



The Bridewell
The Bury
Odiham
Hampshire
RG29 1NB

MEMBERS OF ODIHAM PARISH COUNCIL ARE SUMMONED TO ATTEND THE MEETING OF THE FULL COUNCIL AND COMMITTEES WHICH WILL BE HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON TUESDAY 11 JUNE 2019 COMMENCING AT 7:30PM MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND

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Executive Officer
5 June 2019

FULL COUNCIL

- 47/19 To receive and accept apologies for absence
- 48/19 To receive declarations of interest relating to any item on the agenda
- 49/19 Public session - An opportunity for residents to raise questions and issues with the parish council. Please contact the Executive Officer for details or check the website.
- 50/19 To approve the following minutes:
Monday 13 May 01/19 - 46/19
- 51/19 To rescind the decision to not approve the minutes from 30 April 2019 after receiving notification on the breach of legislation that occurred when the council voted to not approve the minutes at the previous meeting
- 52/19 To receive and note the following minutes:-
Planning 23 April 212/18 - 224/18
- 53/19 Chairman's announcements
- 54/19 Executive Officer's report
- 55/19 To approve the signing of May's bank reconciliation by the Chairman
- 56/19 To authorise the list of payments and appointment of two Cllrs to finish the payment process
- 57/19 To rescind the decision made at the previous meeting regarding the updates to OPC's Standing Orders and to agree to form a working party with the Executive Officer to review them ready to make a recommendation for full council approval
- 58/19 To approve the terms of references for OPC's staffing committee and to set the meeting frequency
- 59/19 To review and adopt the Complaints Procedure
- 60/19 To review and approve the Claiming of Cllr Expenses Policy
- 61/19 To review and adopt the Policy and Guidance for Dealing with Persistent, Vexatious and Unreasonable Customer Behaviour
- 62/19 To appoint Cllr Killick to committees
- 63/19 To appoint Cllr Coleman to the Traffic and Transport Committee
- 64/19 To receive and note the annual internal audit report for 2018/19
- 65/19 To receive the year-end accounts for 2018/19

- 66/19 To resolve to approve the annual governance statement for 2018/19
- 67/19 To resolve to approve the accounting statements for 2018/19
- 68/19 To review the 5-year business plan for the general account
- 69/19 To receive the correspondence from Hart DC regarding OPC's application to nominate part of the Deer Park as an asset of a community value and agreement on the next steps
- 70/19 To receive a report from Cllrs McFarlane and Stewart after meeting with residents from Mildmay Court regarding the issue with land between Mildmay and the cemetery and agreement on the next steps
- 71/19 To appoint Cllrs and members of the public who have an understanding of the NH Plan to the NH Plan MG
- 72/19 To approve the Training and Development Policy and consideration of appropriate courses for Cllrs to attend
- 73/19 To receive an update on the Rural Exception Scheme for the parish and appointment of two Cllrs to attend meetings of the working party

AMENITY COMMITTEE

- 01/19 To receive and accept apologies for absence
- 02/19 To receive declarations of interest relating to any item on the agenda
- 03/19 To approve the following minutes:
30 April 142/18 - 148/18
- 04/19 To consider and agree on work for the Lengthsman for this financial year
- 05/19 To receive an update on the recent tree works at Chamberlain Gardens
- 06/19 To receive correspondence from the Chairman of the tennis club after receiving the signed lease from OPC and appointment of 2 Cllrs to meet with representatives from the club to discuss the way forward on the outstanding points
- 07/19 To receive a report from Cllrs after meeting the owner of the Exclusive Rights of the recently installed headstone at the cemetery without OPC's permission and agreement on the next steps
- 08/19 To receive an update on the toilet refurbishment and to note the agreed additional expenditure of £350 ex VAT on a replacement door and lock on the cleaners cupboard out of the general maintenance budget
- 09/19 To review the 5-year business plan for the committee

COMMUNITY COMMITTEE

- 01/19 To receive and accept apologies for absence
- 02/19 To receive declarations of interest relating to any item on the agenda
- 03/19 To approve the following minutes:
30 April 136/18 - 142/18
- 04/19 To consider and agree on the access to OPC's Facebook account
- 05/19 To agree on the next information to be added to the Facebook page
- 06/19 To appoint Cllrs to join the Armed Forces Day working party

- 07/19 To receive an update from the Working Party regarding the arrangements for Armed Forces Day and agreement on various items of expenditure
- 08/19 To approve the terms of reference for the sub-committee set up for the community awards initiative and appointment of Cllrs to the sub-committee
- 09/19 To approve the recommendation from the sub-committee set up for the community awards on who should receive this year's community award(s)
- 10/19 To approve the terms of reference for the Working Party set up to arrange the Spooktacula with Hook and Odiham Lions and appointment of Cllrs to the Working Party
- 11/19 To resolve to release the budgeted grant of £1500 to the Citizens Advice Bureau
- 12/19 To resolve to release the budgeted amount of £1000 to InOdiham for Bands in The Bury
- 13/19 To review the 5-year business plan for the committee