/16 AGREEMENT ON THE PROVISION OF TOURISM MAPS FOR THE PROPOSED SITES IN NORTH WARNBOROUGH**

The Odiham Society have suggested that maps are installed at Prior's Corner, The Derby Inn and The Mill House. They are looking into obtaining the required permission, the best sizes for the locations and how the maps will be attached.

*The meeting closed at 8.10pm and then re-opened at 8.20pm to consider grant applications.*

### **40/16 CONSIDERATION OF GRANT APPLICATIONS**

Representatives from the Citizens Advice Bureau and The Vine Church were present at the meeting to give an overview of their applications.

**It was resolved** to approve the following grant applications:-

North Warnborough Community Football Support Associations - £500

Odiham Toddler Group - £183

Citizens Advice Bureau - £1500

The Vine Church - £2000 (subject to approval that granting money to a church for maintenance works is allowed).

Two grant applications were also submitted by All Saints Church for the Christmas Tree Festival and Carols in The Bury. It was agreed to not discuss them, but for the chair to have a discussion with the church about their on-going plans. It was suggested that there may be an opportunity to divert other funds to assist.

A grant application had also been received after the advertised deadline from InOdiham CIC regarding the food festival. The chair would talk to the chair of InOdiham about this event.

### **41/16 CONSIDERATION OF OPC'S INPUT TO THE FLAVOURFEST TAKING PLACE ON 29 AUGUST 2016**

An application for a grant towards funding of the Flavourfest event had been received after the closing date and therefore was not considered. An overview of the event had been circulated prior to the meeting (Appendix 14) but Cllrs wanted more information on the event, particularly to what extent it was commercial before considering if any input was required from OPC. It was agreed that the chair would talk to InOdiham to try and find out more details for the next meeting.

### **42/16 RECEIVE AN UPDATE ON THE VILLAGE CALENDAR INITIATIVE**

There have been a number of entries for the village calendar initiative received by All Saints Church who are partnering OPC on this. Consideration is needed for judging of the photographs. Suggestions made included; the RAF Station Commander, the press and the community via an exhibition.

**There being no further business the meeting closed at 8.55pm.**

**Signed.....**

**Date.....**

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL  
AMENITY AREAS COMMITTEE  
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON  
MONDAY 4 JULY 2016 COMMENCING AT 8.10PM**

Present: Cllrs Robinson-Giannasi (Chair), Bell, Faulkner (arrived at 8.50pm), Fellows, Hale and Worboys (arrived at 8.35pm)

In attendance: Mrs Weir (Clerk)

Also present: 6 members of the public

**24/16 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr David. Cllrs Faulkner and Worboys advised that they would be late to the meeting.

**25/16 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA**

None

**26/16 APPROVAL OF THE FOLLOWING MINUTES**

6 June 14/16 - 23/16  
The above minutes were accepted as an accurate record.

**27/16 RECEIVE AN UPDATE ON THE ALLOTMENT SITE**

A report had been circulated to all prior to the meeting (Appendix 15). Quotes have been requested from a number of companies for the creation of the allotment and the details posted on Find A Trade's website. The closing date for quotes to be received at the office is 18 July, with the intention of the full council appointing a contractor at the meeting on 1 August.

*This item below was received at 8.55pm. District Cllr Gorys had left the meeting as had 3 members of the public.*

**28/16 RECEIVE AN UPDATE REGARDING THE INITIAL CONSULTATION WITH THE YOUNG PEOPLE IN THE PARISH REGARDING AMENITY FACILITIES**

Russ Haines gave an overview of the report that he had circulated to the Cllrs Hale and Worboys prior to the meeting (Appendix 16). He had met with the Scouts, years 7 and 8 at RMS and years 9 and 10 at RMS. His approach had been open, with conversations being broad to stimulate conversations and generate input.

There was an overriding preference for siting any facilities centrally with Baker Hall and the Recreation Ground being the preferred locations. Provision of cycle ways featured highly but were generally viewed as a method of getting to a facility. There was some interest in the Wharf and a few mentions of the BMX track at Bartley Heath, but concern was shown over accessibility. All three groups showed little interest in Montfort Place (Hatchwood) as a location for facilities.

The most popular facilities were a covered venue to hang out (preferably with Wi-Fi); a zip wire and/or climbing facilities; a concrete skate park; an overhaul of the existing basketball court next to Leapfrogs, with the option of floodlights; a trim trail / fitness equipment and public tennis courts.

In the report, Russ suggests getting initial costings of the most popular facilities to see what is realistically achievable and then conduct a follow up survey via Survey Monkey to gain a definitive

view of the most popular ideas.

**29/16 RECEIVE A REPORT FROM THE MEETING WITH THE PERSON WISHING TO USE THE RECREATION GROUND FOR FOOTBALL AND MULTI SPORTS COACHING**

This item was deferred.

**30/16 RECEIVE A REPORT ON THE MEETING HELD WITH MIKE MORRIS REGARDING REGENERATION PROJECTS IN THE PARISH**

Cllr Robinson-Giannasi had met recently with Cllr Morris and advised that although Cllr Morris was extremely enthusiastic about regeneration projects, there was no money available. He is keen to help source funding or obtain sponsorship from local businesses. They considered the possibility of having “gates” on the entrance to the village from the Farnham Road and the M3, like the ones on the entrance to Long Sutton.

It is believed that there is mention of the developer for Archery Fields installing “gates” near to the site, which will need to be confirmed. The clerk was asked to contact Long Sutton to find out details of their gates.

**There being no further business the meeting closed at 9.20pm.**

**Signed.....**

**Date.....**