

**MINUTES OF THE AMENITY AREAS COMMITTEE MEETING OF ODIHAM PARISH COUNCIL HELD
IN THE PARISH ROOM, THE BURY, ODIHAM ON
TUESDAY 11th FEBRUARY 2020 COMMENCING AT 9.25PM**

Present: Cllrs J Raw (Chair), J Coffey, R Coleman, A McFarlane,
W MacPhee and D Stewart.

In attendance: Andrea Mann (Parish Clerk)

Action

AA74/19 Apologies

Apologies were received and accepted from Cllrs Ball and Killick.

AA75/19 Declarations of Interest

No declarations of interest were made.

AA76/19 Public Session

There were no members of the public present.

AA77/19 Approval of Minutes

The following minutes of the meetings were unanimously APPROVED as a true record of the meeting then signed by the Chairman:

10 December 2019 (agenda items AA66/19 - 73/19)

AA78/19 Matters Arising from the Minutes not elsewhere on the Agenda and a review of the Full Council Action Points list, as presented with the agenda

59/19 – Zip wire modification – Members noted feedback from a resident thanking the Parish Council for their support on the matter. The resident had reported that the impact of the carrier shuttle on the stop ring could still be heard but the damper was an improvement.

AA79/19 General Amenity Report

Members noted the following matters in the Parish Clerk's report, as presented with the agenda:

- i) The King St toilets had suffered minor damage during two separate incidents of vandalism. Both incidents had been reported to the Police and were being investigated.
- ii) A contractor had been asked to inspect the failing paintwork in the King St toilets and advice on an appropriate course of action. Clerk & Chair to follow up.
- iii) Electrical Testing would soon be carried out in the King St toilets, stocks, South Chapel, feeder pillars in the Bury & High St and PAT testing in the Parish Office. The fire extinguishers in the Parish Room and office were also due to be inspected. Clerk & AO to ensure works complete.
- iv) There had been a report of an apparent water leak in the Parish Room and staff were monitoring this. Clerk & AO to monitor.
- v) A contractor had been asked to quote to repair a broken timber post outside the Parish Room. It was hoped that the costs could Clerk to ensure works

- be reclaimed from a resident who had reported the damage. complete.
- vi) A neighbouring Parish Council had been asked whether they could assist OPC by carrying out memorial testing in Odiham Cemetery. Clerk to report back to next meeting.
A decision was expected in time for the next meeting.

AA80/19 Recreation Ground Hedge

RESOLVED

To appoint Lotus Landscapes to complete hedge cutting works in the value of £877.50 + VAT, funded from the Tree Works budget (code 26), before the start of the bird nesting season.

Clerk & AO to instruct works.

AA81/19 Cemetery Fees

RESOLVED

- i) To adopt guidance on The Children’s Funeral Fund for England (CFF).
- ii) To revise OPC’s classification for child burials to aged 18 and under.
- iii) For OPC to take responsibility for reclaiming costs as the “Burial Authority” for a burial in a grave space of a child of an Odiham registered elector.
- iv) The following revised fees for 2019/20 were approved, to be implemented with immediate effect.

Clerk & AO to implement decisions.

Service	2019/20 Fee (approx 1.7% increase)
<u>Interment</u>	
First burial in any grave space:	
Registered elector	785
Non-registered elector	1,800
Subsequent burial in any grave space:	
Registered elector	195
Non registered elector	455
<u>Burial of a Child (aged 18 and under)</u>	
Burial in a grave space:	
Child of registered elector	0
Child of non-registered elector	0
<u>Interment of ashes in the Garden of Remembrance</u>	
Registered elector	525
Non-registered elector	1045
<u>Subsequent interment of ashes in Garden of Remembrance</u>	
Registered elector	135
Non-registered elector	265
Subsequent additional inscription to a memorial for an interment	40
Transfer of Exclusive Rights	60

AA82/19 **Request for Dog Waste Bin at Oak Tree Close**

The Chair reported his conversations with a resident following a request to install a dog waste bin at Oak Tree Close – a request which the Amenity Committee had previously refused. The Chair suggested that a review was required of all waste bins in Odiham and North Warnborough and proposed that the review be carried out by Councillors.

The proposal was not seconded or voted on as Members considered that OPC should use the limited resources to complete other priorities first. Instead it was

RESOLVED

That all Councillors forward their suggestions to Cllr Raw of what actions were required in the wards and a recommendation be made to the June meeting.

All Councilors to feedback to Cllr Raw.

AA83/19 **Date of the next meeting**

The date of the next meeting was noted as Tuesday 10th March 2020 following the full Council and Community Committee meeting.

AA84/19 **Exclusion of the Public and Press**

ALL Members unanimously AGREED to pass a resolution to exclude the public and press to consider contractual matters.
(Public Bodies (Admission to Meetings) Act 1960.

AA85/19 **Chapel Cottage Tenancy**

Members considered the terms of a proposed tenancy in response to requests made through the lettings agency and

RESOLVED

- i) That the condition of stair carpets warranted replacement.
- ii) That an annual emptying of the cesspit should be adequate and the lease could be revised to reflect this change.
- iii) To refuse the lower offer of £1,000 per calendar month.

There being no further business the meeting closed at 10pm.

Signed..... **Date**.....