

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL'S
AMENITY AREAS COMMITTEE
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
TUESDAY 8 OCTOBER 2019 COMMENCING AT 8.30 PM**

Present: Cllrs Coleman (Chair), Ball, Coffey, Killick, MacPhee and Stewart

Also present: Cllrs McFarlane and Verdon, Cllr J Glenn - HCC

Public: No members of the public were present

In attendance: Catherine Ryle (Admin Officer taking minutes)

39/19 To receive and accept apologies for absence

Apologies were received and accepted from Cllr Raw. Apologies were also received from District Councillors Crookes, Dorn and Kennett.

40/19 To receive declarations of interests and requests for dispensation relating to any item on the agenda

Cllr MacFee said that he had a potential interest in Item 49/19 as he knew the complainant. It was pointed out that there was no decision to be made on this item. No requests for dispensation were made.

41/19 Public session

No members of public were present.

42/19 To APPROVE the following minutes:

10 September

32/19 - 38/19

The minutes were approved as an accurate record of the meeting and were signed by the Chair.

43/19 To consider Matters Arising from the Minutes not elsewhere on the Agenda and to review the Amenity Areas Action Points list

There were no matters arising. Action Points were reviewed:

- 14/19 - Item was referred to Traffic Partnership, but it was not clear whether the matter had been resolved
- 26/19 - Love Lane had been put on the Lengthsman's list
- 31/19 - To be an agenda item in November
- 35/19 - Is included in current agenda.

44/19 To receive an update on the work of the Lengthsman and NOTE the updated Schedule

- 5 - It was reported that there was mud on the path at Love Lane
- 7 - Following a query from the Lengthsman, clarification of the work required at The Firs was being sought from Cllr Raw.
- 10 - Cleaning of street signs and vegetation around them to be marked as Priority 1
- 14 - remove this item
- 16 - to be Priority 1
- 17 - remove this item.

Cllr Coffey would draft a process for monitoring the work of the Lengthsman.

The updated Schedule was **NOTED**.

A resident had reported overgrowth of vegetation along FP31 at the side of the Recreation Ground. Admin Officer to send photos to Cllr Stewart.

45/19 To consider a report on the Peace Garden and AGREE any required action

The report was **NOTED** and discussed. The resident had replaced his fencing adjacent to the Peace Garden. The quotation for repair of the trip rail fence was discussed.

It was **AGREED** not to proceed with repair at this time and that assessment of whether the fence could be removed would be carried out (Cllr Coffey would visit the site).

46/19 To consider and AGREE a sum to cut back the hedge along the Beacon Field track

A sum of £100 was **AGREED** to cut back the overhanging branches along the Beacon Field track. A further quotation would be obtained.

47/19 To AGREE a sum for Cemetery Memorial Testing

It was **AGREED** to defer memorial testing for this financial year and budget appropriately in future years.

The office would check insurance requirements and the process for checking cemetery memorials would be further explored. The Admin Officer advised that OPC might wish to risk-assess the cemetery memorials as many of the headstones are of a low height, and then make a decision on what kind of testing would meet the requirements.

48/19 To receive a verbal update from the Admin Officer in regard to repairs to the Playgrounds following inspection

The Admin Officer reported that she was waiting for further prices for repairs following the annual inspection. This item would be brought back for consideration once quotations had been received.

49/19 To receive a verbal update from the Admin Officer in regard to the modification of the Recreation Ground Zipwire, in response to a complaint about noise

The Admin Officer had contacted the installers and was waiting for them to recommend a solution. AO to chase.

50/19 To consider a request from 1st Odiham Guides to take part in a Woodland Trust tree-planting scheme

After discussion it was felt that there were a number of questions which needed to be clarified: what is the land requirement, what type of trees are available and identification of a suitable plot. OPC would like to support the initiative, but this might not be possible in the current round of the Woodland Trust's scheme.

51/19 Any other business

Cllrs Verdon and Coffey had attended a meeting with representatives of Leapfrogs Nursery to gain an understanding of the nursery's expansion plans. They plan to increase opening hours and the age range. Two further rooms would be required as well as a replacement parking area. Funding is to be investigated.

There being no further business the meeting closed at 9.25 pm.

Signed.....

Date.....