

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL'S
COMMUNITY COMMITTEE
HELD IN THE PARISH ROOM, THE BURY ON
MONDAY 14 NOVEMBER 2017 COMMENCING AT 7.30PM**

Present: Cllrs Hale (Chair), Faulkner, Robinson-Giannasi and Worboys

Also present: 1 member of the public

63/17 APPOINTMENT OF A CLLR TO TAKE THE MINUTES

Cllr Hale was appointed to take the minutes.

64/17 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr David. District Cllrs Crookes and Gorys also sent their apologies.

65/17 RECEIVE DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None.

66/17 PUBLIC SESSION

None.

67/17 APPROVAL OF THE FOLLOWING MINUTES

2 October 49/17 - 62/17
The above minutes were accepted as an accurate record.

68/17 AGREEMENT ON THE NEXT INFORMATION TO BE ADDED TO THE FACEBOOK PAGE

The content list distributed via email prior to the meeting was agreed to be added to the Facebook page (Appendix 1).

69/17 RECEIVE FEEDBACK ON THE RECENT SPOOKTACULA

The chair took the opportunity to thank the Lions for partnering OPC on the event for the third year running which was well attended. A "wash up" meeting would be held at a later date which would include confirmation of the numbers attended and the revenue.

70/17 RECEIVE AN UPDATE ON THE PA SYSTEM

There was no update on the PA system. However, the system is required to support the Carols in The Bury event and Cllr Bell is in direct contact with All Saints Church regarding this.

71/17 RECEIVE AN UPDATE FROM THE WORKING PARTY SET UP TO COMMEMORATE THE 100TH ANNIVERSARY OF WW1

The committee were advised that a meeting is to be arranged between the Royal British Legion, The Odiham Society, All Saints Church, Mayhill School, Buryfields School and Robert May's School. Cllr

Hale was delegated to attend.

72/17 AGREEMENT ON INITIATIVES FOR MARKING THE 100TH ANNIVERSARY OF THE RAF, AGREEMENT ON THE SETTING UP OF A WORKING PARTY AND TERMS OF REFERENCE FOR THE WORKING PARTY

An update was provided on the proposed High Street party and box cart event by Cllr Hale. The proposal has been discussed in principle with RAF Odiham who have offered their support to the event as long as the responsibility for organising resides with OPC. An RAF project officer has been allocated to liaise and support the council. The proposed date based on input from the RAF is 9 June 2018.

The organisation of the event will require volunteer manpower and a working party has been proposed, following the same approach as successfully deployed for the 2016 Queen's birthday High Street party.

It was agreed that OPC's community committee would support the proposed event.

Proposed terms of reference had been circulated prior to the meeting (Appendix 2), which were agreed by the majority vote and signed by the chair. The names of the Cllrs, RAF representative and community volunteers who will form the working party were also noted and agreed.

The event will have a ticket cost. The outline cost of the event as per the appendix circulated by Cllr Hale were noted (Appendix 3).

It was agreed by the majority vote that any money raised that is not spent on event costs will go to the RAF appointed charities.

73/17 RECEIVE AN UPDATE ON THE PURCHASE AND INSTALLATION OF CHRISTMAS TREES ON THE HIGH STREET

A report on the purchase and installation of Christmas trees on the High Street had been circulated to all prior to the meeting (Appendix 4).

It was noted that the trees will be delivered on Friday 17 November and installed by Cllrs Faulkner and Harris and a number of community volunteers on Sunday 19 November. The circulated risk assessment was noted and will be agreed by the committee electronically (Appendix 5).

74/17 CONSIDERATION AND AGREEMENT ON THE ANNUAL GRANT TO RAF ODIHAM BASED ON THE NUMBER OF FAMILIES OF PERSONNEL WHO ARE DEPLOYED OVERSEAS AT CHRISTMAS

This items was deferred until after item 75/17.

Details of the grant issued in previous years to RAF Odiham had been circulated to all prior to the meeting originally arranged on 6 November (Appendix 7).

Cllr David had identified via email that 45 members of RAF Odiham will be deployed over Christmas.

It was agreed by the majority vote that OPC provide a grant fund of £1500 to the RAF Service Fund for families who have a member deployed over Christmas.

It was also agreed that the residual from the money budgeted for the stage should be put towards the annual grant, if approved by full council.

75/17 RECEIVE AN UPDATE ON THE PURCHASE OF AN OUTDOOR STAGE AND AGREEMENT ON THE COST

Details of costings for the purchase of an outdoor stage had been circulated to all prior to the meeting (Appendix 6).

It was agreed to purchase the stage from supplier 3, which is for a second hand stage at the cost of £600.

76/17 RESOLUTION TO AGREE TO RELEASE THE BUDGETED AMOUNT OF £500 TOWARDS THE VILLAGE CALENDAR INITIATIVE

It was resolved to release the budgeted amount of £500 towards the village calendar initiative.

77/17 RESOLUTION TO AGREE TO RELEASE THE BUDGETED AMOUNT OF £2000 TO INODIHAM FOR THE CHRISTMAS EXTRAVAGANZA

It was resolved to release the budgeted amount of £2000 to InOdiham for the Christmas Extravaganza.

78/17 RESOLUTION TO AGREE TO RELEASE THE BUDGETED AMOUNT OF £500 TOWARDS CAROLS IN THE BURY

It was resolved to release the budgeted amount of £500 towards Carols in The Bury.

It was proposed that the office request a summary of the costs for the event from All Saints Church so that the committee can see how the budget is spent.

79/17 RESOLUTION TO AGREE TO PURCHASE 8 VILLAGE CALENDARS OUT OF THE PROMOTION OF THE VILLAGE HEADING

It was resolved to agree to purchase 8 village calendars out of the promotion of the village heading.

80/17 CONSIDERATION OF BUDGET PROPOSALS FOR THE COMMITTEE

A draft proposal for the budget for the community committee had been circulated to all prior to the meeting originally arranged on 6 November (Appendix 8). The chair had also circulated his proposals for the budget prior to this meeting (Appendix 9).

The draft budget outline was broadly agreed by all, however it was agreed that this would be formally approved at the next meeting to ensure that all members of the committee have a chance to contribute.

There being no further business the meeting closed at 8.25pm.

Signed.....

Date.....