

**MINUTES OF THE EXTRA-ORDINARY MEETING OF
ODIHAM PARISH COUNCIL'S AMENITY COMMITTEE
HELD IN THE OLD SCHOOL, LONDON ROAD ON
WEDNESDAY 29 NOVEMBER 2017 COMMENCING AT 7.30PM**

Present: Cllrs Worboys (Chair), Bell, David, Faulkner, Fellows, Hale and Robinson-Giannasi

In attendance: Mrs Weir (Clerk)

Also present: District Cllr Crookes; 35 members of the public

61/17 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received from District Cllr Gorys.

62/17 RECEIVE DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

None.

63/17 PUBLIC SESSION

A resident addressed the committee on their opinion on where best to site a teen facility (Appendix 1).

Cllr Stewart addressed the committee on the King Street toilets and his idea to investigate the use of facilities in pubs and restaurants on the High Street (Appendix 2).

64/17 APPROVAL OF THE FOLLOWING MINUTES

25 September 47/17 - 60/17
The above minutes were accepted as an accurate record.

65/17 RECEIVE AN UPDATE ON THE RE-LETTING OF CHAPEL COTTAGE

A report on the re-letting of Chapel Cottage had been circulated to all prior to the meeting (Appendix 3). The report advised that the agent had found tenants for the cottage in October, but unfortunately they have not returned the required paperwork. The agent is continuing to market the property.

The report also advised that the re-decoration of the inside and outside has been completed, the new appliances will be installed shortly, the garden is been sorted and that the previous tenant has written to the agent complaining about the unsatisfactory state of the garden, believing his rent was increased to maintain the garden and he is now asking for a rebate.

The clerk advised the committee that the previous tenant had now written to the council about his complaint and that she would be looking into the facts before bringing the letter to the committee's attention at the next meeting. The clerk advised that the rent was increased and OPC agreed to pay for a contractor to tidy the garden at various times throughout the year.

66/17 RECEIVE THE AUDIT OF THE LITTER BINS IN THE PARISH

The committee was advised prior to the meeting that Hart DC have put a layer on the web based GIS map showing the location of litter bins throughout the district which is accessible through Hart DC's website.

It was agreed to defer this item.

67/17 RECEIVE AN UPDATE ON THE ALLOTMENT PROJECT, CONSIDERATION TO CHANGE THE FENCE/GATE AT THE FRONT OF THE SITE TO POST AND RAIL FENCING, CONSIDERATION OF WHAT PHASE 2 SHOULD INCLUDE AND AGREEMENT ON A FUNDING STRATEGY

A report on the allotment project advising that works to Phase 1 started on 27 November was circulated to all prior to the meeting (Appendix 4). The appointed contractor has suggested that post and rail fencing at the front of the site would look better than the chain link fence in the specification and if this is agreed by the committee they may like to consider wooden gates rather than metal ones.

It was agreed to change the fence at the front of the site to post and rail as it would be more in keeping with the area as per the suggestion by the contractor and to change the vehicle and pedestrian gate to wooden ones.

Details of the items from the original approved specification for the project that were not included in Phase 1 were also detailed in the report. Concern was expressed that there was no budget strategy for the project, despite Hart DC approving in 2010 to collect developer's contributions up to £40,000 for the project. It was noted that OPC is holding £32,281 in reserves for the project and Hart DC are currently holding a total of £71,058.77 from s106 contributions for the allotments and improvements to the rec.

It was resolved by the majority vote to spend a maximum budget of £44,539 on the allotment project. The £32,281 in reserves will be used and the balance drawn from the s106 funds that Hart DC is holding on OPC's behalf.

It was agreed that the office would obtain quotes for Phase 2 as per the list in the report for the committee to consider what is necessary and what can be afforded.

68/17 REVIEW AND AGREEMENT ON THE CEMETERY CHARGES

A report on the current cemetery charges, those of neighbouring cemeteries and proposed increases had been circulated to all prior to the meeting (Appendix 5).

It was resolved to approve the proposed new cemetery charges and agreed that in the future any increases should be more in line with inflation.

69/17 RECEIVE A RECOMMENDATION FROM THE FOOTPATHS OFFICER ON RIGHTS OF WAY THAT REQUIRE WORKS THAT COULD BE CARRIED OUT BY THE LENGTHSMAN

The footpaths officer was asked on 3 October to suggest works to be carried out on footpaths by the Lengthsman. Unfortunately, he has yet to respond.

It was agreed to defer this item and for the clerk to send a reminder to the footpaths officer.

70/17 RECEIVE THE RESULTS FROM THE KING STREET TOILET SURVEY AND AGREEMENT ON THE NEXT STEPS

The combined results from Survey Monkey and the paper copies had been circulated to all prior to the meeting (Appendix 6). It was noted that the results in question 10 should show that more females responded than men. The chair gave an overview of the results from his discussion document (Appendix 7), noting that the clerk had corrected some of the figures in his "next steps".

It was noted that although the asbestos survey has been carried out on the toilets, the report has yet to be received. Various sources of funding were discussed including the precept, reserves and grants but as no costing details were known, it was agreed that an idea of costs was needed to enable a funding strategy to be considered and agreed by the committee.

It was agreed by the majority vote that the chair would draw up a specification to re-furbish the toilets to allow quotes to be obtained for the committee's consideration.

71/17 RECEIVE THE RESULTS FROM THE JUNIOR RECREATION SURVEY AND AGREEMENT ON THE NEXT STEPS

The combined results from Survey Monkey and the results from the paper copies had been circulated to all prior to the meeting (Appendix 8). Cllr Hale went through his discussion paper (Appendix 9), highlighting that the parking question was only included to see what the interest would be and that the survey results were to be used for guidance. He proposed that the committee set a budget of £60,000 to be drawn from the s106 funds that Hart DC is holding on the councils behalf, that input is considered from pupils at Mayhill School, that the bespoke idea for a chinook is explored further, that quotes are obtained for the most popular items of equipment and that the office look at the covenant for the recreation ground with regards to the idea for a modest area of parking.

Cllr Hale advised that he had spoken informally to Leapfrogs about the survey results which may need to be followed up formally. Concern was expressed that the survey was not exclusively for residents of the parish, even though there was only a few postcodes that appeared to be outside of the parish.

It was agreed to allocate a budget of £60,000 from the s106 funds that Hart DC are holding to enhance equipment for junior recreation.

It was agreed that Cllrs David and Hale would seek input from pupils at Mayhill Junior School.

It was agreed by the majority vote, Cllr David abstained from the vote, to seek designs and costs for a bespoke chinook structure.

It was agreed to obtain 3 competitive quotes for equipment based on the survey results.

It was agreed that the office would circulate the covenant for the rec to all members of the committee and seek advice from Adam Green at Hart DC regarding the proposed ideas for the rec. Cllr Hale advised that he had been told that planning permission would not be required for structures under 4m in mass.

Cllr Fellows raised concern over the responses received from postcodes outside of the parish and was advised that there was a simple way to look into this should it be required. He commented that the council staff were employed to do this, but received no support from anyone else to ask staff to look into this further.

72/17 RECEIVE THE RESULTS FROM THE TEEN RECREATION SURVEY AND AGREEMENT ON THE NEXT STEPS

The combined results from Survey Monkey and the results from the paper copies had been circulated to all prior to the meeting (Appendix 10). Cllr Hale went through the chairs discussion paper, highlighting the fact that s106 agreement states that the £100,000 is for a youth hub or similar facility in Odiham (Appendix 11). The surveys clearly show that the recreation ground is the favoured site for teens, a question asked ahead of any site specific equipment, but also shows that the highest numbers of responses was from those in the age bracket of 60+.

The results showed that the conversion of the basketball court to a MUGA was the most popular idea for the recreation ground followed by fitness equipment. Fitness equipment at Montfort Place was the most popular idea followed by a pump track.

It was agreed that the survey results for all 3 surveys would be added to the website, along with the discussion paper for the teen recreation. The discussion paper would also be shared with the relevant officers at Hart DC.

It was agreed by the majority vote to progress the recreation ground as the location for a youth hub and to progress seeking quotes to convert the basketball court into a MUGA and quotes for fitness equipment both at the rec and Montfort Place. The office was delegated to progress this project, with support from Cllrs Hale and Robinson-Giannasi.

73/17 AGREEMENT ON THE S106 FUNDING STRATEGY FOR OUR APPROVED S106 INITIATIVES

Cllr Hale had circulated a discussion paper with some thoughts on the funding for the allotments and junior recreation initiatives (Appendix 12). The clerk had advised that some changes were needed to some of the figures.

It was agreed that the document had been covered in previous agenda items.

74/17 RESOLUTION TO APPROVE THE COMMITTEE'S BUDGET PROPOSALS TO BE PUT FORWARD FOR FULL COUNCIL APPROVAL FOR 2018/19

A draft proposal for the budget had been circulated to all prior to the meeting (Appendix 13).

It was resolved by the majority vote to add £1000 for the replacement of bins in the play areas to the circulated document which was then approved to be put forward for full council approval for 2018/19.

There being no further business the meeting closed at 10pm.

Signed.....

Date.....