



Footpaths Officer - Terms of Reference

1. The Footpaths Officer (FO) will be appointed annually by the Traffic and Transport Committee. The role will usually be carried out by a Cllr.
2. The main role of the Footpaths Officer is to monitor the footpaths within the parish on behalf of the parish council.
3. The Footpaths Officer will investigate any footpath issues that are reported to the council, carry out any works that they can (using hand tools only) and issue a report with any required recommendations to the committee at the next meeting.
4. Any works requiring council funding will be brought to the attention of the Traffic and Transport Committee in a written report, detailing the funding required. The Footpaths Officer has no authority to commit the council to any financial resources.
5. The Footpaths Officer will promote the use of the footpath network and liaise with landowners, agencies and user groups to encourage good maintenance and improvements to the network.
6. Each year the Footpaths Officer will provide a list of footpaths that would benefit from works undertaken by the Lengthsman for the Traffic and Transport Committee's approval.
7. The Footpaths Officer will make recommendations to the Traffic and Transport Committee regarding projects that would benefit from expenditure from the current and future budget.
8. These Terms of Reference will be reviewed annually by the Traffic and Transport Committee.