



The Bridewell
The Bury
Odiham
Hampshire
RG29 1NB

**MEMBERS OF ODIHAM PARISH COUNCIL ARE SUMMONED TO ATTEND THE
MEETING OF FULL COUNCIL AND THE COMMUNITY AND AMENITY AREAS
COMMITTEES WHICH WILL BE HELD IN
THE PARISH ROOM, THE BURY, ODIHAM
ON TUESDAY 11th FEBRUARY 2020 COMMENCING AT 7:30PM
MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND**

5th February 2020

Andrea Mann Parish Clerk

FULL COUNCIL

<u>No.</u>	<u>Agenda Item</u>	<u>Page No.</u>
237/19	To receive and accept apologies for absence.	
238/19	To receive declarations of interests and requests for dispensation relating to any item on the agenda.	
239/19	Presentation from Hart District Council on the application for a Rural Exception Site at Rough's Cottage	
240/19	Public Session An opportunity for residents to raise questions and issues within the Parish in accordance with Standing Orders. Please view details at http://www.odiham.org.uk/your-council/policies/ or contact the Parish Office for further advice.	
241/19	Approval of Minutes To APPROVE the following minutes previously circulated to Members and available at http://www.odiham.org.uk/meetings/agendas-minutes/ : <ul style="list-style-type: none">- Minutes of the full Council meeting held on 14th January 2020.- Minutes of the extraordinary general meetings held on 21st October 2019 and 21st January 2020.	
242/19	Previous Committee Minutes To receive and NOTE the following committee minutes previously circulated to Members <ul style="list-style-type: none">- Minutes of the Planning and Development Committee meetings held on 27th August, 17th September, 9th October, 29th October, 19th November, 11th December 2019 and 6th & 28th January 2020.- Minutes of the Traffic and Transport Committee meetings held on 9th October and 19th November 2019.- Minutes of the Amenity Area Committee meetings held on 10th September, 8th October, 12th November and 10th December 2019.- Minutes of the Community Committee meetings held on 10th September, 8th October, 12th November and 10th December 2019.	

243/19	To consider Matters Arising from the Minutes not elsewhere on the Agenda and to review the Full Council Action Points list (attached)	4
	<p>226/19 – Grant Applications - the total value of grants awarded by the January meeting totalled £5,070. There was £3,370 available in the grants budget and £1,000 was funded from the tennis court re-surfacing earmarked reserve. Thus resulting in grant awards in excess of £700 above the Grants budget.</p> <p>Members are asked to consider honouring these grant payments by viring £700 from the general reserves.</p>	
244/19	Chairman’s Announcements	
245/20	Statement of Commitment to the Parish of Odiham 2019-23 To consider the adoption of the above policy.	5-8
<i>Financial Matters</i>		
246/19	Financial Reports to 31st January 2020	
	i) To receive and note the balances at 31 st January 2020.	9
	ii) To agree two Cllrs with cheque signatory rights to complete the bank reconciliation for January 2020, then signed by the Chairman of the Council	
	iii) To receive and note the budget position at 31 st January 2020.	10-11
247/19	February 2020 Payments To authorise the list of payments circulated to Members before the meeting and appoint two Cllrs to finish the payment process.	
248/19	Auditor Access to the Finance Package To consider a request from the Internal Auditor to have viewing rights to OPC’s finance package to complete the end of year audit process.	
249/19	Unity Trust Account Authorisation To approve a further Councillor to be given access to the Unity Trust account to authorise payments, in addition to Cllrs Ball, Coleman, McFarlane and Stewart.	
250/19	Interim Internal Audit Report To note the progress on the responses to matters arising from the Internal Audit Report 28.11.19.	12
251/19	Financial Risk Assessment To review and agree the annual review of OPC’s Financial Risk Assessment.	13-18
252/19	Investments To consider the Parish Clerk’s report on investment proposals.	19-31

Consultations

253/19 **Hampshire County Council Pre-Planning Consultation on Robert May's School , Bufton Field**

To consider and agree OPC's response to the consultation:

<https://www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations/robertmays-buftonfield>

Councillor Reports

254/19 **Meeting reports from Councillors**

To RECEIVE any verbal reports from Councillors on their attendance at outside meetings, including the Parish Councils Meeting 22nd January 2020 relating to the Shapley Heath Garden Village/New Town.

32-33

255/19 **Reports from other Councils**

To RECEIVE any verbal reports from Hart District Councillors and the Hampshire County Councillor representing Odiham.

256/19 **To note the date of the next meeting**

Tuesday 10th March 2020 at 7.30pm.

Confidential Matters

257/19 To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press consider confidential contractual and staffing matters.

258/19 **Broadband Upgrade**

To consider the Parish Clerk's report.

34-47

259/19 **Staffing Matters**

48-53

260/19 **Complaint**

To consider a response to a complaint, as provided to Councillors with the agenda.