

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL  
HELD IN ALL SAINTS CHURCH, THE BURY ON  
MONDAY 9 JANUARY 2017 COMMENCING AT 7.30PM**

Present: Cllrs Hale (Chair), Bell, David (8pm), Faulkner, Fellows, Fleming, Harris, Robinson-Giannasi and Stewart

In attendance: Mrs Weir (Clerk)

Also present: District Cllr Crookes (7.45pm); Approximately 26 members of the public

**FULL COUNCIL**

**207/16 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Worboys. District Cllr Gorys also sent his apologies.

**208/16 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA**

None

**209/16 PUBLIC SESSION**

Mr Hugh Sheppard addressed the council regarding pre-determination of the new Deer Park planning applications; response to the NH Plan; the Deer Park planning applications and the responses to the Examiner's report on the NH Plan should be an agenda item for full council (Appendix 1).

Sir Joe French addressed the council regarding the changes to the parish, NH Plans and the role of a parish Cllr (Appendix 2).

*The meeting was advised by the chair that the Examiner's report on the NH Plan will be taken to Hart DC's cabinet for approval on 2 February and that Hart DC are looking at arranging a referendum in May, probably to coincide with the County Council elections.*

**210/16 APPROVAL OF THE FOLLOWING MINUTES:**

Monday 5 December 183/16 - 206/16

The above minutes were approved as an accurate record of the meeting by the majority vote after the addition of the following to item 205/16 "Cllr Fleming requests that no criticism was intended of the clerk".

**211/16 RECEIVE AND NOTE THE FOLLOWING MINUTES:**

Community - 7 November 82/16 - 94/16

Amenity - 7 November 61/16 - 71/16

The above minutes were received and noted.

**212/16 CHAIRMAN'S ANNOUNCEMENTS**

The chair wished to congratulate Mr John Champion on his nomination for a British Empire Medal for his work on the Magna Carta celebrations.

He thanked everyone involved in the Carols in The Bury and all who helped to make the High Street look so festive, especially InOdiham.

## **213/16 CLERK'S REPORT**

The clerk advised Cllrs that the lease for the offices in the Bridewell with HCC has now formally been registered with the Land Registry and a copy of this has been filed in the office.

She advised Cllrs that the analytics for the website have now been set up, but it will take a few weeks to get any data.

She confirmed that the Examiner's report for the NH Plan has now been received and added to the website and there is also a link to it from OPC's Facebook page. She advised that it is the intention for a report to be taken to Hart DC's cabinet on 2 February seeking endorsement of the Examiner's report and for agreement to the recommended modifications so that the Plan can be proceeded to referendum.

Finally the clerk advised Cllrs that the office has received a number of thank you cards and emails for the grant issued to the RAF Service Fund for families of RAF personnel deployed over Christmas.

## **214/16 APPROVAL OF THE SIGNING OF NOVEMBER'S BANK RECONCILIATION BY THE CHAIR**

**It was resolved** for the chair to sign the bank reconciliation for November which had been circulated to all prior to the meeting (Appendix 3 P&C).

## **215/16 AUTHORISATION OF THE LIST OF PAYMENTS TO BE MADE AND APPOINTMENT OF TWO CLLRS TO FINISH THE PAYMENT PROCESS**

**It was resolved** to authorise the list of payments circulated prior to the meeting (Appendix 4 P&C). Cllrs Fellows and Stewart were appointed to finish the payment process.

## **216/16 RECEIVE AND VOTE ON THE PROPOSAL REGARDING FUTURE OWNERSHIP OF THE STRIP OF LAND BEING OFFERED BY HCC RUNNING NORTH EAST FROM FOOTPATH 7 TOWARDS DUNLEYS HILL**

Cllr Fleming advised that due to the fact that the planning application had been withdrawn, it was premature for the council to consider taking future ownership of the strip of land being offered by HCC running north east from footpath 7 towards Dunleys Hill.

He then confirmed that at midday today, OPC was advised that HCC will be considering the planning application on 25 January, so it was agreed that he would write a proposal to be considered at the next full council meeting.

## **217/16 APPROVAL OF THE DRAFT POLICY FOR THE CLAIMING OF EXPENSES BY CLLRS**

The draft policy for claiming of expenses by Cllrs and a report had been circulated to all prior to the meeting (Appendix 5).

It was agreed by the majority vote to approve the circulated policy.

## **218/16 RESOLUTION TO APPROVE THE BUDGET REQUESTS FROM ALL COMMITTEES**

The final budget proposals from all committees had been circulated to all prior to the meeting (Appendix 6).

**It was resolved** to approve the budget requests from all committees for the financial year 2017/18 which totalled £168,726.

## **219/16 RESOLUTION TO SET THE PRECEPT FOR THE FINANCIAL YEAR 2017/18**

A report detailing the total expenditure for the council, the effect this will have on reserves and two proposals regarding the precept had been circulated to all prior to the meeting (Appendix 7).

**It was resolved** to request a precept of £132,507 from Hart DC, which would mean the use of £16,763 from reserves. The band D equivalent property charge will stay the same as last year at £60.32. The required forms were signed by the chairman, vice-chair and the clerk.

## **220/16 DISCUSSION ON THE ARRANGEMENTS FOR THE ANNUAL PARISH ASSEMBLY**

It was suggested to hold the Annual Parish Assembly after the County Council elections on 4 May and hopefully the referendum of the NH Plan. It was agreed that the office would look into the availability of All Saints Church on Wednesday 10 May.

## **221/16 APPOINTMENT OF TWO CLLRS TO CARRY OUT THE CLERK'S ANNUAL APPRAISAL**

Cllrs Hale, Harris and Stewart were appointed to carry out the clerk's annual appraisal.

## **222/16 NOTE THE REQUEST FROM A MEMBER OF THE PUBLIC TO RECEIVE THE LEGAL ADVICE THAT OPC RECEIVED REGARDING THE WITHOLDING OF NH PLAN DATA**

Cllrs were advised that the legal advice that OPC had received regarding the withholding of the NH Plan data been sent to the member of the public on 21 December 2016.

## **223/16 CONSIDERATION OF THE FOI REQUEST FROM A MEMBER OF THE PUBLIC TO RECEIVE ALL COMMUNICATION BETWEEN THE OFFICE AND CLLRS, CLLRS AND CLLRS, CLLRS AND OUTSIDE BODIES AND THE OFFICE AND OUTSIDE BODIES FROM 01/01/16 TO 05/12/16 REGARDING THE NH PLAN AND TO AGREE ON OPC'S RESPONSE**

Details of the FOI request and a report on the request had been circulated to all prior to the meeting (Appendix 8). Due to the vast extent of this FOI request, the clerk had contacted the Information Commissioner for advice. Cllrs were advised in the report that councils can refuse inappropriate requests if the time to complete them would exceed 18 hours.

**It was resolved** by the majority vote to refuse this request on the basis that it would take in excess of 18 hours to determine the appropriate material and locate, retrieve and extract the information referenced in the request. As the vote to refuse this request was 4 against and 4 for refusal, the chair used his casting vote.

## **224/16 RESOLUTION TO APPROVE THE AMENDMENT TO STANDING ORDER 1(F)**

**It was resolved** to approve the amendment to standing order 1(f) which changes the time a member of public can speak for in the public session from 5 minutes to 3 minutes.

## **225/16 RECEIVE THE MINUTES FROM THE HART DISTRICT ASSOCIATION OF PARISH & TOWN COUNCILS HELD ON 11 OCTOBER**

The notes from the HDAPTC meeting held on 11 October had been circulated prior to the meeting (Appendix 9). The next meetings are due to be held on 10 January and 11 April.

*The meeting closed at 8.30pm and re-opened at 8.55pm for the following private and confidential items. Cllrs Fleming and Stewart had left the meeting.*

**226/16 PASS A RESOLUTION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMINISTRATION TO MEETINGS) ACT 1960 TO EXCLUDE THE PUBLIC AND PRESS**

**It was resolved to** exclude the public and press from the meeting.

**227/16 RECEIVE AN UPDATE ON THE MEETING HELD ON 13 DECEMBER REGARDING THE PROGRESS OF A RURAL EXCEPTION SCHEME IN THE PARISH BY THE APPOINTED REPRESENTATIVES**

Private and confidential notes from the meeting held with representatives from Hart DC, the Rural Housing Enabler and a representative from OPC on 13 December had been circulated to all prior to the meeting (Appendix 10 P&C).

It was agreed that Cllr Robinson-Giannasi would contact all parties and advise that OPC wishes this project to be put on hold until after the referendum of the NH Plan.

**228/16 APPOINTMENT OF THREE CLLRS TO LOOK INTO THE COMPLAINT RECEIVED BY THE COUNCIL AND TO MAKE A RECOMMENDATION FOR FULL COUNCIL APPROVAL**

**It was resolved** to appoint Cllrs Bell, David and Robinson-Giannasi to look into the complaint received by the council (Appendix 11 P&C) and to make a recommendation for full council approval.

**There being no further business the meeting closed at 9.05pm.**

**Signed**.....

**Date**.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL  
COMMUNITY COMMITTEE  
HELD IN ALL SAINTS CHURCH, THE BURY ON  
MONDAY 9 JANUARY 2017 COMMENCING AT 8.30PM**

Present: Cllrs Hale (Chair), Bell, David, Faulkner, Harris and Robinson-Giannasi

In attendance: Mrs Weir (Clerk)

Also present: Cllr Fellows; 2 members of the public

**105/16 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Worboys.

**106/16 DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA**

None

**107/16 APPROVAL OF THE FOLLOWING MINUTES**

5 December 95/16 - 104/16  
The above minutes were accepted as an accurate record.

**108/16 AGREEMENT ON THE NEXT INFORMATION TO BE ADDED TO THE FACEBOOK PAGE**

It was agreed that Cllr Hale would circulate the next information to be added to the Facebook page for agreement via email.

**109/16 RECEIVE AN UPDATE ON THE TESCO GREEN SPACE GRANT**

The chair advised that the three canal boards, map of the canal and finger posts had been ordered and works to install them would start soon.

**110/16 RECEIVE THE FINANCIAL REPORT ON THE FIREWORKS EVENING HELD ON 29 OCTOBER**

This item was deferred.

**111/16 RECEIVE A REPORT REGARDING THE PA SYSTEM, APPROVAL OF ANY FURTHER EXPENDITURE AND AGREEMENT ON ANY NEXT STEPS**

It was agreed to ratify the expenditure of £368 ex VAT that Cllr Bell had made on behalf of the council to complete the PA system prior to its use at Carols in The Bury.

Cllr Bell advised that there are some more items needed for the system, including plastic storage boxes that total £300. It was agreed to consider this further expenditure at the next meeting.

**112/16 CONSIDER GRANT APPLICATIONS**

There was only one grant request received.

It was agreed to issue the requested grant of £150 to Victim Support.

There being no further business the meeting closed at 8.45pm.

Signed.....

Date.....

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL  
AMENITY AREAS COMMITTEE  
HELD IN ALL SAINTS CHURCH, THE BURY ON  
MONDAY 9 JANUARY 2017 COMMENCING AT 8.45PM**

Present: Cllrs Robinson-Giannasi (Chair), Bell, David, Faulkner, Fellows and Hale

In attendance: Mrs Weir (Clerk)

Also present: Cllr Harris: 2 members of the public

**81/16 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Worboys.

**82/16 RECEIVE DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA**

None

**83/16 APPROVE THE FOLLOWING MINUTES:**

5 December 72/16 - 80/16

The above minutes were accepted as an accurate record.

**84/16 RECEIVE QUOTES FOR WORKS TO THE OPEN SPACE AT DUNLEYS HILL AND APPOINTMENT OF A CONTRACTOR**

A report detailing the quotes and advice received had been circulated to all prior to the meeting (Appendix 12).

It was agreed to carry out minimum works only in this financial year to the open space at Dunleys Hill, so the committee agreed to accept quote 2 for the sum of £588 ex VAT. It was agreed that the situation would be revisited in the next financial year.

**85/16 RECEIVE THE INSURANCE REINSTATEMENT COST ASSESSMENT**

The insurance reinstatement cost assessment and report had been circulated to all prior to the meeting (Appendix 13). These costs will be used for the renewal of the insurance policy in March 2017 and will be updated on the asset register.

**There being no further business the meeting closed at 8.55pm.**

Signed.....

Date.....