

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL'S
COMMUNITY COMMITTEE
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
TUESDAY 10 SEPTEMBER 2019 COMMENCING AT 8.08 PM**

Present: Cllrs Ball (Chair), McFarlane, MacPhee and Verdon

Also present: Cllr Ken Crookes – Hart DC
Cllr J Glenn –
3 Members of the public

In attendance: Mary Harris (Locum Parish Clerk)

24/19 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Killick.

25/19 DECLARATIONS OF INTEREST

No Declarations were made.

26/19 PUBLIC SESSION

No members of the public requested to speak.

27/19 APPROVAL OF THE FOLLOWING MINUTES

13 August 14/19 - 23/19

The above minutes were approved as an accurate record of the meeting.

28/19 FACEBOOK PAGE

It was **AGREED** to:

- Add the New Clerk advertisement
- Add a 'Save the Date' for the Spooktacular - 26th October 2019
- Add a farewell to the previous Clerk
- Add a welcome to the Locum Clerk
- Link to the News items on the OPC website

29/19 5-YEAR BUSINESS

It was **AGREED** to 'set this aside' pending a meeting of the Strategy Working Group.

30/19 ACTION POINTS

- Spooktacular – closed
- 5 Year Business Plan – 'set aside'

The Locum Clerk was tasked to update the Action Plan

31/19 AUTUMN NEWSLETTER

Councillors question the value for money of this type of newsletter. Perhaps this was an opportunity to do something simpler / pared down? It was suggested that a Working Group be set up to look at communication including the newsletter and its content. Councillors were asked to e-mail the Chair about what they would like to see in a newsletter, now and in the future. Everyone felt they would like a say in what went into it and they would like to see it before it was finalised. It was also suggested that there was a need to look at OPC’s communication as a whole, how people find out what OPC does, what’s happening, and ‘news’. There is scope to use a wide range of media including Facebook, websites, mailchimp etc. It was unanimously **AGREED** that everyone would put forward their ideas on communication to the Chair.

32/19 TREE OF LIGHT

Committee had received some information about the proposal which was being managed by the Lions. Council was invited to choose a suitable date and time for the Tree Dedication Service’. The Chair of the Council offered that she could attend on all the dates proposed, so it was **AGREED** to leave it to the Lions to set the date when most people were likely to be in attendance. The Clerk was tasked with speaking to the Lions about the event and the setting up of the Tree, which Council had budgeted to purchase.

33/19 VE DAY CELEBRATIONS – 8th MAY 2020

SAFFA is organising a national event and all local interested groups are invited to participate. It has been suggested that in Odiham the Parish Council might take the lead. A number of other local groups have indicated their willingness to participate. The Locum Clerk was requested to set out some Terms of Reference and organise an initial meeting, also to contact the RAF about their getting involved. Cllrs Ball and Verdon volunteered to be appointed to the Working Group and other councillors would be willing to be co-opted if necessary. This was **AGREED**.

34/19 SPOOKTACULAR UPDATE

Cllr Verdon had circulated information from the last meeting of the organising committee. The next meeting is scheduled for 26th September. The Locum Clerk had volunteered to create the Pumpkin competition flyer, and was tasked with notifying RAF Odiham re a NOTAM for 7pm to 7.30pm on 26th October. Cllr Verdon had arranged for the tennis club floodlights to light the access route.

35/19 BEACON FIELD TRACK

It was acknowledged that this item had inadvertently been placed on the Community Committee Agenda rather than the Amenity Committee. It was **NOTED** that some hedge cutting (at a high level) would be required in order for vehicles / generators to safely access the Beacon Field for the Spooktacular. It was recognised that the overhanging trees were in the grounds of Mayhill School however the path was OPC’s responsibility. Cllr Ball offered to see whether she could arrange for this work to be done, and other suggestions were made. If needed the Locum Clerk and Admin Officer would attend to review the situation and come up with a solution for Committee to consider.

36/19 SOCIAL MEDIA EDITING RIGHTS

It was suggested that with limited office staff over the coming months that two councillors might take on responsibility for updating Facebook and possibly the OPC website. None of the office staff use Facebook and it had in the past been managed by councillors. Cllr McPhee is already acting as the Facebook Moderator. It was **AGREED** that Cllrs McFarlane, MacPhee and Verdon would be given access.

There being no further business the meeting closed at 08.45pm.

Signed.....

Date.....