

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
TUESDAY 8 OCTOBER 2019 COMMENCING AT 7.30 PM**

Present: Cllrs McFarlane (Chair), Ball, Coffey, Coleman, Killick, MacPhee, Seabrook, Stewart and Verdon

Also present: Cllr J Glenn – HCC (arrived at 8.15 pm)

3 Members of the public

In attendance: Catherine Ryle (Admin Officer)

The Chair welcomed everyone to the meeting. No one wished to record the meeting.

153/19 To receive and accept apologies for absence

Apologies were received and accepted from Cllr Raw. District Cllrs Crookes, Dorn and Kennett also sent their apologies.

154/19 To receive declarations of interests and requests for dispensation relating to any item on the agenda

No declarations of interest or requests for dispensation were made.

155/19 Public session

- A resident read out a prepared statement (Appendix 1) on the boundary and footpath issue at Mildmay.
- Another resident read out a prepared statement (Appendix 2) on the boundary and footpath issue and requested that it should be appended to the minutes.

156/19 To APPROVE the following minutes:

Tuesday 13 August	101/19 - 125/19
Tuesday 10 September	136/19 - 152/19

The above minutes were approved as an accurate record of the meetings and were signed by the Chair.

157/19 To consider Matters Arising from the Minutes not elsewhere on the Agenda and to review the Full Council Action Points list (attached)

There were no matters arising from minutes. The Action Points were updated as follows:

83/19 A date for the Working Party had been arranged. Councillors to let the Chair know whether they could attend on 8 November 2019
124/19 JR attending on 8 October 2019
125/19 Not yet completed
149/19 Outstanding
151/19 Outstanding (awaiting Clerk)

158/19 To receive and APPROVE the updated Terms of Reference for the Staffing Committee

The updated Terms of Reference had been circulated to councillors prior to this meeting. It was proposed that they should be adopted. Adoption of the updated Terms of Reference for the Staffing Committee was **AGREED** unanimously.

159/19 Chairman's announcements – including an update on Clerk recruitment

The Chair made the following announcements:

- The Chair had attended a Flood Briefing at Hart DC. Resources are directed to high risk areas and Odiham lies in the middle band. Biggest risk is surface run-off. There is an initiative to offer rainwater 'planters' in priority areas and OPC will be informed in the new year if these will be available locally.
- She had been invited to a celebration at Robert Mays School on 17 October 2019
- She would be attending the (LGPS) pensions briefing at Winchester on 18 October 2019
- Interviews for 3 candidates for the Clerk post had been arranged for 14 October 2019. The Staffing Committee plans to make a recommendation to Full Council at an EGM.

160/19 Locum Clerk's report

The Locum Clerk's report was **NOTED**.

161/19 To AUTHORISE the list of payments and appointment of two Cllrs to finish the payment process

The list of payments had been circulated prior to the meeting. Clarifications were sought on the credit card total. The list of payments was **APPROVED** unanimously and Cllrs McFarlane and Stewart were appointed to finish the payment process.

162/19 To AGREE the setting up of a Direct Debit for ICO Fees and to authorise two councillors to sign

It was **AGREED** to set up Direct Debit payment for the annual ICO fees and that Cllrs Coleman and Stewart would sign the application form.

163/19 To receive and NOTE the External Auditors Report

The External Auditor's Report was received and **NOTED**. The notice of completion of audit had been put on the parish website.

164/19 To consider and AGREE a donation to the work of the Hampshire Archives

The archiving of parish records was discussed. It might be reasonable to schedule regular annual archiving.

It was **AGREED** to make a one-off donation of £100 to Hampshire Archives. The Locum Clerk would arrange for this to be paid from a suitable budget.

165/19 To AGREE appointment of nominated Trustees to the Odiham Consolidated Charities

Parish councillors had consulted with Odiham Consolidated Charities who were keen to have trustees who know the community well. A nominee had been identified and it was unanimously **AGREED** that this name should be put forward. KB to inform the secretary of OCC.

166/19 To AGREE the appointment of a named Councillor to the North Warnborough Village Hall Trustees

It was unanimously **AGREED** that Cllr Coleman should be appointed to the North Warnborough Village Hall Trustees.

167/19 To consider and AGREE a response to the proposed Hart DC Dog Fouling Public Spaces Protection Order

There was a discussion of issues surrounding the enforcement of the proposals, however the initiative was supported by councillors. A councillor mentioned that 'Hounds for Heroes' was not specifically mentioned as an exempt charity.

It was **AGREED** that the Chair would draft and send a response in support of the proposal.

168/19 Any other business - not for decision

The Chair explained that this agenda item is to highlight items for inclusion in future agendas or to share information not covered elsewhere on the agenda. No matters were raised.

There being no further business the meeting closed at 8.30 pm.

Signed.....

Date.....