



The Bridewell
The Bury
Odiham
Hampshire
RG29 1NB

**MEMBERS OF ODIHAM PARISH COUNCIL ARE SUMMONED TO ATTEND THE ANNUAL MEETING OF THE FULL COUNCIL WHICH WILL BE HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON MONDAY 13 MAY 2019 COMMENCING AT 7:30PM
MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND**

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Executive Officer
7 May 2019

FULL COUNCIL

- 01/19 Election of the Chairman of the council and receipt of their declaration of acceptance of office
- 02/19 Election of the Vice-Chair of the council
- 03/19 To receive and accept apologies for absence
- 04/19 To resolve to defer the signing of the Declaration of Acceptance of Office by Michael Killick
- 05/19 To receive declarations of interest relating to any item on the agenda
- 06/19 Public session - An opportunity for residents to raise questions and issues with the parish council. Please contact the Executive Officer for details or check the website.
- 07/19 To approve the following minutes:
Tuesday 30 April 300/18 - 310/18
- 08/19 To receive and note the following minutes:-
 - Amenity 4 March 119/18 - 130/18
 - Amenity 1 April 131/18 - 141/18
 - Community 4 March 116/18 - 124/18
 - Community 1 April 125/18 - 135/18
 - Planning 11 March 183/18 - 197/18
 - Planning 2 April 198/18 - 211/18
- 09/19 To consider if the council is eligible to exercise the General Power of Competence (GPC)
- 10/19 To consider committees and agreement on their objectives and initiatives
- 11/19 Appointment of Cllrs to the agreed committees and appointment of Chairs of these committees
- 12/19 To approve the terms of references for OPC committees
- 13/19 To set the dates, time and venue for the full council and committee meetings
- 14/19 Chairman's announcements
- 15/19 Executive Officer's report
- 16/19 To review the bank signatories for all accounts and appointment of Cllrs to be signatories
- 17/19 To approve the signing of April's bank reconciliation by the Chairman
- 18/19 To authorise the list of payments and appointment of two Cllrs to finish the payment process
- 19/19 To review and adopt Standing Orders

- 20/19 To review and adopt Financial Regulations
- 21/19 Appointment of representatives to outside bodies for:
- The Odiham Society
 - Basingstoke Canal Society
 - Odiham Common
 - Neighbourhood Watch
 - Flood Forum
 - InOdiham
 - Odiham and District Over 55 Wellbeing Forum
 - Hart Youth Forum
- 22/19 To review the inventory of land and assets
- 23/19 To review and approve the annual subscriptions/membership to other bodies
- 24/19 To review and adopt the Social Media Policy
- 25/19 To review and adopt the Reserves Policy
- 26/19 To review and adopt the Protocol for Public and Press Reporting at meetings
- 27/19 To consider if OPC should have a Remuneration Policy for Cllrs or if Cllrs should just claim expenses as per the Claiming of Cllr Expenses Policy
- 28/19 To review and adopt the Data Protection Policy
- 29/19 To review and adopt the Freedom of Information Policy
- 30/19 To review and adopt the Media Relations Policy and Communication Guidelines
- 31/19 To review and adopt the Policy and Guidance for Dealing with Persistent, Vexatious and Unreasonable Customer Behaviour
- 32/19 To review and adopt the Principles Governing OPC's Engagement and Consultation Process
- 33/19 To review and adopt the Council's Privacy Notices
- 34/19 To review and adopt the Health and Safety Policy
- 35/19 To review and adopt the Subject Access Request Policy
- 36/19 To review and adopt the Code of Conduct
- 37/19 To review and adopt the Tree Management Policy
- 38/19 To receive the notes from the Hart District Association of Parish and Town Councils from 9 April 2019
- 39/19 To review the actual to budget for the final quarter of the financial year 2018-2019
- 40/19 To receive details of requests from members of the public for information
- 41/19 To agree on any representations that OPC may have on Hook Parish Council's NH Plan Submission Consultation
- 42/19 To receive the correspondence from HCC Children's Services regarding the proposed safe route to RMS from Hook
- 43/19 To agree on address names requested by Hart DC for the development at the Chilli Pad/land at the rear of Castlebridge Cottage, Hook Road
- 44/19 To receive an update on the situation regarding the land between Mildmay Court and the cemetery and to receive notification from a resident of Mildmay Court that they are putting

OPC on “notice” that there is a boundary dispute in existence and agreement on the next steps

- 45/19 To receive an update on the situation regarding the recently installed headstone at the cemetery without OPC's permission and agreement on the next steps
- 46/19 To receive an update on Armed Forces Day and approval of the proofs for the gifts for the parade