

**MINUTES OF THE EXTRAORDINARY MEETING OF ODIHAM PARISH COUNCIL
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
THURSDAY 28 NOVEMBER 2019 COMMENCING AT 5.00PM**

Present: Cllrs J Raw (Meeting Chair), J Coffey, R Coleman, W MacPhee, C Seabrook and P Verdon.

In attendance: Mary Harris – Locum Clerk, Andrea Mann – Parish Clerk.

In the absence of Odiham Parish Council Chairman Cllr A McFarlane, Vice Chairman Cllr J Raw chaired the meeting.

180/19 To pass a resolution to exclude the press and public

Upon the advice of the Parish Clerk that no matters to be discussed were of a confidential nature, ALL Members AGREED that this motion was not required.

181/19 Apologies for absence

Apologies were received and accepted from Cllrs K Ball, M Killick, A McFarlane and D Stewart.

182/19 Declarations of interest

No declarations of interest were made.

183/19 To appoint three Councillors to deal with confidential staffing matters

Following an agreement by email on 26th September to appoint Cllrs Coffey, Seabrook and Verdon to deal with confidential staffing matters, an amendment to the agenda motion was proposed in accordance with Standing Orders part 5.

Cllr Coleman proposed, seconded by Cllr Coffey and ALL Members AGREED:

- i) To propose to rescind the email agreement to appoint Cllrs Coffey, Seabrook and Verdon to deal with confidential staffing matters.
- ii) To propose to appoint three Councillors to deal with confidential staffing matters, including sitting on any grievance panels.

Further to brief discussion:

- i) Cllr Coffey proposed, Cllr Verdon seconded and ALL Members AGREED to rescind the email decision made on 26th September to appoint Cllrs J Coffey, C Seabrook and P Verdon to deal with confidential staffing matters.
- iii) Cllr Coleman proposed, Cllr Coffey seconded and ALL Members AGREED to appoint Cllrs J Coffey, W MacPhee and C Seabrook to deal with confidential staffing matters, including sitting on any grievance panels.

184/19 To agree two Councillors to sign the Unity Trust Bank account management form to allow the new Parish Clerk to have administrative access to the account

Proposed by Cllr Verdon, seconded by Cllr Seabrook and ALL Members AGREED.

There being no further business the meeting closed at 5.15pm.

Signed..... **Date**.....