



The Bridewell
The Bury
Odiham
Hampshire
RG29 1NB

MEMBERS OF ODIHAM PARISH COUNCIL ARE SUMMONED TO ATTEND THE ANNUAL MEETING OF THE FULL COUNCIL AND COMMITTEES WHICH WILL BE HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON MONDAY 8 MAY 2017 COMMENCING AT 7:30PM MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND

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Parish Clerk
28 April 2017

FULL COUNCIL

- 01/17 Election of the Chairman of the council and to receive their declaration of acceptance of office
- 02/17 Election of the Vice-Chair of the council
- 03/17 To receive and accept apologies for absence
- 04/17 To receive declarations of interest relating to any item on the agenda
- 05/17 Public session – An opportunity for residents to raise questions and issues with the parish council. Please contact the clerk for details or check the website.
- 06/17 To approve the following minutes:

Monday 3 April	279/16 - 304/16
Monday 10 April	305/16 - 309/16
- 07/17 To receive and note the following minutes:-

Amenity 6 March	93/16 - 103/16
Traffic and Transport 20 February	82/16 - 93/16
Community 6 March	128/16 - 140/16
Planning 20 February	161/16 - 171/16
- 08/17 To consider committees and agreement on their objectives and initiatives
- 09/17 Appointment of Cllrs to the agreed committees and appointment of Chairs of these committees
- 10/17 To agree on the terms of references for OPC committees
- 11/17 To set the dates, time and venue for the full council and committee meetings
- 12/17 Chairman's announcements
- 13/17 Clerks report
- 14/17 To approve the signing of March's bank reconciliation by the Chair
- 15/17 To authorise the list of payments and appointment of two Cllrs to finish the payment process
- 16/17 To review the bank signatories for all accounts
- 17/17 To review and adopt the Standing Orders
- 18/17 To review and adopt the Financial Regulations
- 19/17 Appointment of representatives to outside bodies
 - The Odiham Society
 - Basingstoke Canal Liaison Group

- Odiham Common Steering Group
- Neighbourhood Watch

- 20/17 To review the inventory of land and assets
- 21/17 To review the annual subscriptions /membership to other bodies
- 22/17 To review the Complaints Procedure
- 23/17 To review the Social Media Policy
- 24/17 To review the Reserves Policy
- 25/17 To review the Protocol for Public and Press Reporting at meetings
- 26/17 To review the Claiming of Cllr Expenses Policy
- 27/17 To review the Data Protection Policy
- 28/17 To review the Press and Media Policy
- 29/17 To review the Grievance and Disciplinary Procedure
- 30/17 To finalise the arrangements for the Annual Parish Assembly
- 31/17 To agree to a bespoke Data Protection training course for all Cllrs at a cost of £250
- 32/17 To resolve to allow the Community Committee to carry over £500 from the year ended 31 March 2016 under the heading of "honour board" to be spent in this financial year on community awards
- 33/17 To receive and approve the proposal for assets of a community value
- 34/17 To appoint two Cllrs to assist the clerk with interviews and agreement on the draft contracts to be offered to new employees
- 35/17 To receive the notes from the Hart District Association of Parish and Town Councils from 10 January 2017 and agreement on who will write future reports for these meetings
- 36/17 To receive a report from the Hart Local Plan briefing held on 25 April and to agree on OPC's representation on the Local Plan by the closing date of 9 June
- 37/17 To approve the use of the village maps by the Trustees of the Cross Barn on their website
- 38/17 To receive the actual to budget for the year ended 2016/17 including the statement of variants and recommendation from the finance committee
- 39/17 To pass a resolution in accordance with The Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press
- 40/17 To receive a report on the deputy clerk's exit interview and agreement on any required actions
- 41/17 To receive correspondence from the Monitoring Officer regarding the reported breach of the Code of Conduct by a Cllr and correspondence from the ICO regarding the breach of the Data Protection Act by a Cllr
- 42/17 To receive the report from HALC regarding Cllr Fellows complaint about the conduct of another Cllr and agreement on actions that need to be taken

COMMUNITY COMMITTEE

- 01/17 To receive and accept apologies for absence
- 02/17 To receive declarations of interest relating to any item on the agenda

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- 03/17 To approve the following minutes:
3 April 141/16 - 150/16
- 04/17 To agree on the next information to be added to the Facebook page
- 05/17 To receive an update on the Tesco green space grant
- 06/17 To receive an update on the arrangements for Armed Forces Day and approval of expenditure
- 07/17 To receive an update on the Spooktacula
- 08/17 To agree on the proposal for community awards
- 09/17 To resolve to approve the release of £1000 to InOdiham for live music during markets as per the budget
- 10/17 To receive an update on the PA system

AMENITY COMMITTEE

- 01/17 To receive and accept apologies for absence
- 02/17 To receive declarations of interest relating to any item on the agenda
- 03/17 To approve the following minutes:
3 April 104/16 - 113/16
- 04/17 To receive feedback from the meeting held with the tennis club and appointment of a solicitor to draft the lease between the tennis club and OPC
- 05/17 To receive a report on the proposal to ask High Street businesses to allow public access to their toilet facilities
- 06/17 To receive a proposal regarding a new noticeboard outside the new Co-op
- 07/17 To review the parish project research and agree on any next steps