



The Bridewell
The Bury
Odiham
Hampshire
RG29 1NB

**MEMBERS OF ODIHAM PARISH COUNCIL ARE SUMMONED TO ATTEND THE ANNUAL MEETING OF THE FULL COUNCIL AND COMMITTEES WHICH WILL BE HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON MONDAY 14 MAY 2018 COMMENCING AT 7:30PM
MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND**

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Parish Clerk
8 May 2018

FULL COUNCIL

- 11/18 Election of the Chairman of the council and to receive their declaration of acceptance of office
- 12/18 Election of the Vice-Chair of the council
- 13/18 To receive and accept apologies for absence
- 14/18 To receive declarations of interest relating to any item on the agenda
- 15/18 Public session – An opportunity for residents to raise questions and issues with the parish council. Please contact the clerk for details or check the website.
- 16/18 To approve the following minutes:
Monday 9 April 277/17 - 298/17
- 17/18 To receive and note the following minutes:-
Amenity 5 March 101/17 - 113/17
Traffic and Transport 12 March 102/17 - 113/17
Community 5 March 111/17 - 119/17
Planning 12 March 169/17 - 181/17
Planning 3 April 182/17 - 193/17
- 18/18 To consider committees and agreement on their objectives and initiatives
- 19/18 Appointment of Cllrs to the agreed committees and appointment of Chairs of these committees
- 20/18 To agree on the terms of references for OPC committees
- 21/18 To set the dates, time and venue for the full council and committee meetings
- 22/18 Chairman's announcements
- 23/18 Clerks report
- 24/18 To approve the signing of March's bank reconciliation by the Chair
- 25/18 To authorise the list of payments and appointment of two Cllrs to finish the payment process
- 26/18 To review the bank signatories for all accounts
- 27/18 To review and adopt Standing Orders
- 28/18 To review and adopt Financial Regulations
- 29/18 Appointment of representatives to outside bodies for:
- The Odiham Society
 - Basingstoke Canal Liaison Group

- Odiham Common Steering Group
- Neighbourhood Watch
- Flood Forum
- Hatchwood Forum

- 30/18 To review the inventory of land and assets
- 31/18 To review and approve the annual subscriptions/membership to other bodies
- 32/18 To review and adopt the Complaints Procedure
- 33/18 To review and adopt the Social Media Policy
- 34/18 To review and adopt the Reserves Policy
- 35/18 To review and adopt the Protocol for Public and Press Reporting at meetings
- 36/18 To review and adopt the Claiming of Cllr Expenses Policy
- 37/18 To review and adopt the Data Protection Policy
- 38/18 To review and adopt the Grievance and Disciplinary Procedure
- 39/18 To review and adopt the Freedom of Information Policy
- 40/18 To review and adopt the Document Retention Policy
- 41/18 To review and adopt the Media Relations Policy and Communication Guidelines
- 42/18 To review and adopt the Policy and Guidance for Dealing with Persistent, Vexatious and Unreasonable Customer Behaviour
- 43/18 To review and adopt the Principles Governing OPC's Engagement and Consultation Process
- 44/18 To receive the notes from the Hart District Association of Parish and Town Councils from 10 April 2018
- 45/18 To review the actual to budget for the final quarter of the financial year 2017-2018
- 46/18 To receive an update on the General Data Protection Regulation and approval of required privacy notices
- 47/18 To resolve to approve the recommendation from the amenity committee regarding the allotment contractor for Phase 2 of the project and the re-allocation of reserves
- 48/18 To receive a report on the land at Bufton Field that is being offered to OPC from HCC and agreement on how OPC should proceed with this
- 49/18 To receive details of requests received under the Freedom of Information Act
- 50/18 To consider and agree on OPC's response to the Ministry of Housing, Communities and Local Governments consultation about unauthorised developments and encampments
- 51/18 To receive the draft notes from the NH Plan Monitoring Group's meeting held on 6 April and the 2018 Monitoring Report
- 52/18 To receive the Declaration of Results of the Parish Poll from the Returning Officer

COMMUNITY COMMITTEE

- 01/18 To receive and accept apologies for absence
- 02/18 To receive declarations of interest relating to any item on the agenda

- 03/18 To approve the following minutes:
9 April 120/17 - 129/17
- 04/18 To agree on the next information to be added to the Facebook page
- 05/18 To receive an update from the working party set up to progress the initiatives for marking the 100th anniversary of the RAF
- 06/18 To receive an update regarding the formation of a sub-committee for the community awards initiative
- 07/18 To consider the request from the Twinning Association to support the 25th anniversary celebrations of the partnership between Odiham and Sourdeval
- 08/18 To resolve to approve the release of £1000 to InOdiham for the Bands in The Bury
- 09/18 To receive an update on the Spooktacula
- 10/18 To resolve to approve the release of £1000 to InOdiham for live music during markets as per the budget
- 11/18 To receive an update on the PA system

AMENITY COMMITTEE

- 01/18 To receive and accept apologies for absence
- 02/18 To receive declarations of interest relating to any item on the agenda
- 03/18 To approve the following minutes:
9 April 114/17 - 124/17
23 April 125/17 - 129/17
- 04/18 To consider and agree on work for the Lengthsman for this financial year
- 05/18 To consider and resolve to approve the draft lease for the tennis club
- 06/18 To receive an update on the cemetery
- 07/18 To receive the tenders for the teen recreation project and agreement on how to progress the project
- 08/18 To receive a report on the investigations on CCTV
- 09/18 To receive the 2017 Riverfly Survey of the River Whitewater
- 10/18 To receive and approve the recommendation for the junior play equipment